



**Agenda**  
**Monday, June 8, 2026, 6:30 PM**

Regular Session, 6:30 PM, City Hall, 114 North Broad Street, Salem, Virginia 24153

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**WORK SESSION**

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WORK SESSION IS CANCELLED FOR JUNE 8, 2026

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**REGULAR SESSION**

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1. Call to Order
2. Pledge of Allegiance
3. Awards & Recognitions
4. Consent Agenda
  - A. **Citizen Comments**

Comments from the public, limited to five minutes, on matters not already having a public hearing at the same meeting.
  - B. **Minutes**

Consider acceptance of the May 26, 2026, Work Session and Regular Meeting minutes.
5. Old Business
  - A. **Amendment to the City Code - Chapter 106, Zoning**

Consider the ordinance on second reading for the request of ABoone Real Estate Inc. to amend Chapter 106 Zoning, Article III Use and Design Standards, Section 106-304.17(G)(4) Townhouse, of the CODE OF THE CITY OF SALEM, VIRGINIA pertaining to separation between townhouse groupings. (Approved on first reading at the May 26, 2026, meeting.)

## 6. New Business

### A. **213 Rutledge Circle - Special Exception Permit**

Hold a public hearing and consider the request of DSB PROPERTIES LLC, property owner, for a special exception permit to allow a two-family dwelling on the property located at 213 Rutledge Circle (Tax Map #59-2-3.2). (Advertised in the May 21 and 28, 2026, issues of the *Salem Times-Register*.) (Planning Commission recommended approval.)

### B. **Resolution 1532 - SMART SCALE ROUND 7 FUNDING**

Consider adoption of Resolution 1532 in support of SMART SCALE Round 7 Funding Applications

### C. **Resolution 1533 in Support of Design and Limited Access Control Changes for I-81 Widening Project**

Consider adoption of Resolution 1533 in support of the Interstate 81 Widening project in the City of Salem.

### D. **Resolution 1534- Remote Participation Policy**

Consider approval of Resolution 1534 to adopt a Remote Participation Policy for Council member participation in Council meetings for Fiscal Year 2026-2027.

### E. **Fiscal Agent Contracts**

Consider approval of the Fiscal Agent Contracts for Fiscal Year 2026-2027.

### F. **Adoption of Opioid Settlement Strategic Plan and Appropriation**

Consider approval of Opioid Settlement Strategic Plan, authorization of staff to apply for additional available Individual Distribution and Gold Standard funding included in the Strategic Plan, and appropriation of funds received from the Opioid Abatement Authority, **Audit-Finance Committee**

### G. **Appropriation of Funds**

Consider request to amend the School Operating Fund budget as approved by the School Board on May 12, 2026. **Audit - Finance Committee**

### H. **Boards and Commissions**

Consider appointments to various boards and commissions.

## 7. Adjournment



**CITY COUNCIL**

**MINUTES**

**Tuesday, May 26, 2026, at 6:30 PM**

Work Session, 6:00 PM

Council Chambers Conference Room, City Hall, 114 North Broad Street, Salem,  
Virginia 24153

Regular Session, 6:30 PM, City Hall, 114 North Broad Street, Salem, Virginia 24153

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**WORK SESSION**

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**1. Call to Order**

A work session of the Council of the City of Salem, Virginia, was held in the Council Chambers Conference Room, City Hall, 114 N. Broad Street, Salem, Virginia, on May 26, 2026, at 6:00 p.m., there being present the following members of said Council to wit: Renée Ferris Turk, Mayor; Anne Marie Green, Vice-Mayor; Council members; Byron Randolph Foley, H. Hunter Holliday, and John Saunders (participated remotely); with Renée Ferris Turk, Mayor, presiding; together with Chris Dorsey, City Manager; Rob Light, Assistant City Manager and Clerk of Council; Rosie Jordan, Director of Finance; Larado Robinson, Director of Water/Sewer Department; Nathan Carroll, Assistant Director of Water/Sewer Department; Chris Dadak, on behalf of City Attorney, Jim Guynn; Crystal Williams, Assistant to the City Manager; and Laura Lea Harris, Deputy Clerk of Council; and the following business was transacted;

Mayor Turk reported that this date, place, and time had been set in order for the Council to hold a work session; and

**2. New Business**

**A. Discussion Items**

**City Administration Updates**

Larado Robinson, Director of the Water/Sewer Department, presented an update on ongoing and future Water/Sewer projects. Nathan Carroll, Assistant Director of the Water/Sewer Department, was also in attendance. Council asked questions and received responses from Mr. Robinson and Mr. Carroll. Discussion was held on some of the projects.

Mr. Dorsey shared information with Council on a Virginia Department of Housing and Community Development Community Block Grant (DHCD CDBG) for which Community Development is in the process of applying. This is a Planning Grant that would fund a comprehensive Housing and Future Needs assessment. He shared information on what was involved in this application process.

Ms. Jordan shared proposed revisions to the Fee Schedule for Fiscal Year 2027 that Council would be voting on this evening. These revisions were to copy costs and would help create greater consistency among departmental fees and better align charges with current production costs.

### 3. Adjournment

There being no further business, Mayor Turk adjourned the meeting at 6:25 p.m.

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## REGULAR SESSION

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### 1. Call to Order

A regular meeting of the Council of the City of Salem, Virginia, was called to order at 6:30 p.m., there being present the following members to wit: Renée Ferris Turk, Mayor; Anne Marie Green, Vice-Mayor; Council members: Byron Randolph Foley, Hunter Holliday, and John Saunders (participated remotely); with Renée Ferris Turk, Mayor, presiding together with Chris Dorsey, City Manager; Rob Light, Assistant City Manager and Clerk of Council; Rosie Jordan, Director of Finance; Chuck Van Allman, Director of Community Development; Mike Stevens, Director of Communications; and Chris Dadak, on behalf of Jim Guynn, City Attorney.

### 2. Pledge of Allegiance

Mayor Turk requested that Mr. Light read a request from Councilman Saunders to participate remotely in this meeting.

Mr. Light noted that Councilman Saunders asked him to read the following request on his behalf. "In accordance with Section 2.2- 3708.3 B (1) of the Code of the Commonwealth of Virginia and the Remote Participation Policy of the City of Salem, I hereby request to participate remotely due to a temporary medical condition that prevents my attendance."

Randy Foley motioned to accept the remote participation of Councilman Saunders. Hunter Holliday seconded the motion.

Ayes: Hunter Holliday, Randy Foley, Anne Marie Green, Renée Turk

Nays: None

Abstaining: John Saunders

### 3. Awards & Recognitions

#### A. Salem High School Girls Basketball Team

Recognize the accomplishments of the Salem High School Girls Basketball Team.

Mayor Turk shared that Council would like to recognize the Salem High School Girls Basketball team this evening. She shared details of the accomplishments of Coach Scott Jester and his team over the past few years. Council expressed pride in the team, and pictures were taken of the team and Council by Mike Stevens.

#### B. Salem High School - State Championship - Individual Debate

Consider the adoption of Resolution 1529 honoring Salem High School Individual Debate members Dylan Hancock, Luke Stovall, and Kody Hinnant for their VHSL Class 4 State Championships.

Mayor Turk shared that Council would like to recognize individual members of the Salem High School Debate team Dylan Hancock, Luke Stovall, and Kody Hinnant for their VHSL Class 4 State Championships.

Mayor Turk invited the students and coaches forward and read Resolution 1529 for those present.

Randy Foley motioned to adopt Resolution 1529. Hunter Holliday seconded the motion.

Ayes: John Saunders, Hunter Holliday, Randy Foley, Anne Marie Green, Renée Turk  
Nays: None  
Abstaining: None

The students were each presented with a copy of the resolution and a Salem Championship pin. City Council expressed congratulations, and pictures were taken by Mike Stevens.

### 4. Consent Agenda

#### A. Citizen Comments

Comments from the public, limited to five minutes, on matters not already having a public hearing at the same meeting.

No citizens signed up to speak this evening.

#### B. Minutes

Consider acceptance of the May 11, 2026, Work Session and Regular Meeting minutes.

The minutes were approved as written.

Mayor Turk requested that the City Manager provide an update on current items in the City of Salem.

City Manager Dorsey provided an update on recent and upcoming activities and events in the City of Salem.

**5. Old Business**

**A. Resolution 1530 adopting the City's Fee Schedule for Fiscal Year 2027**

Consider the approval of Resolution 1530 adopting the City's Fee Schedule for Fiscal Year 2027

Mayor Turk requested that Ms. Jordan provide information on this item.

Ms. Jordan explained that the proposed fee schedule is part of the annual budget process and includes all City fees except taxes, which are adopted separately by resolution. Three minor revisions to the proposed Fiscal Year 2027 fee schedule were presented.

The proposed changes include:

- Reducing the Commissioner of Revenue's fee for copies from \$0.50 to \$0.25 per page for consistency with other departments;
- Increasing the Communications Department staff member fee from \$5 to \$8 per quarter-hour to better reflect current staffing costs; and
- Increasing Communications Department photocopy fees from \$0.10 per page to \$0.25 per black-and-white copy and \$0.50 per color copy.

It was recommended that no change be made to Library copy fees for patrons. The Friends of the Library group currently covers copy fees for patrons. This arrangement is also utilized by neighboring localities. Staff is requesting that the current Library copy fee structure remain unchanged to maintain consistency and continue supporting patrons who utilize multiple library systems in the region.

Hunter Holliday motioned to approve Resolution 1530 adopting the City's Fee Schedule for Fiscal Year 2027 with the changes presented. Anne Marie Green seconded the motion.

Ayes: John Saunders, Hunter Holliday, Randy Foley, Anne Marie Green, Renée Turk

Nays: None

Abstaining: None

**B. Resolution 1531 adopting the budget for Fiscal Year 2027**

Consider approval of Resolution 1531 adopting the budget for Fiscal Year 2027.

Mayor Turk asked Ms. Jordan if she had any comments on this item for the public that was not in attendance at the previous meeting.

Ms. Jordan explained that the adoption and appropriation of the budget is a two-step process. The current action represents the first step, which is adoption of the budget. It was noted that the changes incorporated into the proposed budget were reviewed at the previous meeting and that only minimal revisions were made to the proposed budget that was originally presented to City Council. Council was requested this evening to adopt the resolution in order to have the budget in place for July 1, 2026.

Hunter Holliday motioned to adopt Resolution 1531 adopting the budget for Fiscal Year 2027. Randy Foley seconded the motion.

Ayes: John Saunders, Hunter Holliday, Randy Foley, Anne Marie Green, Renée Turk

Nays: None

Abstaining: None

**C. Budget Appropriation Ordinances**

Individually consider on second reading the ordinances appropriating funds for:

(a) Fiscal Year 2027 City of Salem operating budget and approval of the Schematic List of Positions and Pay Scale for Fiscal Year 2027 and:

(b) Fiscal Year 2027 City of Salem capital budget and:

(c) Fiscal Year 2027 budget for Salem City Schools

Randy Foley motioned to adopt on second reading the ordinance appropriating funds for the Fiscal Year 2027 City of Salem Operating Budget and approving the Schematic List of Positions and Pay Scale for Fiscal Year 2027. Anne Marie Green seconded the motion.

Ayes: John Saunders, Hunter Holliday, Randy Foley, Anne Marie Green, Renée Turk

Nays: None

Abstaining: None

Anne Marie Green motioned to adopt on second reading the ordinance appropriating funds for the Fiscal Year 2027 City of Salem capital budget. Hunter Holliday seconded the motion.

Ayes: John Saunders, Hunter Holliday, Randy Foley, Anne Marie Green, Renée Turk

Nays: None

Abstaining: None

Hunter Holliday motioned to adopt on second reading the ordinance appropriating funds for the Fiscal Year 2027 budget for Salem City Schools. Randy Foley

seconded the motion.

Ayes: John Saunders, Hunter Holliday, Randy Foley, Anne Marie Green, Renée Turk

Nays: None

Abstaining: None

## 6. New Business

### A. Amendment to the City Code - Chapter 106, Zoning

Hold a public hearing and consider the ordinance on first reading for the request of ABoone Real Estate Inc. to amend Chapter 106 Zoning, Article III Use and Design Standards, Section 106-304.17(G)(4) Townhouse, of the CODE OF THE CITY OF SALEM, VIRGINIA pertaining to separation between townhouse groupings. (Advertised in the May 7 and 14, 2026, issues of the *Salem Times-Register*.) (Planning Commission recommended approval).

Mr. Van Allman explained that the requested amendment would align the City's requirements with those of surrounding localities and provide greater consistency. He stated that the existing 40-foot separation requirement originated from older building codes developed when firewalls and separation did not meet current standards. Advancements in fire-rated windows and openings, along with modern fire safety and maintenance codes, have made the separation requirement largely obsolete. Mr. Van Allman further noted that the Fire Department would continue to have adequate access and that the current separation distance exceeds what is necessary for safety purposes.

Mayor Turk asked to confirm that this is basically to allow people to have doors and windows on a side.

Mr. Van Allman confirmed this.

Mr. Light noted that this does not change the density, so the same number of townhomes per acre is still applicable. This does not had more townhomes to the acre.

Mayor Turk noted that Council had discussed this in the last Work Session, that the Fire Chief was in attendance, and that this proposal fit the needs of the Fire Department.

Mayor Turk opened the public hearing.

John Breen, 142 Bogey Lane, expressed opposition to the proposed Code change. He expressed concerns regarding increased housing density, fire safety, privacy, and the financial impact of residential development. Mr. Breen asserted that Salem has no identified housing crisis, noted that other localities maintain greater townhouse separation requirements, and urged Council to pause and consider alternative approaches.

Stella Reinhard, 213 N. Broad Street, noting that she had emailed her concerns to Council earlier, expressed concern about the proposed zoning amendment and suggested the matter be considered through a special exception process to allow additional time for review of potential impacts on other zoning provisions and future development. She referenced the Comprehensive Plan process and stated that more time should be taken before implementing related zoning changes.

Ms. Reinhard also raised concerns about procedural consistency in public participation, questioning differences in speaking privileges between residents and non-resident developers, and requested clarification on how such matters are addressed under the City's code.

Councilman Foley noted that a citizen that had been noted by Ms. Reinhard was allowed to speak at Council meetings.

Mr. Light noted that public hearings are open to anyone to speak.

Mayor Turk closed the public hearing.

Randy Foley motioned to adopt the ordinance on first reading amending Chapter 106, Zoning, Article III, Use and Design Standards. Renée Turk seconded the motion.

Councilman Holliday noted that he did not have an objection to the proposed request for the Wheeler property; however, he suggested that the matter be addressed through a special exception process rather than a broad zoning amendment. Councilman Holliday expressed support for evaluating similar requests on a case-by-case basis and noted agreement with concerns raised during the public hearing. He asked if the proposal could be considered on a limited basis at this time, with further review of the approach at a later date.

Mr. Van Allman clarified that the proposed amendment would not eliminate the existing 20-foot separation requirement contained in the code. He explained that the change relates primarily to design flexibility, particularly regarding exterior features such as windows, doors, and access ways, rather than building separation or open space. It was noted that under current standards, developments may either maintain a 20-foot separation without windows or incorporate windows within that same separation distance under revised provisions, with no change to the minimum separation requirement.

Councilman Holliday asked to confirm that there would be no decks on the sides either way.

Mr. Van Allman confirmed that this was correct because that would be considered a structure within that and would add to the 20 feet. He emphasized that this would not change the 20-foot requirement and ABoone could still do that. This would just relate to whether they could add windows and doors.

Council member Green stated that she had previously voted against the original concept but noted that the approved plan reflected a 20-foot separation as adopted by Council. She indicated that the current decision point was related to design considerations within that approved framework and characterized the issue as one of aesthetics within the existing 20-foot standard.

Ayes: John Saunders, Hunter Holliday, Randy Foley, Anne Marie Green, Renée Turk  
Nays: None  
Abstaining: None

#### **B. Abstract of Votes**

Receive the Abstract of Referendum Votes cast at the Special Election held on April 21, 2026.

The Abstract of Votes was received by Council.

#### **7. Adjournment**

Councilman Foley announced that he would not seek re-election in the upcoming November election. He expressed that it had been an honor and privilege to serve the City and thanked family, friends, City staff, and the voters for their support over the past two decades. Councilman Foley reflected on his tenure, noting pride in accomplishments achieved during his service and expressing gratitude for the memories, partnerships, and experiences gained while serving on Council.

Council expressed sorrow at hearing this news, and also appreciation for Councilman Foley's work and service to the City of Salem.

Councilman Holliday announced that the 52nd Annual Salem Distance Run will be held on August 8 in Salem. He provided brief historical background on the event and encouraged community participation and sponsorship support. It was noted that proceeds from sponsorships will benefit Preston Place. The event will include both 5K and 10K races.

The meeting was adjourned at 7:10 p.m.

Submitted by:

H. Robert Light  
Clerk of Council

Approved by:

Renée Ferris Turk  
Mayor



Item #: 5.A.

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM,  
VIRGINIA HELD AT CITY HALL

**MEETING DATE:** June 8, 2026

**AGENDA ITEM:** **Amendment to the City Code - Chapter 106, Zoning**  
Consider the ordinance on second reading for the request of ABoone Real Estate Inc. to amend Chapter 106 Zoning, Article III Use and Design Standards, Section 106-304.17(G)(4) Townhouse, of the CODE OF THE CITY OF SALEM, VIRGINIA pertaining to separation between townhouse groupings. (Approved on first reading at the May 26, 2026, meeting.)

**SUBMITTED BY:** Maxwell Dillon, Planner

**SUMMARY OF INFORMATION:**

In the City of Salem, townhouse developments are permitted by right in the RMF Residential Multi Family and RB Residential Business District zoning designations, and by Special Exception Permit in the RSF Residential Single Family, DBD Downtown Business District, TBD Transitional Business District, and CBD Community Business District. Regardless of the zoning district, each townhouse development is required to meet the Use and Design Standards specified in Section 106-304.17 of Salem's Zoning Ordinance, which prescribes additional regulations related to items including, but not limited to minimum lot size/frontage, maximum density, setback/buffer yards, and spacing between unit groupings.

The applicant is requesting a text amendment related specifically to Chapter 106-304.17(G)(4), which currently requires a minimum 40-foot separation be provided between groupings of townhouse units, unless both facing walls contain no windows, doors, or balconies in which case the separation can be reduced to 20 feet. A similar separation standard is a requirement for multi-family structure spacing in the RMF Residential Multi-Family and RB Residential Business zoning districts, likely stemming from the intent of satisfying previous building codes and establishing ample separation between non-single family residential structures. While sometimes thought of as multi-family developments, the *townhouse* use is defined in Salem's Zoning Ordinance as a "grouping of three or more attached **single family dwellings** in a row...". As such, the a reduction from the currently required 40-foot separation to 20-feet is reasonable, with future townhouse developments still adhering to applicable building

and fire codes. Furthermore, regional localities Roanoke County and Botetourt County both require a 20-foot separation between townhouse groupings, and Roanoke City does not require any separation.

Ultimately, the remainder of Section 106-304.17. (Townhouse Use and Design Standards), and specifically Section 106-304.17(B)(2) which designates the maximum density of a townhouse development (10 units per acre) will remain in effect to govern relevant site design and development. Salem's built-out environment renders efficient infill development paramount to the accommodation of housing needs in the future, and this proposed code adjustment allowing for flexibility in unit group spacing supports that objective without sacrificing standards that protect surrounding land uses.

**FISCAL IMPACT:**

**STAFF RECOMMENDATION:**

Recommend consideration of the ordinance on second reading for the proposed Code amendment.

**ATTACHMENTS:**

1. Text Amendment - Townhouse application
2. Applicant Letter of Proposal for Text Amendment
3. PC April 15 2026 minutes
4. Council meeting notification letter ABoone
5. Legal ad 5.7
6. Legal ad 5.14
7. Zoning Text Amendment Sec.\_106\_304.17.\_\_\_\_Townhouse.

## Application Data for Application Number: Z26-30060

Application Type            Zoning

Application Sub-Type      Text Amendment

Applicant

Location

Applicant Address

Property Owner

CITY OF SALEM

Owner Address

PO BOX 869

Tax Parcel

SALEM, VA,24153

### Application Information

Section	Question	Answer
Details and Scope of Work	Please provide a detailed description of the work associated with this application.	Text amendment to the Townhouse Use and Design Standards for reduction in group spacing distance.
Existing Structure Info	Year Built	
	Property Description	
	Number of Stories	
	Number of Rooms	
	Number of Bedrooms	
	Number of Bathrooms	
	Type of Roof	
	Type of Exterior	
	Type of Basement	
	Finished Square footage of Primary Building	
Parcel Information	Lot Size Acres	
	Lot Size SQFT	
	Zoning Classification	
	Legal Description	
	PID	
Special Exception Details	Please advise Current Zoning type	
	Please advise current use	
	Please advise future use	
	Please advise designation from the future land use map	
	Is the building or parcel in a district currently designated as historic	
	If yes, describe the proposed measures for meeting the standards of the Department of Historic Resources	

# SALEM VA



## COMMUNITY DEVELOPMENT

Special Exception Details	This Special Exception/Use Not Provided For is being requested in order to?	Text amendment to the Townhouse Use and Design Standards for reduction in group spacing distance.
	Describe in detail how you plan to develop the property for the proposed use and any associated uses	
	Describe why the proposed use or exception is desirable and appropriate for the area	See attached letter.
	What measures will be taken to assure that the proposed use or exception will not have a negative impact on the surrounding vicinity?	
	Is the subject property located within the Floodplain District?	
	If yes, describe the proposed measures for meeting the standards of the Floodplain Ordinance	
	Have you provided a conceptual plan of the proposed development, including general lot configurations and road locations?	
	Are the proposed lot sizes compatible with existing parcel sizes in the area?	



March 23, 2026

Mr. Rob Light  
Assistant City Manager  
114 N. Broad Street  
Salem, VA 24153

Dear Mr. Light,

Please accept this letter as our formal request for a text amendment to the Use and Design Standards for Townhouses under Sec. 106-304.17 of the code of ordinances for the City of Salem. The specific request relates to item (G) Grouping of Townhouses: 4. The purpose of this requested text amendment is to revise the language to permit the separation between groupings of townhouses to be reduced to 20 feet from the current 40-foot requirement.

The current language within the zoning code reads:

“A minimum 40-foot separation shall be provided between groupings of townhouse units. This minimum separation may be reduced to 20 feet if both facing walls contain no windows, doors or balconies.”

We request the following proposed text amendment to revise this section of the code to read:

“A minimum 20-foot separation shall be provided between groupings of townhouse units.”

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This proposed change to the City of Salem code is justified based on current building and fire codes and development standards. Please note the below for consideration of this request:

- Sec. 106-304.17 (D) 1. (b) (Minimum Townhouse Yard Requirements) states that “the minimum side yard for end units shall be ten feet.” This existing code language would create spacing between townhouse groupings of twenty (20) feet based on side yard requirements.
- A 20-foot separation between townhouse groupings is the most common spacing under today’s best practices for development and is considered a good balance between developing a higher density, quality neighborhood townhouse layout design and providing green and open space for residents.
- A 20-foot gap between townhouse groupings meets current requirements for fire safety and protection to prevent the spread of fire as outlined in the 2021 Virginia Residential Code and 2021 Virginia Construction Code.

- The 20-foot gap between townhouse groupings allows for the necessary space for emergency vehicle access as well as other maintenance vehicles and equipment.

Your consideration and approval of this request for a text amendment to the zoning code is of benefit to the City of Salem as well as its residents. The City has limited availability of developable land for housing or other purposes, and maximizing the use of the developable portions of the subject property will provide much-needed housing stock for current and future residents. The separation requirement as it currently exists also significantly constrains properties that are more topographically challenged, which is generally a characteristic of the remaining available land, and limits the housing units that can be built within the City. As Sec. 106-304.17 (A) states regarding the intent of the townhouse design standards:

“These standards are intended to allow flexibility in unit arrangements, unit size and yard space, thereby allowing the creation of efficient and economical housing arrangements.”

The proposed amendment allows for more efficient and economical use of the existing property and the approved development while encouraging the development and construction of a high-quality neighborhood. Additionally, the proposed amendment results in increased tax revenue to the City by increasing density in an already approved new neighborhood, and that additional revenue can be used for the benefit of all Salem residents.

Salem, as with most jurisdictions throughout our region, faces a housing shortage. This shortage of diverse homes is a deterrent to economic growth. Communities cannot grow if people are not able to find a place to live. Businesses do not expand or relocate without diverse forms of housing to meet the needs of their workforce. As a result, additional new housing is critical for communities to be competitive in business attraction and retention, and increased density (limited to 171 total townhouses per the rezoning) through the proposed text amendment will help address this challenge.

The proposed amendment to Sec. 106-304.17 (G) 4. of the City of Salem Zoning Code of Ordinances serves to better align the code with current best practices in new townhouse community development while also meeting current fire safety and separation standards.

We respectfully request the approval of the Planning Commission and City Council of the proposed amendment to the zoning code of the City of Salem and thank you in advance for your consideration.

Sincerely,



Alexander Boone  
President



**PLANNING COMMISSION  
MINUTES**

**Wednesday, April 15, 2026, at 6:30 PM**

Work Session, 5:30 PM, Council Chambers Conference Room, City Hall,  
114 North Broad Street, Salem, Virginia 24153

Regular Session, 6:30 PM, City Hall, 114 North Broad Street, Salem, Virginia 24153

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**WORK SESSION**

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**1. Call to Order**

A work session meeting of the Planning Commission of the City of Salem, Virginia, was held in the Council Chambers Conference Room, City Hall, 114 North Broad Street, at 5:30 p.m., on Wednesday, April 15, 2026, there being present the following members of said Commission, to wit: Denise P. King, Reid Garst, Jackson Beamer, Mark Henrickson, and Nathan Routt, constituting a legal quorum, with Chair King, presiding; together with Rob Light, Assistant City Manager and Deputy Executive Secretary, ex officio member of said Commission. Charles Van Allman Jr., Director of Community Development; Maxwell S. Dillon, Planner, Jim Guynn, City Attorney; and the following business was transacted:

Chair King reported that this date, place, and time had been set in order for the Commission to hold a work session. The work session meeting was called to order at 5:47 p.m.

A discussion was held on the following items:

**2. New Business**

A. Items for the April agenda

1. Zoning Text Amendment - Townhomes

B. Items for the May agenda

1. 213 Rutledge Circle – two family dwelling

**3. Adjournment**

Chair King adjourned at 6:29 p.m.

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## REGULAR SESSION

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### 1. Call to Order

A regular meeting of the Planning Commission of the City of Salem, Virginia, was held in the Council Chambers, City Hall, 114 North Broad Street, at 6:30 p.m., on Wednesday, April 15, 2026, there being present the following members of said Commission, to wit: Denise P. King, Reid Garst, Jackson Beamer, Mark Henrickson, and Nathan Routt, constituting a legal quorum, with Chair King, presiding; together with Rob Light, Assistant City Manager and Deputy Executive Secretary, ex officio member of said Commission, Charles E. Van Allman Jr., Director of Community Development; Maxwell S. Dillon, Planner, and Jim Guynn, City Attorney, and the following business was transacted:

Chair King called the April meeting of the City of Salem Planning Commission to order at 6:33p.m. Reporting that this date, place, and time had been set in order for the Commission to hold a public meeting.

A. Pledge of Allegiance

B. Roll call

Mr. Routt - Here  
Mr. Henrickson - Here  
Mr. Beamer - Here  
Mr. Garst - Here  
Chair King – Here

### 2. Consent Agenda

A. Minutes

Consider acceptance of the minutes from the March 11, 2026, work session and regular meeting.

Chair King asked the Commission if anyone had any questions, additions, or comments. Hearing none, the minutes were accepted.

### 3. Reports

A. Site Plan and Subdivision Plat approvals

Max Dillon referenced a one-page report included in the agenda packet acknowledging the number of approved site plans and subdivisions over the past month. The report shows one site plan approval located at 416 Electric Road and two subdivision approvals. One being the Steelton Mill

Subdivision and the other located at 432 Chestnut Street.

Chair King asked the Commission if anyone had any questions, additions, or comments. Hearing none the site plan and subdivision plat report was accepted.

4. Unfinished Business – none

5. Public Hearing Item

Hold a public hearing and consider the request of ABoone Real Estate Inc. to amend Chapter 106 Zoning, Article III Use and Design Standards Section 106-304.17(G)(4) Townhouse of the CODE OF THE CITY OF SALEM, VIRGINIA pertaining to separation between townhouse groupings.

Proper legal notice has been given, and the property owner has been notified of said hearing.

Chair King asked if the applicant's representative was present and able to provide information

Court Rosen, 3934 Electric Road, Roanoke, addressed the Commission regarding the current language within the referenced section of the code which requires a minimum 40-foot separation be provided between townhome groupings, though the minimum separation may be reduced to 20 foot if both facing walls contain no windows, doors, or balconies. The proposal is to revise the standard to a minimum 20-foot separation between groupings of town house units. Mr. Rosen noted that this issue arose during work on the Newman Project. He emphasized that the proposed amendment would not affect the approved density of the Newman development. Instead, maintaining the 40-foot requirement would force the layout to expand outward, reducing planned green and open space. He stated that the 20-foot standard is consistent with current building codes and is already used in nearby jurisdictions, including Roanoke County, Montgomery County, and Botetourt County. He added that the existing 40-foot requirement likely reflects an older building code predating modern fire-resistance standards. Adopting this amendment, it allows better use of the land and to keep it compact and preservation of green space which is important for communities. He mentioned the 20-foot proposed separation between groupings is also consistent with today's development trends and the way communities are designed. It is not a consideration for Newman Drive, but development costs have skyrocketed and when houses are pushed apart, it increases infrastructure which is a big increase in costs up front. It is also a big increase in cost of long-term maintenance for municipalities, which is the reason communities are really tending to go to the 20-foot separation between townhouse groupings. He noted that Chris Burns can answer any engineering questions you may have.

Mr. Garst asked whether the number of townhomes in the Newman Project would remain unchanged, noting that the number is controlled by proffer. Mr. Rosen confirmed that the unit count is fixed by the concept plan. Chair King reiterated for the record that the amendment would not increase the number of townhomes permitted on the Newman property.

Mr. Rosen added that the density of the Newman project will not be affected one way or the other. The 40-foot separation pushes things out and it requires a lot more mass grading, it is just not what would be good for the community.

Chair King stated that at least one phone call had been received from a resident in the Newman Drive area under the impression that this hearing was a request to increase the number of town home units, and they were told that was not true. She asked if anyone else had any questions and if so please come forward.

Mr. Henrickson asked Mr. Burns to address some concerns with that end unit having a minimum of 10 feet of property line setback; meaning that a property line would run between the units.

Mr. Chris Burns, Westwood Professional Services, 1208 Corporate Circle, Roanoke, confirmed that a property line would run between the units and stated that building code requires only a 5-foot separation.

Mr. Henrickson expressed concern about the lack of an easement between units and with a building that big and that long, he thinks there should be some sort of easement in between.

Mr. Burns stated that part of the research we did was asking what emergency services need to get through there if there was an emergency or a fire and 20 feet was reasonable.

Chair King stated that was something that had been confirmed by the Fire Captain and the Fire Marshal also. She stated that Mr. Henrickson, referring to an easement concerns her. She noted there is a difference between having an access easement and having the ability for emergency services to be able to get to the property and maybe that is something to discuss in the site plan regarding getting rescue or whatever is needed back there. Not an open access easement for just anybody to go through the property.

Mr. Burns stated that with the way town homes are built and the building code, you have firewalls between each unit, so they are treated the same as single family structures as far as building code and the separation from property lines and firewalls on the end units.

Mr. Light asked Mr. Dillon whether the amendment would affect density allowances for future townhome projects.

Mr. Dillon explained that there is another stipulation in the city's Use and Design standards that restricts the density of any town home project to 10 dwelling units per acre, which would prevent developers from increasing density simply by reducing separation distances.

Chair King asked if there was anyone that would like to come forward and speak on this matter, and to please state your name and address for the record. The public hearing was opened at 6:42 PM.

Kathryn Chrisfield, 948 North Mill Road, asked whether the 20 acres designated for development in the Newman Project could later be used to request additional units if the separation requirement were reduced.

Chair King explained the number of units have already been proffered which means they cannot arbitrarily change the number of units.

Mr. Garst added that the proffer is legally binding on the property regardless of ownership.

Chair King explained that the number of units is controlled by proffer and cannot be changed without restarting the full approval process.

Mr. Rosen stated that open space will be conveyed to a home association. There will be 171 homeowners and there can be something written into the declaration of conveyances, conditions, and restrictions that the land remains open space or some mechanism legally to do that.

Mr. Garst stated that the HOA could address Mr. Henrickson's concerns about structures such as a wall or fences in between those units.

Mr. Rosen agreed, stating all that is included, he is certain there will be language which will permit only certain fences of certain sizes and certain areas behind the townhomes. That normally would get addressed in conveyances, conditions, and restrictions.

Mr. Garst stated that this should allow for more compact footprint allowing for more green space. He asked if the 40-foot separation would affect the cost.

Mr. Rosen explained that about 15 units being impacted out of 171 units is fairly negligible, it is dealt with during the mass grading phase. It will add costs and they will absorb that costs to finish 171 proffered units. They simply feel it is better for the neighborhood and the new neighborhood to have more green space available.

Chair King asked if anyone else would like to speak on this matter, please come forward.

Elizabeth Roberts, 566 Parkdale Drive, asked how many acres are going to be taken up if there will be 20 feet instead of 40 feet between the units.

Mr. Rosen answered that the exact amount of acreage would have to be checked. He mentioned that the original concept plan that was presented before the Planning Commission showed the town home units 20 feet apart. There are only slight changes to the roads to make them work and be safer. There is no actual change in the layout because the original concept plan already showed 20-foot between the units.

Chair King stated that along with the staff doing a lot of research work the Commission has done a lot of research work also. She could not find a single jurisdiction that had 40-foot width anymore. She was surprised to find that in some cases jurisdictions do not have any regulation of width between town home buildings.

Chair King asked if there was anyone else who would like to speak, seeing no one, she closed the public hearing at 6:48PM.

Mr. Garst made a motion to recommend approval as written. Mr. Beamer 2<sup>nd</sup> the motion.

Roll Call	Mr. Routt	aye
	Mr. Henrickson	nay
	Mr. Beamer	aye
	Mr. Garst	aye
	Chair King	aye

Chair King stated for the record that Planning Commission members would like to encourage City Council members to see about the revising of the entire town house code.

**6. Other Business – None**

**7. Adjournment**

Chair King stated there was no additional business for the Planning Commission and the meeting was adjourned at 6:48p.m.

# SALEM VA



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## CITY COUNCIL

April 21, 2026

ABoone Real Estate, Inc.  
3934 Electric Road SW, Suite A  
Roanoke, VA 24018

RE: Use and Design Standards for Townhouses

To Whom It May Concern:

You and/or your agent shall appear before City Council on **Tuesday, May 26, 2026, at 6:30 p.m.** in the **Council Chambers, First Floor, Salem City Hall, 114 North Broad Street, Salem, Virginia** for consideration of your formal request for a text amendment to the Use and Design Standards for Townhouses.

If you have any questions regarding this matter, please contact our office at (540) 375-3016.

Sincerely,



H. Robert Light  
Assistant City Manager/Clerk of Council



# Marketplace

ourvalley.org

The Fincastle Herald

The Vinton Messenger

The New Castle Record

Salem Times-Register

News Messenger

Radford News Journal

### Help Wanted

**ACL Elderly Care**  
All phases of elderly care  
Shopping, bathing, light house cleaning  
Reasonable rates  
References upon request  
540-762-5584

**HIRING: Sales Representative**  
WFJX 910 AM & 104.3 FM  
Radio Station seeking friendly, reliable person for PT/FT position, work from home.  
Duties: Make calls and develop sales leads.  
High school diploma req'd. Commission pay + monthly bonus.  
Email resume to: sales@foxradioroanoke.com

### Home Improvement

**AA Home Improvement**  
Painting, plumbing, roofing, brick and block  
Over twenty years' experience  
Free estimates  
540.762.5584

### Yard Sale

**Inside yard sale Multi-Family**  
At the VFW Daleville  
On May 9th  
9am-1pm  
Multi-Family  
Lots of good stuff!

### Legals - Craig County

**TRUSTEE'S SALE OF PROPERTY LOCATED AT: 4536 craig Creek Road, Blacksburg, VA 24060 CRAIG COUNTY TAX MAP NO:117-A 10; PARCEL NO. 005677**

IN EXECUTION OF A DEED OF TRUST DATED THE 25th DAY OF JULY, 2024, IN THE ORIGINAL PRINCIPAL BALANCE OF \$564,500.00, RECORDED IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF THE CITY OF CRAIG COUNTY, VIRGINIA, AS INSTRUMENT NO. 240000471, DEFAULT HAVING BEEN MADE IN THE PAYMENT OF THE DEBT THEREIN SECURED AND BEING REQUIRED TO DO SO BY THE NOTEHOLDER, THE UNDERSIGNED SUBSTITUTE TRUSTEE, AFTER GIVING FOURTEEN (14) DAY NOTICE TO THE OWNER OF THE REAL ESTATE OF THE DATE, TIME, PLACE AND TERMS OF SALE, WILL OFFER FOR SALE AT PUBLIC AUCTION AT THE ENTRANCE OF THE CIRCUIT COURT OF CRAIG COUNTY, LOCATED AT: 108 COURT STREET, NEW CASTLE, VA 24127, ON THE 13TH DAY OF MAY, 2026 AT 1 P.M., THE REAL ESTATE WITH IMPROVEMENTS THEREON, LYING AND BEING SITUATE IN CRAIG COUNTY, STATE OF VIRGINIA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEING all those lots or parcels of land described as 1) Area on North Side of Rte. 621, being 156.805 acres, more or less, and 2) Area on South Side of Rte. 621, being 11.379 acres, more or less, for a total acreage of 168.184 acres, more or less, as shown and designated on a plat entitled "Plat Showing Existing Parcel containing 168.184 acres to be acquired by Taro Alexander Lawrence & Lindsey C. Lawrence from Rodney H. Duncan," dated February 22nd, 2018, drawn by Berkman Land Surveying, Inc., and designated as Job No. 18002, and of record in the Circuit Court Clerk's Office for Montgomery County, Virginia, as Instrument Number 2018001485. Tax Map# 117-A 10; Parcel#005677 Address: 4536 Craig Creek Road, Blacksburg, VA 24060

PLACE OF SALE: FRONT OF THE CRAIG COUNTY COURTHOUSE, 108 COURT STREET, NEW CASTLE, VA 24127  
DATE OF SALE: MAY 13, 2026  
TIME OF SALE: 1:00 PM  
SALE WILL BE MADE SUBJECT TO ALL EXISTING EASEMENTS AND RESTRICTIVE COVENANTS AS THE SAME MAY LAWFULLY AFFECT THE REAL ESTATE.

### Legals - Craig County

**AFFECT THE REAL ESTATE.**  
TERMS OF SALE: CERTIFIED FUNDS OR CASHIER'S CHECK. A BIDDER'S DEPOSIT OF TEN PERCENT (10%) OF THE SALES PRICE, WITH FULL SETTLEMENT TO BE MADE WITHIN FIFTEEN (15) DAYS FROM DATE OF SALE. ADDITIONAL TERMS MAY BE ANNOUNCED AT THE TIME OF SALE. PURSUANT TO THE FEDERAL FAIR DEBT COLLECTION PRACTICES ACT, WE ADVISE YOU THAT THIS FIRM IS A DEBT COLLECTOR ATTEMPTING TO COLLECT THE INDEBTEDNESS REFERRED TO HEREIN AND ANY INFORMATION WE OBTAIN WILL BE USED FOR THAT PURPOSE.

Daniel D. Hamrick, PC Substitute Trustee By: Daniel D. Hamrick, Agent FOR INFORMATION CONTACT: Daniel D. Hamrick, Agent for Daniel D. Hamrick, P.C., Substitute Trustee 104 South Franklin Street Christiansburg, VA 24073 (540) 382-0131

### Legals - Botetourt County

**TRUSTEE'S SALE OF 1449 LAKERIDGE CIRCLE, TROUTVILLE, VA 24175.**

In execution of a certain Deed of Trust dated January 4, 2006, in the original principal amount of \$175,000.00 recorded in the Clerk's Office, Circuit Court for Botetourt County, Virginia as Instrument No. 060000421. The undersigned Substitute Trustee will offer for sale at public auction in the front of the Circuit Court building for Botetourt County, Main Street, Fincastle, VA 24090, or any such temporary alternative Circuit Court location designated by the Judges of the Circuit Court, on June 25, 2026, at 10:30 AM, the property described in said Deed of Trust, located at the above address, and more particularly described as follows: ALL THAT CERTAIN LOT OR PARCEL OF LAND, WITH ALL THE APPURTENANCES THEREUNTO BELONGING LYING AND BEING THE COUNTY OF BOTETOURT, STATE OF VIRGINIA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO WIT: BEING LOT 17, BLOCK 5, ACCORDING TO THE MAP OF RAINBOW FOREST, PROPERTY OF, BOTETOURT DEVELOPMENT CORPORATION, BOTETOURT COUNTY, VIRGINIA, MADE BY C.B. MALCOLM AND SON, S.C.E.'S, DATED AUGUST 15, 1960 OF RECORD IN TILE CLERK'S OFFICE OF THE CIRCUIT COURT OF BOTETOURT COUNTY, VIRGINIA, IN PLAT BOOK 4, PAGE 102. TERMS OF SALE: ALL CASH. A bidder's deposit of ten percent (10%) of the sale price or ten percent (10%) of the original principal balance of the subject Deed of Trust, whichever is lower, in the form of cash or certified funds payable to the Substitute Trustee must be present at the time of the sale. The balance of the purchase price will be due within fifteen (15) days of sale, otherwise Purchaser's deposit may be forfeited to Trustee. Time is of the essence. If the sale is set aside for any reason, the Purchaser at the sale shall be entitled to a return of the deposit paid. The Purchaser may, if provided by the terms of the Trustee's Memorandum of Foreclosure Sale, be entitled to a \$50 cancellation fee from the Substitute Trustee, but shall have no further recourse against the Mortgagee or the Mortgagee's attorney. A form copy of the Trustee's memorandum of foreclosure sale and contract to purchase real property is available for viewing at www.aldridgepita.com. Additional terms, if any, to be announced at the sale and the Purchaser may be given the option to execute the contract of sale electronically. This is a communication from a debt collector and any information obtained will be used for that purpose. The sale is subject to seller confirmation.

### Legals - Montgomery County

**LEGAL NOTICE OF PUBLIC HEARING OF THE TOWN OF CHRISTIANSBURG PLANNING COMMISSION**

The Town of Christiansburg Planning Commission will hold a Public Hearing on Monday, May 18, 2026, at 7:00 PM in the Council Chambers of the Christiansburg Town Hall, 100 E. Main Street, Christiansburg, Virginia 24073, pursuant to Sections 15.2-2204 and 15.2-2285 of the Code of Virginia, as amended. The purpose of the public hearing is to receive public comments concerning: A. Rezoning request by Madison Apartment Homes LLC and Madison Apartment Homes II LLC, Property Owner and Applicant, for an amendment to proffers on Tax Parcel 434 - ((A)) - 8A (Parcel ID 110779) and 434 - ((A)) - 8B (Parcel ID 310087), consisting of approximately 7.950 acres, located at the intersection of Peppers Ferry Road, New Village Drive, and Bozeman Trail. The property is zoned Multi-Family Residential (R-3) with proffers, and the request is to amend the proffers accepted with the 2020 rezoning action. The applicant has proffered new conditions after the initial public hearing for this request. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. Town Hall will be open and available to receive public comment in-person at the time of this Public Hearing. A copy of the application, the Town's Zoning Map, Zoning Ordinance, and Future Land Use Map may be viewed in the Planning Department Office, 100 E. Main Street, Christiansburg, VA 24073, during normal office hours of 8:00 a.m. - 5:00 p.m.

### Legals - Botetourt County

Substitute Trustee: Equity Trustees, LLC, 8100 Three Chopt Road, Suite 240, Richmond, VA 23229. If you have any questions or concerns, please contact the Virginia Pre-Sale Department of counsel for Equity Trustees, LLC at 301-961-6555, website: www.aldridgepita.com. VA-372477-1.

**TRUSTEE'S SALE OF 3314 Blue Ridge Boulevard, Blue Ridge, VA 24064**

In execution of a Deed of Trust in the original principal amount of \$332,323.00 dated October 1, 2021 recorded among the land records of the Circuit Court for Botetourt County on October 1, 2021 as Instrument Number: 210005222, the undersigned appointed Substitute Trustee will offer for sale at public auction, at the Main entrance of the Circuit Court of Botetourt County, 1 W Main St, Fincastle, VA 24090 on June 5, 2026 at 02:00 PM the property described in said deed of trust, located at the above address and briefly described as: All that certain tract or parcel of land designated as Lot C, containing 1.916 acres, more or less, as more fully shown on that certain "Plat of the Property of C & O, LLC", dated July 30, 2008, prepared by Christopher N. McMurry, L.S., a copy of which is recorded in the Clerk's Office of the Circuit Court for Botetourt County, Virginia, in Plat Book 45, page 17. Tax ID: 109-95B/31076. TERMS OF SALE: A bidder's deposit of \$12,000.00 or 10% of the sale price, whichever is lower, will be required in the form of a certified or cashier's check. Cash will not be accepted as a deposit. Settlement within fifteen (15) days of sale, otherwise Trustee may forfeit deposit. Additional terms to be announced at sale. This is a communication from a debt collector. This notice is an attempt to collect on a debt and any information obtained will be used for that purpose. (Trustee # 26-003048) Substitute Trustee: ALG Trustee, LLC C/O Orians Law Group PLLC PO Box 2548, Leesburg, VA 20177 (703) 777-7101 website: www.Orians.com The Vendor auction.com will be used in conjunction with this sale. Potential Bidders: For sale information, please visit www.Auction.com or call (800) 280-2832.

### Legals - Montgomery County

**ADJUDGED, ORDERED and DECREED** that any and all persons and entities who have a claim against Respondent's law practice and/or interest in the funds held within Respondent's trust account, deliver written notice of the same to John C. Johnson, Receiver, The Johnson Law Group, P.L.C., P.O. Box 8476, Roanoke, Virginia 24014, by 5 p.m. on May 22, 2026 and complete under oath the Proof of Claim Affidavit obtainable from the Receiver, whose email address is johnson@jlgva.com, telephone number is (540) 410-5601, and return said completed Proof of Claim Affidavit to the Receiver no later than May 22, 2026 at 5 p.m., and The claims hearing for all contested claims shall be held before the Roanoke City Circuit Court, 315 Church Avenue, Roanoke, Virginia 24010 on a date to be scheduled following the closure of the time for the receipt of the completed Proof of Claim Affidavits by the Receiver. Only those who timely file a claim will receive any further notice of these proceedings, to include a notice of the claims hearing. Any claim not proven by a preponderance of the evidence at that time shall be forever barred from recovery against the funds in the possession and control of the Receiver. This Order shall be published once a week for four (4) consecutive weeks in the Salem Times & Register, Salem, Virginia, a newspaper of general circulation.

ENTERED THIS 14th DAY OF April 2026. Hon. James R. Swanson, Chief Judge

WE ASK FOR THIS John C. Johnson (VSB No. 33133) The Johnson Law Group, P.L.C. P.O. Box 8476 Roanoke, Virginia 24014 (540) 410-5601 johnson@jlgva.com Receiver of the law practice of Charles Robison Allen, Jr.

SEEN AND AGREED: Tenley Carroll Sell (VSB No. 39763) Assistant Bar Counsel Virginia State Bar 1111 E. Main Street, Suite 700 Richmond, Virginia 23219 (804) 775-0546 tseli@vsb.org

### Legals - Montgomery County

Monday through Friday, Contact the Planning Department, by phone at (540) 382-6128, Ext. 1902 or by email at planning@christiansburg.org, with any questions or if you require reasonable accommodations.

**VIRGINIA: IN THE CIRCUIT COURT FOR THE CITY OF ROANOKE**

**IN THE MATTER OF CHARLES ROBISON ALLEN, JR. VSB Docket No. 26-080-136218 Case No. CL25001621-00 ORDER OF PUBLICATION**

ONE OBJECT OF THIS CASE is to identify any client claims existing against the law practice of Charles Robison Allen, Jr. ("Respondent"), and to identify clients or creditors having an interest in and to funds held in the trust account of Respondent's law practice, now in the Receivership trust account. There may be clients or creditors who have such claims and interest whose identities are unknown, and

UPON MOTION of the Receiver, appointed in this cause pursuant to Va. Code § 54.1-3900.01, for this Order of Publication and the Court having deemed the same appropriate, it is

ADJUDGED, ORDERED and DECREED that any and all persons and entities who have a claim against Respondent's law practice and/or interest in the funds held within Respondent's trust account, deliver written notice of the same to John C. Johnson, Receiver, The Johnson Law Group, P.L.C., P.O. Box 8476, Roanoke, Virginia 24014, by 5 p.m. on May 22, 2026 and complete under oath the Proof of Claim Affidavit obtainable from the Receiver, whose email address is johnson@jlgva.com, telephone number is (540) 410-5601, and return said completed Proof of Claim Affidavit to the Receiver no later than May 22, 2026 at 5 p.m., and The claims hearing for all contested claims shall be held before the Roanoke City Circuit Court, 315 Church Avenue, Roanoke, Virginia 24010 on a date to be scheduled following the closure of the time for the receipt of the completed Proof of Claim Affidavits by the Receiver. Only those who timely file a claim will receive any further notice of these proceedings, to include a notice of the claims hearing. Any claim not proven by a preponderance of the evidence at that time shall be forever barred from recovery against the funds in the possession and control of the Receiver. This Order shall be published once a week for four (4) consecutive weeks in the Salem Times & Register, Salem, Virginia, a newspaper of general circulation.

ENTERED THIS 14th DAY OF April 2026. Hon. James R. Swanson, Chief Judge

WE ASK FOR THIS John C. Johnson (VSB No. 33133) The Johnson Law Group, P.L.C. P.O. Box 8476 Roanoke, Virginia 24014 (540) 410-5601 johnson@jlgva.com Receiver of the law practice of Charles Robison Allen, Jr.

SEEN AND AGREED: Tenley Carroll Sell (VSB No. 39763) Assistant Bar Counsel Virginia State Bar 1111 E. Main Street, Suite 700 Richmond, Virginia 23219 (804) 775-0546 tseli@vsb.org

### Legals - Montgomery County

**LEGAL NOTICE OF PUBLIC HEARING OF THE TOWN OF CHRISTIANSBURG PLANNING COMMISSION**

The Town of Christiansburg Planning Commission will hold a Public Hearing on Monday, May 18, 2026, at 7:00 PM in the Council Chambers of the Christiansburg Town Hall, 100 E. Main Street, Christiansburg, Virginia 24073, pursuant to Sections 15.2-2204 and 15.2-2285 of the Code of Virginia, as amended. The purpose of the public hearing is to receive public comments concerning: A. Code Amendment request by Maggie Smith, Applicant, to amend the Christiansburg Town Code, Chapter 42, "Zoning," Section 42-336 - Permitted uses, to allow for "Day care center, adult" as a permitted use in the General Business (B3) Zoning District. B. Code Amendment request by Maggie Smith, Applicant, to amend the Christiansburg Town Code, Chapter 42, "Zoning," Section 42-336 - Permitted uses, to allow for "Day care center, adult" as a conditionally permitted use in the General Business (B-3) Zoning District. Town Hall will be open and available to receive public comment in-person at the time of this Public Hearing. A copy of the application, the Town's Zoning Map, Zoning Ordinance, and Future Land Use Map may be viewed in the Planning Department Office, 100 E. Main Street, Christiansburg, VA 24073, during normal office hours of 8:00 a.m. - 5:00 p.m. Monday through Friday. Contact the Planning Department, at (540) 382-6128, Ext. 1902 or by email at planning@christiansburg.org, with any questions or if you require reasonable accommodations.

**TRUSTEE'S SALE OF PROPERTY LOCATED AT: 4536 Craig Creek Road, Blacksburg, VA 24060 MONTGOMERY COUNTY TAX MAP NO:005-A 4; PARCEL NO. 005577**

IN EXECUTION OF A DEED OF TRUST DATED THE 25th DAY OF JULY, 2024, IN THE ORIGINAL PRINCIPAL BALANCE OF \$564,500.00, RECORDED IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF THE CITY OF MONTGOMERY COUNTY, VIRGINIA, AS INSTRUMENT NO. 2024004156, DEFAULT HAVING BEEN MADE IN THE PAYMENT OF THE DEBT THEREIN SECURED AND BEING REQUIRED TO DO SO BY THE NOTEHOLDER, THE UNDERSIGNED SUBSTITUTE TRUSTEE, AFTER GIVING FOURTEEN (14) DAY NOTICE TO THE OWNER OF THE REAL ESTATE OF THE DATE, TIME, PLACE AND TERMS OF SALE, WILL OFFER FOR SALE AT PUBLIC AUCTION AT THE ENTRANCE OF THE CIRCUIT COURT OF MONTGOMERY COUNTY, LOCATED AT: 55 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON THE 13TH DAY OF MAY, 2026 AT 10:00 A.M., THE REAL ESTATE WITH IMPROVEMENTS THEREON, LYING AND BEING SITUATE IN MONTGOMERY COUNTY, STATE OF VIRGINIA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEING all those lots or parcels of land described as 1) Area on North Side of Rte. 621, being 156.805 acres, more or less, and 2) Area on South Side of Rte. 621, being 11.379 acres, more or less, for a total acreage of 168.184 acres, more or less, as shown and designated on a plat entitled "Plat Showing Existing Parcel containing 168.184 acres to be acquired by Taro Alexander Lawrence & Lindsey C. Lawrence from Rodney H. Duncan," dated February 22nd, 2018, drawn by Berkman Land Surveying, Inc., and designated as Job No. 18002, and of record in the Circuit Court Clerk's Office for Montgomery County, Virginia, as Instrument Number 2018001485. Tax Map# 005-A 4; Parcel#005577 Address: 4536 Craig Creek Road, Blacksburg, VA 24060

PLACE OF SALE: FRONT OF THE MONTGOMERY COUNTY COURTHOUSE, 55 EAST MAIN STREET, CHRISTIANSBURG, VA 24073  
DATE OF SALE: MAY 13, 2026  
TIME OF SALE: 10:00 AM  
SALE WILL BE MADE SUBJECT TO ALL EXISTING EASEMENTS AND RESTRICTIVE COVENANTS AS THE SAME MAY LAWFULLY AFFECT THE REAL ESTATE.

TERMS OF SALE: CERTIFIED FUNDS OR CASHIER'S CHECK. A BIDDER'S DEPOSIT OF TEN PERCENT (10%) OF THE SALES PRICE, WITH FULL SETTLEMENT TO BE MADE WITHIN

### Legals - Montgomery County

deposit paid. The Purchaser may, if provided by the terms of the Trustee's Memorandum of Foreclosure Sale, be entitled to a \$50 cancellation fee from the Substitute Trustee, but shall have no further recourse against the Mortgagee or the Mortgagee's attorney. A form copy of the Trustee's memorandum of foreclosure sale and contract to purchase real property is available for viewing at www.aldridgepita.com. Additional terms, if any, to be announced at the sale and the Purchaser may be given the option to execute the contract of sale electronically. This is a communication from a debt collector and any information obtained will be used for that purpose. The sale is subject to seller confirmation. Substitute Trustee: Equity Trustees, LLC, 8100 Three Chopt Road, Suite 240, Richmond, VA 23229. If you have any questions or concerns, please contact the Virginia Pre-Sale Department of counsel for Equity Trustees, LLC at 301-961-6555, website: www.aldridgepita.com. VA-382346-1.

**TRUSTEE'S SALE OF PROPERTY LOCATED AT: 4536 Craig Creek Road, Blacksburg, VA 24060 MONTGOMERY COUNTY TAX MAP NO:005-A 4; PARCEL NO. 005577**

IN EXECUTION OF A DEED OF TRUST DATED THE 25th DAY OF JULY, 2024, IN THE ORIGINAL PRINCIPAL BALANCE OF \$564,500.00, RECORDED IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF THE CITY OF MONTGOMERY COUNTY, VIRGINIA, AS INSTRUMENT NO. 2024004156, DEFAULT HAVING BEEN MADE IN THE PAYMENT OF THE DEBT THEREIN SECURED AND BEING REQUIRED TO DO SO BY THE NOTEHOLDER, THE UNDERSIGNED SUBSTITUTE TRUSTEE, AFTER GIVING FOURTEEN (14) DAY NOTICE TO THE OWNER OF THE REAL ESTATE OF THE DATE, TIME, PLACE AND TERMS OF SALE, WILL OFFER FOR SALE AT PUBLIC AUCTION AT THE ENTRANCE OF THE CIRCUIT COURT OF MONTGOMERY COUNTY, LOCATED AT: 55 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON THE 13TH DAY OF MAY, 2026 AT 10:00 A.M., THE REAL ESTATE WITH IMPROVEMENTS THEREON, LYING AND BEING SITUATE IN MONTGOMERY COUNTY, STATE OF VIRGINIA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEING all those lots or parcels of land described as 1) Area on North Side of Rte. 621, being 156.805 acres, more or less, and 2) Area on South Side of Rte. 621, being 11.379 acres, more or less, for a total acreage of 168.184 acres, more or less, as shown and designated on a plat entitled "Plat Showing Existing Parcel containing 168.184 acres to be acquired by Taro Alexander Lawrence & Lindsey C. Lawrence from Rodney H. Duncan," dated February 22nd, 2018, drawn by Berkman Land Surveying, Inc., and designated as Job No. 18002, and of record in the Circuit Court Clerk's Office for Montgomery County, Virginia, as Instrument Number 2018001485. Tax Map# 005-A 4; Parcel#005577 Address: 4536 Craig Creek Road, Blacksburg, VA 24060

PLACE OF SALE: FRONT OF THE MONTGOMERY COUNTY COURTHOUSE, 55 EAST MAIN STREET, CHRISTIANSBURG, VA 24073  
DATE OF SALE: MAY 13, 2026  
TIME OF SALE: 10:00 AM  
SALE WILL BE MADE SUBJECT TO ALL EXISTING EASEMENTS AND RESTRICTIVE COVENANTS AS THE SAME MAY LAWFULLY AFFECT THE REAL ESTATE.

TERMS OF SALE: CERTIFIED FUNDS OR CASHIER'S CHECK. A BIDDER'S DEPOSIT OF TEN PERCENT (10%) OF THE SALES PRICE, WITH FULL SETTLEMENT TO BE MADE WITHIN

### Legals - Montgomery County

FIFTEEN (15) DAYS FROM DATE OF SALE. ADDITIONAL TERMS MAY BE ANNOUNCED AT THE TIME OF SALE. PURSUANT TO THE FEDERAL FAIR DEBT COLLECTION PRACTICES ACT, WE ADVISE YOU THAT THIS FIRM IS A DEBT COLLECTOR ATTEMPTING TO COLLECT THE INDEBTEDNESS REFERRED TO HEREIN AND ANY INFORMATION WE OBTAIN WILL BE USED FOR THAT PURPOSE.

Daniel D. Hamrick, PC Substitute Trustee

FOR INFORMATION CONTACT: Daniel D. Hamrick, Agent for Daniel D. Hamrick, P.C., Substitute Trustee 104 South Franklin Street Christiansburg, VA 24073 (540) 382-0131

### Legals - City of Salem

**NOTICE OF PUBLIC HEARING**

Notice is hereby given to all interested persons that the Council of the City of Salem, at its regular meeting on Tuesday, May 26, 2026, at 6:30 p.m., in Council Chambers, City Hall, 114 N. Broad Street, in the City of Salem, Virginia, will hold a public hearing, pursuant to Sections 15.2-2204 and 15.2-2285 of the Code of Virginia, as amended, to consider the following request relative to the CODE OF THE CITY OF SALEM, VIRGINIA. Consider the request of ABoone Real Estate Inc. to amend Chapter 106 Zoning, Article III Use and Design Standards, Section 106-304.17(G)(4) Townhouse, as amended, to consider the following request relative to the CODE OF THE CITY OF SALEM, VIRGINIA. Consider the request of the proposed plans, ordinances or amendments may be examined in the Office of Community Development, 21 South Bruffey Street, Salem, Virginia. At said hearing, parties in interest and citizens shall have an opportunity to be heard relative to the said request. THE COUNCIL OF THE CITY OF SALEM, VIRGINIA BY: H. Robert Light Clerk of Council

### Notice is hereby given to all interested persons that the City of Salem Planning Commission,

at its regular meeting on May 13, 2026, at 6:30 p.m., in Council Chambers, City Hall, 114 North Broad Street, in the City of Salem, Virginia, will hold a public hearing, pursuant to Sections 15.2-2204 and 15.2-2285 of the Code of Virginia, as amended, to consider approval of the following requests relative to the CODE OF THE CITY OF SALEM, VIRGINIA:

Consider the request of DSB PROPERTIES LLC, property owner, for a special exception permit to allow a two-family dwelling on the property located at 213 Rutledge Circle (Tax Map #59-2-3.2).

Copies of the proposed plans, ordinances or amendments may be examined in the Office of Community Development, 21 South Bruffey Street, Salem, Virginia.

At said hearing, parties in interest and citizens shall have an opportunity to be heard relative to the said requests.

THE PLANNING COMMISSION OF THE CITY OF SALEM, VIRGINIA

BY: Christopher J. Dorsey Executive Secretary

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News Messenger

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### Legals - City of Salem

### NOTICE OF PUBLIC HEARING

Notice is hereby given to all interested persons that the Council of the City of Salem, at its regular meeting on Tuesday, May 26, 2026, at 6:30 p.m., in Council Chambers, City Hall, 114 N. Broad Street, in the City of Salem, Virginia, will hold a public hearing, pursuant to Sections 15.2-2204 and 15.2-2285 of the Code of Virginia, as amended, to consider the following request relative to the CODE OF THE CITY OF SALEM, VIRGINIA:  
Consider the request of ABoone Real Estate Inc. to amend Chapter 106 Zoning, Article III Use and Design Standards, Section 106-304.17(G)(4) Townhouse, of the CODE OF THE CITY OF SALEM, VIRGINIA pertaining to separation between townhouse groupings.  
Copies of the proposed plans, ordinances or amendments may be examined in the Office of Community Development, 21 South Bruffey Street, Salem, Virginia.  
At said hearing, parties in interest and citizens shall have an opportunity to be heard relative to the said requests.  
THE COUNCIL OF THE CITY OF SALEM, VIRGINIA BY:  
H. Robert Light  
Clerk of Council

### Legals - Botetourt County

### TRUSTEE'S SALE OF

3314 Blue Ridge Boulevard, Blue Ridge, VA 24064

In execution of a Deed of Trust in the original principal amount of \$332,323.00 dated October 1, 2021 recorded among the land records of the Circuit Court for Botetourt County on October 1, 2021 as Instrument Number: 210005222, the undersigned appointed Substitute Trustee will offer for sale at public auction, at the Main entrance of the courthouse for the Circuit Court of Botetourt County, 1 W Main St, Fincastle, VA 24090 on June 5, 2026 at 02:00 PM the property described in said deed of trust, located at the above address and briefly described as: All that certain tract or parcel of land designated as Lot C, containing 1.916 acres, more or less, as more fully shown on that certain "Plat of the Property of C & O, LLC", dated July 30, 2008, prepared by Christopher N. McMurry, L.S., a copy of which is recorded in the Clerk's Office of the Circuit Court for Botetourt County, Virginia, in Plat Book 45, page 17. Tax ID: 109-95B/31076. TERMS OF SALE: A bidder's deposit of \$12,000.00 or 10% of the sale price, whichever is lower, will be required in the form of a certified or cashier's check. Cash will not be accepted as a deposit. Settlement within fifteen (15) days of sale, otherwise Trustee may forfeit deposit. Additional terms to be announced at sale. This is a communication from a debt collector. This notice is an attempt to collect on a debt and any information obtained will be used for that purpose. (Trustee # 26-003048) Substitute Trustee: ALG Trustee, LLC C/O Orleans Law Group PLLC PO Box 2548, Leesburg, VA 20177 (703) 777-7101 website: www.Orlans.com The Vendor auction.com will be used in conjunction with this sale. Potential Bidders: For sale information, please visit www.Auction.com or call (800) 280-2832.

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### Legals - Town of Vinton

### TOWN OF VINTON RFP #051426

**Introduction**  
The Town of Vinton, Virginia (the "Town") is issuing this Request for Proposals (the "RFP") to solicit proposals for a direct bank loan evidenced by a Tax-Exempt or Taxable General Obligation Bond, Series 2026 in a principal amount of up to \$2,500,000 (the "2026 Bond").  
Proceeds of the 2026 Bond will be used to fund capital improvements to a Town-owned and Town-maintained War Memorial building and grounds (the "Project") as well as pay the costs of issuance. The Project is expected to be completed, and the proceeds of the borrowing are expected to be expended within twelve months of closing.  
Financial Information  
The Town's Annual Comprehensive Financial Reports and Budgets can be found on its Town website here: <https://www.vintonva.gov/100/Budgets-Reports>

### Key Assumptions

**Issuer:** Town of Vinton, Virginia  
**Purpose:** Proceeds of the 2026 Bond will be used to complete the Project as well as pay the associated costs of issuance.

**Tax Treatment:** Taxable or Tax-Exempt are requested. Bank Qualified ("BQ") and Non-Bank Qualified ("NBQ") rates are requested on the Tax-Exempt proposal.

**Security:** A General Obligation pledge for the full faith and credit of the Town.

**Amount:** Up to \$2,500,000 Interest Payments: Please specify frequency of payments (i.e. monthly, quarterly, semi-annually, or at maturity)

**Principal Payments:** Please specify frequency of payments (i.e. monthly, quarterly, semi-annually, or at maturity).

**Final Maturity:** The Town is seeking proposals for terms ranging from 10 to 20 years from closing.

**Interest Rate:** The Town is interested in considering BQ Tax-Exempt, NBQ Tax-Exempt, and taxable rate proposals. Fixed rate is preferred, but variable rates will be considered.

**Optional Redemption:** The Town prefers the option of prepayment in whole or in part at any time without penalty. If not, please specify the most flexible terms/conditions for prepayment that your institution would propose. The Town is looking for maximum flexibility in this regard.

**Drawdown:** All at closing. Bank Closing Cost: None anticipated to be paid by the Town. Please specify any exceptions.

**Annual/Ongoing Fees:** None anticipated to be paid by the Town. Please specify any exceptions.

**Lender's Counsel:** If your institution will involve its own legal counsel for purposes of reviewing the legal and financing documents, please provide the name of the firm, the primary contact(s), and a not-to-exceed fee for which the Town will be responsible. If your institution covers these costs, please clearly indicate this benefit in your submittal.

**Documents and Opinion(s):** Spilman Thomas & Battle, PLLC, as Bond Counsel to the Town, will be responsible for drafting the financing documents. There are no other additional legal costs anticipated to be paid by the Town except as may be provided in your proposal.

**Conflict Waiver:** Spilman Thomas & Battle, PLLC has been engaged to serve as Bond Counsel to the Town for purposes of this financing. By submitting its proposal, each proposer represents that it understands the role of Spilman Thomas & Battle, PLLC, and that, if the proposer is selected as the winning proposer, the proposer will have agreed to waive any potential conflict of interest that the involvement of

### Legals - Town of Vinton

Spilman Thomas & Battle, PLLC might present to such this financing.

**Ongoing Disclosure:** The Town will provide annual audited financial statements.

Please specify any additional requirements.

**Direct Bank Loan:** Proposals are requested for a direct bank loan evidenced by the 2026 Bond, by a single financial institution or a syndicate of financial institutions represented by one lead institution with which the Town will deal with exclusively on all aspects of the financing. The successful proposer(s) will be expected to provide a letter in form satisfactory to the Town and Bond Counsel regarding the qualifications of the lender and stating that the loan is being made for its own account, with the present intent to hold the loan to maturity and with no intention of sale or distribution. No formal offering document will be prepared, although proposers should feel free to direct any questions about the Town or its finances to the Town's Deputy Town Manager, whose contact information is below.

**Award:** The Town reserves the right to request additional information from the proposers and reserves the right to reject any or all proposals and to waive any irregularity or informality. Although the selection will be based substantially on lowest total financing cost (including both interest cost and upfront fees and expenses), the Town reserves the right to select the proposer that best meets the needs of the Town.

**Closing:** Closing is expected to take place by June 30, 2026. The opinion(s) of Bond Counsel will be delivered at closing. Additionally, please specify any other terms or conditions that would impact the proposed structure of the financing agreement. A preliminary timetable for action is shown below.

**Submission of Proposals:** By submitting a proposal for the 2026 Bond, we are anticipating that the financing has received final or near final credit approval by your banking institution and that your banking institution is ready and able to provide the funding to the Town, should your banking institution be selected as the winning proposer. If this financing requires additional credit approvals after submission of your response, please clearly indicate that in your response and describe the process by which these additional approvals will be obtained, the timing of receiving these approvals, and any additional information that will need to be provided by the Town. We look forward to your response by 3:00 p.m. on May 27, 2026. Proposals should be submitted electronically or hard copy to:

Adam E. Cody Sexton  
Deputy Town Manager  
Town of Vinton  
311 South Pollard Street  
Vinton, VA 24179  
cs Sexton@vintonva.gov  
540-983-0607

If you have any questions about this RFP, please do not hesitate to contact me at the above email address or phone number.  
Sincerely,  
Adam E. Cody Sexton  
Deputy Town Manager



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### Legals - Montgomery County

### VIRGINIA: IN THE CIRCUIT COURT FOR THE CITY OF ROANOKE

### IN THE MATTER OF CHARLES ROBISON ALLEN, JR. VSB Docket No. 26-080-136218 Case No. CL25001621-00 ORDER OF PUBLICATION

ONE OBJECT OF THIS CASE is to identify any client claims existing against the law practice of Charles Robison Allen, Jr. ("Respondent"), and to identify clients or creditors having an interest in and to funds held in the trust account of Respondent's law practice, now in the Receivership trust account. There may be clients or creditors who have such claims and interest whose identities are unknown; and

UPON MOTION of the Receiver, appointed in this case pursuant to Va. Code § 54.1-3900.01, for this Order of Publication and the Court having deemed the same appropriate, it is

ADJUDGED, ORDERED and DECREED that any and all persons and entities who have a claim against Respondent's law practice and/or interest in the funds held within Respondent's trust account, deliver written notice of the same to John C. Johnson, Receiver, The Johnson Law Group, P.L.C., P.O. Box 8476, Roanoke, Virginia 24014, by 5 p.m. on May 22, 2026 and complete under oath the Proof of Claim Affidavit obtainable from the Receiver, whose email address is [jjohnson@jlgva.com](mailto:jjohnson@jlgva.com), telephone number is (540) 410-5601, and return said completed Proof of Claim Affidavit to the Receiver no later than May 22, 2026 at 5 p.m., and The claims hearing for all contested claims shall be held before the Roanoke City Circuit Court, 315 Church Avenue, Roanoke, Virginia 24010 on a date to be scheduled following the closure of the time for the receipt of the completed Proof of Claim Affidavits by the Receiver. Only those who timely file a claim will receive any further notice of these proceedings, to include a notice of the claims hearing. Any claim not proven by a preponderance of the evidence at that time shall be forever barred from recovery against the funds in the possession and control of the Receiver. This Order shall be published once a week for four (4) consecutive weeks in the Salem Times & Register, Salem, Virginia, a newspaper of general circulation.

ENTERED THIS 14<sup>th</sup> DAY OF April 2026.  
Hon. James R. Swanson,  
Chief Judge

WE ASK FOR THIS  
John C. Johnson  
(VSB No. 33133)  
The Johnson Law Group,  
PLC  
P.O. Box 8476  
Roanoke, Virginia 24014  
(540) 410-5601  
[jjohnson@jlgva.com](mailto:jjohnson@jlgva.com)  
Receiver of the law practice of Charles Robison Allen, Jr.

SEEN AND AGREED:  
Tenley Carroll Seli (VSB No. 39763)  
Assistant Bar Counsel  
Virginia State Bar  
1111 E. Main Street, Suite 700  
Richmond, Virginia 23219  
(804) 775-0546  
[tseli@vsb.org](mailto:tseli@vsb.org)

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#### SERVICES

**DIVORCE-Uncontested,** \$525.00 + \$86.00 court cost. WILLS-\$295.00. No court appearance. Estimated completion time twenty-one days. Hilton Oliver, Attorney (Facebook). 757-490-0126. Se Habla Español. BBB Member. <https://hiltonoliverattorneyva.com>

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AN ORDINANCE TO AMEND, REVISE, AND REORDAIN CHAPTER 106, ZONING, ARTICLE III, USE AND DESIGN STANDARDS, SECTION 106-304.17 TOWNHOUSE OF THE CODE OF THE CITY OF SALEM, VIRGINIA PERTAINING TO SEPARATION BETWEEN TOWNHOUSE GROUPINGS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, THAT SECTION 106-304.17 OF CHAPTER 106, OF THE CODE OF THE CITY OF SALEM, VIRGINIA BE AMENDED, REVISED, AND REORDAINED TO READ AS FOLLOWS:

Chapter 106  
ZONING

ARTICLE III – USE AND DESIGN STANDARDS

**Sec. 106-304.17. Townhouse.**

- (A) *Intent:* The following minimum standards are established in recognition that common-wall single-family dwellings on individual lots of record are a viable housing alternative to conventional detached single-family dwellings. These standards are intended to allow flexibility in unit arrangements, unit size and yard space, thereby allowing the creation of efficient and economical housing arrangements.
- (B) *Townhouse Development Standards:* The following minimum standards refer to the overall design of the site, and not to individual townhouse lots.
1. Applicants for townhouse developments shall submit a site plan in accordance with section 106-400 of this chapter. The site plan shall include a master plan that defines the entire townhouse development. The party submitting the site plan shall not commence development until the plan has been approved by the city. Approval of a final subdivision plat, pursuant to the provisions of the Salem Subdivision Ordinance is required prior to the sale of any townhouse lot.
  2. The minimum development size for any townhouse development shall be 15,000 square feet. The maximum density of any townhouse development shall be ten dwelling units per acre.
  3. The minimum frontage for a townhouse development shall be 60 feet on a public street.
  4. Along public rights-of-way, the setback for the townhouse groupings shall be as specified in article II. Setback areas shall be free of all physical improvements, including parking areas, except for the following:  
Pedestrian walkways and sidewalks.  
Privacy fences in rear yards.  
Accessory buildings in rear yards.  
Retaining walls.
  5. When buffer yards are required between zoning districts of different intensities, plantings shall be installed as specified in the 25-foot, or greater, buffer yard requirement found in section 106-402.3. No individual townhouse lot lines shall extend into any required landscape buffer.
  6. A minimum 25-foot setback shall be established between townhouse groupings and adjacent properties that are zoned AG or RSF. Setbacks between townhouse groupings and adjacent properties of other zoning classifications shall meet the requirements of the underlying zoning district for the property. Where required, this area shall be professionally landscaped with a

combination of trees and shrubs, and shall remain free of all physical improvements, including parking areas, except for:

- a. Pedestrian walkways and sidewalks.
  - b. Privacy fences in rear yards.
  - c. Accessory buildings in rear yards.
  - d. Retaining walls.
7. No townhouse unit shall have a private driveway connecting to a public street.
  8. All townhouse developments shall be served by public water and sewer.
  9. A homeowners' association shall be created for each townhouse development. The homeowners' association shall be responsible for the perpetual maintenance of all commonly owned areas and facilities including, but not limited to, open space, required buffer yards, common areas, private streets and parking areas, and stormwater management facilities within the townhouse development.

(C) *Minimum Townhouse Lot Requirements:*

1. Individual townhouse lots may front on either public or private streets, parking areas, or other commonly-owned areas within the development.
2. There shall be no minimum lot size for individual townhouse lots. Each townhouse lot shall be large enough to accommodate the footprint of the unit, any required yards, and any amenities intended for the exclusive use of that unit, such as private parking areas or patios. No required townhouse yard may contain any parking area not intended for the exclusive use of that unit. Individual townhouse lots may extend into the 25-foot landscaped setback at the perimeter of the development, however they may not extend into any required buffer yard.
3. The minimum width for any townhouse unit shall be 16 feet.

(D) *Minimum Townhouse Yard Requirements:*

1. Townhouse Unit:  
Front Yard:
  - (a) The minimum front yard for any townhouse unit fronting on a public street shall be as specified in article II, District Regulations.
  - (b) The minimum front yard for any townhouse unit not fronting on a public street shall be ten feet.Rear Yard: The minimum rear yard shall be ten feet.  
Side Yard for End Units: The minimum side yard for end units shall be ten feet.

(E) *Maximum Height of Structures:*

1. The maximum height of any townhouse unit shall be three stories or 45 feet.

(F) *Maximum Building Size:*

1. Accessory Structures: No accessory building shall exceed 100 square feet in size.

(G) *Grouping of Townhouses:*

1. Townhouses shall be attached in groups of three to 12.
2. The facades of townhouses shall be varied by staggered front yards and variations in design and materials. No more than four abutting townhouses shall have the same front yard depth and the

same architectural treatment of facades and roof lines. The front yard stagger, when required, shall be a minimum of two feet.

3. All townhouses shall be arranged such that only the front or side of any unit shall face a public street. If site characteristics require that the backs of townhouses face a public street, then vegetative screening shall be required per the provisions of this chapter. Such vegetative screening shall be located within a common area, and not on any townhouse lot.
4. A minimum ~~4020~~-foot separation shall be provided between groupings of townhouse units. **This minimum separation may be reduced to 20 feet if both facing walls contain no windows, doors or balconies.**

This ordinance shall be in full force and effect ten (10) days after its final passage.

Upon a call for an aye and a nay vote, the same stood as follows:

John Saunders -  
H. Hunter Holliday -  
Byron Randolph Foley -  
Anne Marie Green -  
Renee F. Turk -

Passed:  
Effective:

/s/ Renee F. Turk  
Mayor

ATTEST:

\_\_\_\_\_  
H. Robert Light  
Clerk of Council  
City of Salem, Virginia



Item #: 6.A.

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM,  
VIRGINIA HELD AT CITY HALL

**MEETING DATE:** June 8, 2026

**AGENDA ITEM:** **213 Rutledge Circle - Special Exception Permit**  
Hold a public hearing and consider the request of DSB  
PROPERTIES LLC, property owner, for a special exception  
permit to allow a two-family dwelling on the property located  
at 213 Rutledge Circle (Tax Map #59-2-3.2). (Advertised in  
the May 21 and 28, 2026, issues of the *Salem Times-  
Register*.) (Planning Commission recommended approval.)

**SUBMITTED BY:** Maxwell Dillon, Planner

**SUMMARY OF INFORMATION:**

Zoning: RSF Residential Single Family  
Land Use Plan Designation: Residential  
Existing Use: Vacant  
Proposed Use: Two family dwelling

The subject property (213 Rutledge Circle) consists of an approximately 0.218-acre tract of land which currently sits within the RSF Residential Single Family zoning district. The properties in the surrounding neighborhood are comprised of various residential uses, and there are a few parcels along Rutledge Circle that possess the RMF Residential Multi Family zoning designation. Rutledge Circle is accessed by Rutledge Drive, which bisects an apartment complex. Additionally, the property to the rear of 213 Rutledge Circle was recently rezoned to RMF Residential Multi Family to be developed with townhomes.

The applicant is requesting a Special Exception Permit to allow the construction of a two-family dwelling (duplex), with the concept plan showing two separate driveways. As mentioned in the application, the plan is for each unit to contain 2-3 bedrooms and 1.5-2 bathrooms. If approved, zoning ordinance requirements will be in effect and building plans will be required to meet all applicable codes to ensure adequate and safe separation between units. Salem's Comprehensive Plan encourages the permission of compatible infill development where appropriate, and this proposal meets the intent of that objective.

**FISCAL IMPACT:**

**STAFF RECOMMENDATION:**

Staff recommends Council consideration of the Special Exception Permit request to allow the construction of a two-family dwelling at 213 Rutledge Circle.

**ATTACHMENTS:**

1. 213 Rutledge Circle Application
2. 213 Rutledge Circle Proposed Drawing
3. Sample Rendering 1
4. Sample Rendering 2
5. SEP Request Letter
6. Affidavit
7. Neighbor notification map
8. Council meeting owner notification letter 213 Rutledge Circle Special Exception Permit
9. Legal Ad 5.21
10. Legal Ad 5.28

## Application Data for Application Number: Z26-30053

<b>Application Type</b>	Zoning		
<b>Application Sub-Type</b>	Special Exception		
<b>Applicant</b>	ATTN: Daniel Dyer		
<b>Location</b>	213 RUTLEDGE CIR		
<b>Applicant Address</b>	654 Joan Cir	<b>Property Owner</b>	DSB PROPERTIES LLC
	Salem,VA,24153	<b>Owner Address</b>	654 JOAN CIR
<b>Tax Parcel</b>	59-2-3.2		SALEM, VA,24153

### Application Information

Section	Question	Answer
Details and Scope of Work	Please provide a detailed description of the work associated with this application.	Seeking SEP to allow for construction of a new two family residence (duplex)
Existing Structure Info	Year Built	
	Property Description	Vacant Land
	Number of Stories	
	Number of Rooms	
	Number of Bedrooms	
	Number of Bathrooms	
	Type of Roof	
	Type of Exterior	
	Type of Basement	
	Finished Square footage of Primary Building	0.00
Parcel Information	Lot Size Acres	0.22
	Lot Size SQFT	9496.00
	Zoning Classification	RSF
	Legal Description	LT A-2 0.218 AC BRICKEY RESUBD
	PID	8841
Special Exception Details	Please advise Current Zoning type	RSF - Residential Single Family District
	Please advise current use	Vacant, undeveloped lot
	Please advise future use	Two family residence
	Please advise designation from the future land use map	Residential
	Is the building or parcel in a district currently designated as historic	No
	If yes, describe the proposed measures for meeting the standards of the Department of Historic Resources	Not applicable

# SALEM VA



## COMMUNITY DEVELOPMENT

Special Exception Details	This Special Exception/Use Not Provided For is being requested in order to?	Allow for construction of a new two family residence (duplex) on this property which is currently undeveloped.
	Describe in detail how you plan to develop the property for the proposed use and any associated uses	See attached Concept Layout Plan. The Owner has not yet selected a final floorplan but the overall concept is two units with separate entrances and no garages. Each unit will have 2-3 bedrooms and 1.5-2 bathrooms. Sample renderings are attached to this application.
	Describe why the proposed use or exception is desirable and appropriate for the area	There are other multi-family residential buildings (in RMF zoning) to the north, east, and west of the subject property. A duplex is consistent development for the area and will provide more affordable housing for the community.
	What measures will be taken to assure that the proposed use or exception will not have a negative impact on the surrounding vicinity?	A multi-family residence is consistent with the surrounding apartments and RMF zoning. Nice, new construction will only enhance the area.
	Is the subject property located within the Floodplain District?	No
	If yes, describe the proposed measures for meeting the standards of the Floodplain Ordinance	This property is NOT in the floodplain.
	Have you provided a conceptual plan of the proposed development, including general lot configurations and road locations?	Yes
	Are the proposed lot sizes compatible with existing parcel sizes in the area?	This is an existing lot that is same size and shape as other lots along Rutledge Circle

**RSF BUILDING SETBACKS:**  
 FRONT = 25 FEET  
 SIDES = 10% OF LOT WIDTH  
 REAR = 25 FEET

TAX PARCEL: 58-1-1  
 ADDRESS: 1002 NEWMAN DR  
 ZONING: RMF

TAX PARCEL: 59-2-2.1  
 ADDRESS: 205 RUTLEDGE CIR  
 ZONING: RMF

TAX PARCEL: 59-2-3.1  
 ADDRESS: 209 RUTLEDGE CIR  
 ZONING: RSF

TAX PARCEL: 59-2-3.2  
 ADDRESS: 213 RUTLEDGE CIR  
 ZONING: RSF

TAX PARCEL: 59-2-3.3  
 ADDRESS: 217 RUTLEDGE CIR  
 ZONING: RSF

TAX PARCEL: 59-2-3  
 ADDRESS: 221 RUTLEDGE CIR  
 ZONING: RSF

PROPOSED  
 DUPLEX

RUTLEDGE CIRCLE (PRIVATE 50' ROW)

TAX PARCEL: 59-1-4  
 ADDRESS: 128 RUTLEDGE DR  
 ZONING: RMF

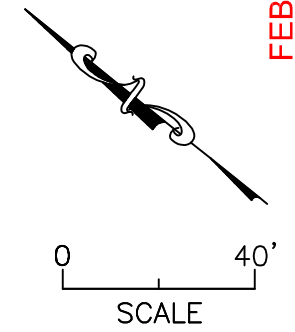
TAX PARCEL: 59-1-9  
 ADDRESS: 861 CLEVELAND AVE  
 ZONING: LM

PLAYGROUND

#148  
 APARTMENT  
 BUILDING

CONCEPT LAYOUT PREPARED BY  
**BRUSHY MOUNTAIN  
 ENGINEERING, PLLC**  
 3553 Carvins Cove Road (540) 526-6800  
 Salem, VA 24153 www.brushymtnengr.com

FEB 27, 2026



**DSB PROPERTIES LLC**  
**213 RUTLEDGE CIRCLE**  
 TAX PARCELS: 59-2-3.2





March 03, 2026

To: City of Salem – Planning & Zoning  
21 South Bruffey Street  
Salem, VA 24153

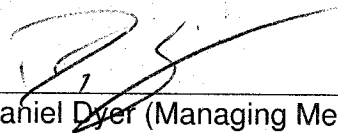
From: DSB Properties LLC  
Attn: Daniel Dyer  
654 Joan Circle  
Salem, VA 24153

Re: 213 Rutledge Circle – SEP Request  
Z26-30053

To whom it may concern,

DSB Properties LLC is the owner of the property known as 213 Rutledge Circle (Tax Parcel ID 59-2-3.2) as recorded in Instrument 230001978. With this letter DSB Properties is requesting that the City approve a Special Exception Permit to allow for construction of a new two family residence (duplex) on the referenced lot. All of the required supporting documents have already been submitted to the City electronically. Brushy Mountain Engineering, PLLC has been hired to assist with this application and public hearing presentations. Thank you for your careful consideration of this Special Exception Permit.

DSB Properties LLC

  
\_\_\_\_\_  
Daniel Dyer (Managing Member)

03/03/26  
\_\_\_\_\_  
Date

**AFFADAVIT OF MAILING PURSUANT TO S15.2-22.04**

**CODE OF VIRGINIA**

PLANNING COMMISSION

ITEM #

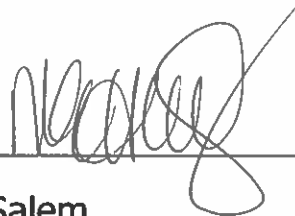
MAY 13, 2026

This is to certify that I mailed letters in reference to the special exception request of DBS Properties LLC, property owner, to allow for a two-family residence to be built on the property located at 231 Rutledge Circle, Tax Map #59-2-3.2, to the following property owners and adjacent property owners on April 24, 2026, in the 2:00 PM mail.

146-4-5	WARREN JAMES E	716 MARYLAND AVE	SALEM	VA	24153
146-4-6	HAMPTON, CHRISTA	720 MARYLAND AVE	SALEM	VA	24153
146-4-6.1	SILCOTT, DOROTHY L	715 ILLINOIS AVE	SALEM	VA	24153
146-4-7	CITY OF SALEM	PO BOX 869	SALEM	VA	24153- 0869
147-1-1	FRANCES LEGGITT LIVING REVOCABLE TRUST	1538 LONGVIEW AVE	SALEM	VA	24153
147-1-2	CHOUDHURY, ARINDAM	1539 LINKS VIEW DR	SALEM	VA	24153

147-1-3	HAYMAN, BRIAN CURTIS	744 MARYLAND AVE	SALEM	VA	24153
147-1-3.1	KARKENNY, MARK	738 MARYLAND AVE	SALEM	VA	24153
147-1-4	GERALD SONIA A	750 MARYLAND AVE	SALEM	VA	24153
147-1-5	GINN JOHNNY L	PO BOX 356	SALEM	VA	24153
147-1-6	BARTHELMAI IRREVOCABLE TRUST	645 APPERSON DR	SALEM	VA	24153
147-1-7	BALDWIN, MARY MARGARET	719 ILLINOIS AVE	SALEM	VA	24153
147-1-7.1	OILER, CASEY R	721 ILLINOIS AVE	SALEM	VA	24153
147-2-1	GKM PROPERTIES LLC	5364 PEREGRINE CREST CIR	ROANOKE	VA	24018
147-2-15	CLINE MARVIN A	5466 W RIVER RD	SALEM	VA	24153
147-2-16	ILLINOIS LLC	5466 W RIVER RD	SALEM	VA	24153
147-2-2	JONES, MARK TRAVIS	808 MARYLAND AVE	SALEM	VA	24153
147-4-1	HEINTZEL, STEPHEN J	825 VIRGINIA AVE	SALEM	VA	24153
147-4-2	KIEFER ALEX K	727 ELIZABETH AVE	SALEM	VA	24153

147-4-3	BAIN, JAY TERRILL	733 ELIZABETH AVE	SALEM	VA	24153
147-4-4	HALL, AIMEE ONDICH	739 ELIZABETH AVE	SALEM	VA	24153
147-4-5	MARTIN, DEBORAH ANN NESTER	5420 TOMAHAWK CIRCLE	SALEM	VA	24153
147-4-6	DEHART VICKIE L	746 ELIZABETH AVE	SALEM	VA	24153
147-4-7	WYGAL, STEVEN J	803 ELIZABETH AVE	SALEM	VA	24153
147-5-1	MARTIN RAY J	PO BOX 195	SALEM	VA	24153

Signed  Date April 24, 2026

City of Salem

Commonwealth of Virginia

The foregoing instrument was acknowledged before me this 24<sup>th</sup> day of April 2026 by May Ellen Wines



Notary Public

My commission expires: 10/31/2028



Basemaps Legend

Filter/Search Legend

Real Estate Layers

Reference Layers

Salem Layers



-80.03484, 37.30249 | 1 inch = 600 feet



**CITY OF SALEM, VIRGINIA**

**SALEM CITY COUNCIL**  
114 NORTH BROAD STREET  
P.O. BOX 869  
SALEM, VIRGINIA 24153-0869

May 14, 2026

DSB Properties, LLC  
654 Joan Circle  
Salem, VA 24153

RE: Petition For Special Exception Permit  
213 Rutledge Circle  
Salem VA 24153  
Tax Map # 59-2-3.2

To Whom It May Concern:

You and/or your agent shall appear before City Council on **Monday, June 8, 2026, at 6:30 p.m.** in the **Council Chambers, First Floor, Salem City Hall, 114 North Broad Street, Salem, Virginia** for consideration of your Special Exception request for the above-referenced property.

If you have any questions regarding this matter, please contact our office at (540) 375-3016.

Sincerely,

H. Robert Light  
Assistant City Manager/Clerk of Council



# Marketplace

The Fincastle Herald • The Winchester Messenger • The New Castle Recorder • Salem Times-Register • News Messenger • Radford News Journal

Land Wanted

**WANTED: LAND TO BUILD A HOME**  
Looking to purchase a 15+ acres of land suitable for building a house. Prefer quiet, rural, and private setting anywhere between Eagle Rock and Delinville, as well as Catwina area. Serious buyer ready to discuss reasonable offer. Will pay for all expenses such as survey, perk, and other costs.  
Please call or text: 540-315-0943

Legals - City of Salem

**NOTICE OF PUBLIC HEARING**  
Notice is hereby given to all interested persons that the Council of the City of Salem, in its regular meeting on Monday, June 8, 2026, at 6:30 p.m. Council Chambers, City Hall, 114 N. Broad Street, in the City of Salem, Virginia, will hold a public hearing, pursuant to Sections 15-2-204 and 15-2-226 of the Code of the City of Salem, Virginia, as amended, to consider the following requests relative to the CODE OF THE CITY OF SALEM, VIRGINIA:

1. Consider the request of DSB PROPERTIES LLC, property owner, for special exception permit to allow a two-family dwelling on the property located at 213 Rutledge Circle (Tax Map #59-2-32).

Copies of the proposed plans, ordinances or amendments may be examined in the Office of Community Development, 21 South Drifflay Street, Salem, Virginia.  
At said hearing, parties in interest and citizens shall have an opportunity to be heard relative to the said requests.

THE COUNCIL OF THE CITY OF SALEM, VIRGINIA  
BY: H. Robert Light  
Clerk of Council

Legals - Botetourt County

**TRUSTEE'S SALE OF 632 THORNBLADE WAY, BLUE RIDGE VA 24064.**  
In execution of a certain Deed of Trust dated April 29, 2021, in the original Principal amount of \$425,000.00 recorded in the Clerk's Office, Circuit Court for Botetourt County, Virginia as instrument No. 21030034. The undersigned Substituted Trustee will offer for sale at public auction in the front of the Circuit Court building for Botetourt County, Main Street, Fincastle, VA 24060, or any such temporary alternative Circuit Court location designated by the Judges of the Circuit Court on July 23, 2026, at 4:00 PM, the property described in said Deed of Trust, located at the above address, and more particularly described as follows: ALL THAT CERTAIN LOT OR PARCEL OF LAND LYING AND BEING IN THE COUNTY OF BOTETOURT, COMMONWEALTH OF VIRGINIA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: AC. TO WIT: LOT 40, ACCORDING TO THE PLAT OF THORNBLADE, SECTION 1, MADE BY ROBERT C. PIERSON, L.S., DATED SEPTEMBER 25, 2007, OF RECORD IN THE CLERK'S OFFICE OF THE CIRCUIT COURT FOR BOTETOURT COUNTY, VIRGINIA, IN PLAT BOOK 42, PAGE 57, WHICH PLAT REFERENCE IS MADE FOR A MORE PARTICULAR DESCRIPTION OF THE PROPERTY HEREIN.

Legals - Botetourt County

**TRUSTEE'S SALE OF 1449 LAKERIDGE CIRCLE, TROUTVILLE, VA 24175.**  
In execution of a certain Deed of Trust dated January 4, 2008, in the original principal amount of \$175,000.00 recorded in the Clerk's Office, Circuit Court for Botetourt County, Virginia as instrument No. 080000421. The undersigned Substituted Trustee will offer for sale at public auction in the front of the Circuit Court building for Botetourt County, Main Street, Fincastle, VA 24060, or any such temporary alternative Circuit Court location designated by the Judges of the Circuit Court on June 23, 2026, at 10:30 AM, the property described as follows: ALL THAT CERTAIN LOT OR PARCEL OF LAND, WITH ALL THE APPURTENANCES THEREIN TO BELONGING TO LYING AND BEING THE COUNTY OF BOTETOURT, STATE OF VIRGINIA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: TO WIT: BEING LOT 17, BLOCK 5, ACCORDING TO THE MAP OF RAINBOW FOREST, S.C.E. BY ROBERT C. PIERSON, L.S., DATED SEPTEMBER 25, 2007, OF RECORD IN THE CLERK'S OFFICE OF THE CIRCUIT COURT FOR BOTETOURT COUNTY, VIRGINIA, MADE BY C.B. MALCOLM AND SON, S.C.E. BY AUGUST 15, 1990, OF RECORD IN TILER CLERK'S OFFICE OF THE CIRCUIT COURT FOR BOTETOURT COUNTY, VIRGINIA, IN PLAT BOOK 4, PAGE 102. TERMS OF SALE: ALL CASH. A bidder's deposit of ten percent (10%) of the sale price or ten percent (10%) of the original principal balance of the subject Deed of Trust, whichever is lower, in the form of cash or certified funds payable to the Substituted Trustee must be present at the time of the sale. The balance of the purchase price will be due within fifteen (15) days of the sale. Otherwise, the Substituted Trustee may be forced to foreclose. Time is of the essence. If the sale is set aside for any reason, the Purchaser at the sale shall be entitled to a return of the deposit paid. The Purchaser may, if provided by the terms of the Trustee's Memorandum of Foreclosure Sale, be entitled to a \$50 cancellation fee from the Substituted Trustee, but shall have no further recourse against the Mortgagee or the Mortgagee's attorney. A form copy of the Trustee's memorandum of foreclosure sale and contact to purchase real property is available for viewing at www.aldridgegpa.com. Additional terms, if any, to be announced at the sale and the Purchaser may be given the option to execute the contract of sale electronically. This is a communication from a debt collector and any information obtained will be used for that purpose. The sale is subject to proper confirmation. Substituted Trustee: Equify Trustee, LLC, 8100 Three Chopt Road, Suite 240, Richmond, VA 23229. If you have any questions or concerns, please contact the Virginia Pre-Sale Department of counsel for Equify Trustee, LLC at 301-561-6555, website: www.aldridgegpa.com, VA-38394-1.

Legals - Botetourt County

**LEGAL NOTICE OF PUBLIC HEARING OF THE TOWN OF CHRISTIANSBURG TOWN COUNCIL**  
The Town of Christiansburg Town Council will hold a Public Hearing on Tuesday, June 9, 2026, at 7:00 PM in the Council Chambers of the Christiansburg Town Hall, 100 E. Main Street, Christiansburg, Virginia 24073. The purpose of the public hearing is to receive public comments concerning: A. Code Amendment request by Maggie Smith, Applicant, to amend the Christiansburg Town Code, Chapter 42, "Zoning Section 42-336 - Permitted center, adult" as a permitted use in the General Business (B3) Zoning District; B. Code Amendment request by Maggie Smith, Applicant, to amend the Christiansburg Town Code, Chapter 42, "Zoning Section 42-338 - Permitted center, adult" as a conditionally permitted use in the General Business (B3) Zoning District. A copy of the application, the Town's Zoning Map, Zoning Ordinance, and Future Land Use Map will be viewed in the Planning Department Office, 100 E. Main Street, Christiansburg, VA 24073 during normal office hours of 9:00 a.m. - 5:00 p.m. Monday through Friday. Contact the Planning Department at (540) 382-6128, or by email at planning@christiansburg.org with any questions or if you require reasonable accommodations.

Legals - Montgomery County

**LEGAL NOTICE OF PUBLIC HEARING OF THE TOWN OF CHRISTIANSBURG TOWN COUNCIL**  
The Town of Christiansburg Town Council will hold a Public Hearing on Tuesday, June 9, 2026, at 7:00 PM in the Council Chambers of the Christiansburg Town Hall, 100 E. Main Street, Christiansburg, Virginia 24073. The purpose of the public hearing is to receive public comments concerning: A. Code Amendment request by Maggie Smith, Applicant, to amend the Christiansburg Town Code, Chapter 42, "Zoning Section 42-336 - Permitted center, adult" as a permitted use in the General Business (B3) Zoning District; B. Code Amendment request by Maggie Smith, Applicant, to amend the Christiansburg Town Code, Chapter 42, "Zoning Section 42-338 - Permitted center, adult" as a conditionally permitted use in the General Business (B3) Zoning District. A copy of the application, the Town's Zoning Map, Zoning Ordinance, and Future Land Use Map will be viewed in the Planning Department Office, 100 E. Main Street, Christiansburg, VA 24073 during normal office hours of 9:00 a.m. - 5:00 p.m. Monday through Friday. Contact the Planning Department at (540) 382-6128, or by email at planning@christiansburg.org with any questions or if you require reasonable accommodations.

Legals - Montgomery County

**LEGAL NOTICE OF PUBLIC HEARING**  
The Christiansburg Town Council will hold a Public Hearing on Tuesday, June 9, 2026, at 7:00 PM in the Council Chambers of the Christiansburg Town Hall, 100 E. Main Street, Christiansburg, Virginia 24073. The purpose of the public hearing is to receive public comments concerning: A. Code Amendment request by Maggie Smith, Applicant, to amend the Christiansburg Town Code, Chapter 42, "Zoning Section 42-336 - Permitted center, adult" as a permitted use in the General Business (B3) Zoning District; B. Code Amendment request by Maggie Smith, Applicant, to amend the Christiansburg Town Code, Chapter 42, "Zoning Section 42-338 - Permitted center, adult" as a conditionally permitted use in the General Business (B3) Zoning District. A copy of the application, the Town's Zoning Map, Zoning Ordinance, and Future Land Use Map will be viewed in the Planning Department Office, 100 E. Main Street, Christiansburg, VA 24073 during normal office hours of 9:00 a.m. - 5:00 p.m. Monday through Friday. Contact the Planning Department by phone at (540) 382-6128 ext. 1902 or by email at planning@christiansburg.org with any questions or if you require reasonable accommodations. Written comments may be sent to the planning department, address: please allow adequate mailing time.

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**DIVORCE**  
Uncontested, \$250.00 + \$65.00 court cost. WILL'S \$255.00. No court appearance. Estimated completion time twenty-one (21) days. John Oliver, Attorney (fiscoblog). 757-490-0126. See Habla Espanol! BBB Member. <http://billionsworthofdivorce.com>

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**NOTICE IS HEREBY GIVEN, BY**  
The Board of Supervisors of the County of Montgomery, Virginia, that the Board of Supervisors hereby schedules a public hearing for Monday, June 8, 2026, at 7:15 p.m. or as soon thereafter in the Board of Supervisors' Boardroom in the County Government Center, located at 755 Roanoke Street, Christiansburg, Virginia, in order to hear citizen comments on the Board of Supervisors' intent to dedicate a variable width permanent drainage easement and a variable width temporary construction easement to VDOT and to vacate an existing twenty foot (20') waterline easement and convey a new variable width waterline easement to the Montgomery County Public Service Authority (PSA) as located adjacent to Route 8, Riner Road in the Riner, Magisterial District, on a portion of property owned by the Board of Supervisors of the County of Montgomery County, Virginia, identified as Tax Parcel No. 119-A37A for the Route 8, Riner Road widening project shown more particularly in photocopy of Sheet Nos. 3, 3R1V, 4 and 4R1W, showing outlined in Green, the Permanent Drainage Easement, showing outlined in Orange, the Temporary Construction Easement, showing outlined in Blue the new variable width waterline easement and showing outlined in Yellow the existing twenty foot (20') waterline easement to be vacated.

A rezoning request by Midtown Apartment Homes LLC and Madison Apartment Homes II LLC, Property Owner II, Applicant for an attached to profits on Tax Parcel 434 - (A) - 8A (Parcel ID 110779) and 434 - (A) - 8B (Parcel ID 31087), consisting of approximately 7,950 acres, located at the intersection of Pippen Ferry Road, New Village Drive, and Tazewell Trail. The property is zoned Multi-Family Residential (R-3) with profits, and the request is to amend the zoning to accommodate the 2020 rezoning action. The applicant has proffered new conditions after the initial public hearing for this request. The property is designated as a Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

A copy of the application, the Town's Zoning Map, Zoning Ordinance, and Future Land Use Map may be viewed in the Planning Department Office, 100 E. Main Street, Christiansburg, VA 24073 during normal office hours of 9:00 a.m. - 5:00 p.m. Monday through Friday. Contact the Planning Department by phone at (540) 382-6128, Ext. 1902 or by email at planning@christiansburg.org with any questions or if you require reasonable accommodations.

A copy of the Permanent Drainage Easement and Temporary Construction Easement Map can be seen in the County Administration Office, Suite 2 located at the Montgomery County Government Center or on the County's webpage: www.montgomerycountva.gov

BY ORDER OF THE BOARD OF SUPERVISORS  
Angela M. Hill  
County Administrator

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# Marketplace

THE PINNACLES AT HOWARD  
Vinton, Mississippi  
The NEW CASTLE BRETHERO  
SALEM, VIRGINIA  
Newspaper  
RADFORD  
ourvalley.org

**Yard Sale**  
Big Yard Sale Saturday May 30th 8 am - 3 pm 211 Mt. Meador Rd Eagle Rock, VA Something for everyone!

**Storage Auction**  
LEGAL NOTICE  
A public auction will be held on Wednesday June 3, 2026 at 10 a.m. at Grand Storage of Vinton, 1118 Vinyard Rd, Vinton, VA 24176. It is real personal property in the following units: Jeremy Thompson Unit C20

**Legals - City of Salem**  
NOTICE OF PUBLIC HEARING  
Notice is hereby given to all interested persons that the Council of the City of Salem, at its regular meeting on Monday, June 8, 2026, at 7:00 p.m. in the Council Chambers, City Hall, 114 N. Broad Street, in the City of Salem, Virginia, will hold a public hearing, pursuant to Sections 15-2-2204 and 15-2-2285 of the Code of Virginia, as amended, to consider the following requests relative to the CODE OF THE CITY OF SALEM, VIRGINIA.

1. Consider the request of DS/PROPERTIES LLC, public owner, for a special exception permit to allow a two-family dwelling on the property located at 213 Rye Ridge Circle (Tax Map 859-2-32)

Copies of the proposed plans, ordinances or amendments may be reviewed in the Office of Community Development, 21 South Bruffery Street, Salem, Virginia.

Interested persons, parties in interest and citizens shall have an opportunity to be heard relative to the said requests.

THE COUNCIL OF THE CITY OF SALEM, VIRGINIA  
H. Robert Light  
Mayor (Pro Temp)

**Legals - Botetourt County**  
TRUSTEE'S SALE OF 1449 LAKERIDGE CIRCLE, TROUTVILLE, VA 24175.

In execution of a certain Deed of Trust dated January 4, 2006, in the original principal amount of \$175,000.00 recorded in the Clerk's Office, Circuit Court for Botetourt County, Virginia as Instrument No. 06000421. The undersigned Substitute Trustee will offer for sale at public auction in the front of the Circuit Court building for Botetourt County, Main Street, Fincastle, VA 24090, or any such temporary alternative Circuit Court location design set by the Judges of the Circuit Court on June 25, 2026, at 10:30 AM, the property described in said Deed of Trust, located at the above address, and more particularly as described as follows: ALL THAT CERTAIN LOT OR PARCEL OF LAND, WITH ALL THE APPURTENANCES THEREON BELONGING TO AND BEING THE PROPERTY OF BOTETOURT COUNTY, VIRGINIA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: TO WIT: BEING LOT 17, BLOCK 5, ACCORDING TO THE MAP OF RAINBOW FOREST PROPERTY OF BOTETOURT COUNTY, VIRGINIA, MADE BY C. B. MALCOLM AND SON, S.C.E.'S, DATED AUGUST 15, 1960 OF RECORD IN VOLUME 112, TERMS OF SALE: ALL CASH. A bidder's deposit of ten percent (10%) of the sale price or ten percent (10%) of the original principal Deed

of Trust, whichever is lower, in the form of cash or certified funds payable to the Substitute Trustee, must be present at the time of the sale. The balance of the purchase price will be due within fifteen (15) days of sale, otherwise the said deposit may be forfeited to Trustee. Time is of the essence. If the sale is set aside for any reason, the Purchaser at the sale shall be entitled to a return of the deposit paid. The Purchaser may, if provided by the terms of the Trustee's Memorandum of Foreclosure Sale, be entitled to a \$50 cancellation fee from the Substitute Trustee, but shall have no further recourse against the Mortgagee, or the Mortgagee's attorney. A form copy of the Trustee's memorandum of foreclosure sale and contract to purchase real property is available for viewing at www.aicdnpa.com

**Legals - Botetourt County**  
LEGAL NOTICE OF PUBLIC HEARING OF THE TOWN OF CHRISTIANSBURG TOWN COUNCIL  
The Town of Christiansburg Town Council will hold a Public Hearing on Tuesday, June 9, 2026, at 7:00 PM at the Council Chambers of the Council Chambers of the Town of Christiansburg, 24073 The Village of the public hearing is to receive public comments concerning:

A Rezoning request by Madison Apartment Homes LLC and Madison Apartment Homes II LLC, Property Owner and Applicant, to rezone and amend to conform to Particular I on the map of Christiansburg, VA 24073, the property designated as R-1 (Parcel ID: 310087) and R-1A (Parcel ID: 310081) approximately 7,950 square feet, located at the intersection of Virginia Farm Road, New Village Drive and Belmont Road. The property is zoned Multi-Family Residential (R-3). With this rezoning, the request is to amend the zoning to allow the property to be used for residential use. The applicant has prepared new conditions after the initial public hearing for the request. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan

A copy of the application, the Town's Zoning Map, and Zoning Ordinance and Future Land Use Map may be viewed in the Planning Department Office, 100 E. Main Street, Christiansburg, VA 24073 during normal office hours of 8:00 a.m. - 5:00 p.m. Monday through Friday. Contact the Planning Department, at phone 434-382-6128. Ext. 1902 or by email at planning@christiansburg.org, with any questions or if you require reasonable accommodations.

**Legals - Botetourt County**  
LEGAL NOTICE OF PUBLIC HEARING OF THE TOWN OF CHRISTIANSBURG TOWN COUNCIL  
The Town of Christiansburg Town Council will hold a Public Hearing on Tuesday, June 9, 2026, at 7:00 PM in the Council Chambers of the Council Chambers of the Town of Christiansburg, 24073 The Village of the public hearing is to receive public comments concerning:

A Code Amendment request by Maggie Smith, Applicant, to amend the Christiansburg Town Code, Chapter 42, "Zoning," Section 42-336 - Permitted uses, to allow for "Day care center, adult" as a permitted use in the General Business (B-3) Zoning District. B. Code Amendment request by Maggie Smith, Applicant, to amend the Christiansburg Town Code, Chapter 42, "Zoning," Section 42-338 - Permitted uses, to allow for "Day care center, adult" as a permitted use in the General Business (B-3) Zoning District. A copy of the application, the Town's Zoning Map, Zoning Ordinance, and Future Land Use Map may be viewed in the Planning Department Office, 100 E. Main Street, Christiansburg, VA 24073 during normal office hours of 8:00 a.m. - 5:00 p.m. Monday through Friday. Contact the Planning Department, at phone 434-382-6128. Ext. 1902 or by email at planning@christiansburg.org, with any questions or if you require reasonable accommodations.

**Order of Publication**  
Commonwealth of Virginia  
VA Code § 15.1-2111, § 15.1-2112, § 15.1-2113, § 15.1-2114, § 15.1-2115, § 15.1-2116, § 15.1-2117, § 15.1-2118, § 15.1-2119, § 15.1-2120, § 15.1-2121, § 15.1-2122, § 15.1-2123, § 15.1-2124, § 15.1-2125, § 15.1-2126, § 15.1-2127, § 15.1-2128, § 15.1-2129, § 15.1-2130, § 15.1-2131, § 15.1-2132, § 15.1-2133, § 15.1-2134, § 15.1-2135, § 15.1-2136, § 15.1-2137, § 15.1-2138, § 15.1-2139, § 15.1-2140, § 15.1-2141, § 15.1-2142, § 15.1-2143, § 15.1-2144, § 15.1-2145, § 15.1-2146, § 15.1-2147, § 15.1-2148, § 15.1-2149, § 15.1-2150, § 15.1-2151, § 15.1-2152, § 15.1-2153, § 15.1-2154, § 15.1-2155, § 15.1-2156, § 15.1-2157, § 15.1-2158, § 15.1-2159, § 15.1-2160, § 15.1-2161, § 15.1-2162, § 15.1-2163, § 15.1-2164, § 15.1-2165, § 15.1-2166, § 15.1-2167, § 15.1-2168, § 15.1-2169, § 15.1-2170, § 15.1-2171, § 15.1-2172, § 15.1-2173, § 15.1-2174, § 15.1-2175, § 15.1-2176, § 15.1-2177, § 15.1-2178, § 15.1-2179, § 15.1-2180, § 15.1-2181, § 15.1-2182, § 15.1-2183, § 15.1-2184, § 15.1-2185, § 15.1-2186, § 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Item #: 6.B.

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM,  
VIRGINIA HELD AT CITY HALL

**MEETING DATE:** June 8, 2026

**AGENDA ITEM:** **Resolution 1532 - SMART SCALE ROUND 7 FUNDING**  
Consider adoption of Resolution 1532 in support of SMART  
SCALE Round 7 Funding Applications

**SUBMITTED BY:** Will Simpson, Assistant Director Community  
Development/City Engineer

**SUMMARY OF INFORMATION:**

The City of Salem intends to reapply for two previously unfunded transportation projects through the SMART SCALE process. VDOT supports both projects and, if funded, the City would NOT request to administer the projects, allowing VDOT to do so because of their locations along arterial roads. First, there is a signal project at Electric Road / Texas Street / Lynchburg Turnpike to better accommodate detoured northbound I-81 traffic during incidents by converting to an offset T intersection layout, with two 3-way intersections in proximity operating as a single system. Next, there is an additional phase of streetscape improvements along East Main Street, from the Mason Creek Bridge to Parkdale Drive that would match Phase 1. More specifically, the sidewalk and bike lane accommodations with two vehicular travel lanes and a center left turn lane would mimic the section further west, between Lynchburg Turnpike and Brand Avenue. Phasing is due to a combination of cost, logical termini, and the need to start at the creek and work uphill with infrastructure improvements – specifically storm drainage features. Salem City Council has previously supported these projects in prior funding application rounds, but the SMART SCALE process now requires a new resolution of support for each round. Resolution #1475 was adopted in 2024 supporting both the signal project as the first phase of an I-81 bypass, and the East Main Multimodal project.

**FISCAL IMPACT:**

SMART SCALE funds are 100% federal grant money with no local match required. Additionally, since VDOT would administer these projects, VDOT would ensure funds

are sufficient as the project cost potentially changes over time.

**STAFF RECOMMENDATION:**

Staff recommends that the Council approve this resolution of support.

**ATTACHMENTS:**

1. SS7Projects\_Resolution1532OfSupport\_June2026

IN THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, JUNE 8, 2026:

RESOLUTION # 1532

A RESOLUTION FOR THE COUNCIL OF THE CITY OF SALEM, VIRGINIA

AS AN ENDORSEMENT OF SMART SCALE ROUND 7 PROJECTS

WHEREAS, the City of Salem is applying for SMART SCALE funding for two projects. First, a traffic signal project to modify intersections at Electric Road / Texas Street / Lynchburg Turnpike to better accommodate Interstate 81 bypass traffic. Second, Phase II of a multimodal improvements project along East Main Street from the Mason Creek bridge to Parkdale Drive.

WHEREAS, as part of the SMART SCALE funding application process, a resolution of support from the local governing body is required.

NOW, THEREFORE, BE IT RESOLVED, the Council of the City of Salem hereby grants its support for this project and grants authority for the City Manager and/or his/her designees to apply for funds and execute project administration agreements, as well as other documents necessary for approved projects.

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_

Clerk

\_\_\_\_\_

Mayor

In my capacity as the duly appointed Clerk of the City of Salem, I hereby certify that Resolution # 1532 which is hereto attached, was adopted at a duly called and constituted meeting of the City of Salem held at Salem City Hall Council Chambers on June 8, 2026. Said meeting was called to order by \_\_\_\_\_ at \_\_\_\_\_ with the following members present who remained in attendance throughout and constituted a quorum:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The Council of the City of Salem voted \_\_\_\_\_ Resolution #1532

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Clerk



Item #: 6.C.

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM,  
VIRGINIA HELD AT CITY HALL

**MEETING DATE:** June 8, 2026

**AGENDA ITEM:** **Resolution 1533 in Support of Design and Limited Access Control Changes for I-81 Widening Project**  
Consider adoption of Resolution 1533 in support of the Interstate 81 Widening project in the City of Salem.

**SUBMITTED BY:** Will Simpson, Assistant Director Community Development/City Engineer

**SUMMARY OF INFORMATION:**

The Virginia Department of Transportation (VDOT), as part of the ongoing Interstate 81 (I-81) Widening project, is continuing their efforts to improve traffic flow on I-81 by widening the interstate between exit 137 (Wildwood Road) and Exit 128 (Ironto Exit). The project will continue the widening to 3 lanes in each direction. Per state code, the localities affected by limited access highway construction are required to issue a resolution of support for the portion of the project that occurs within their corporate limits.

**FISCAL IMPACT:**

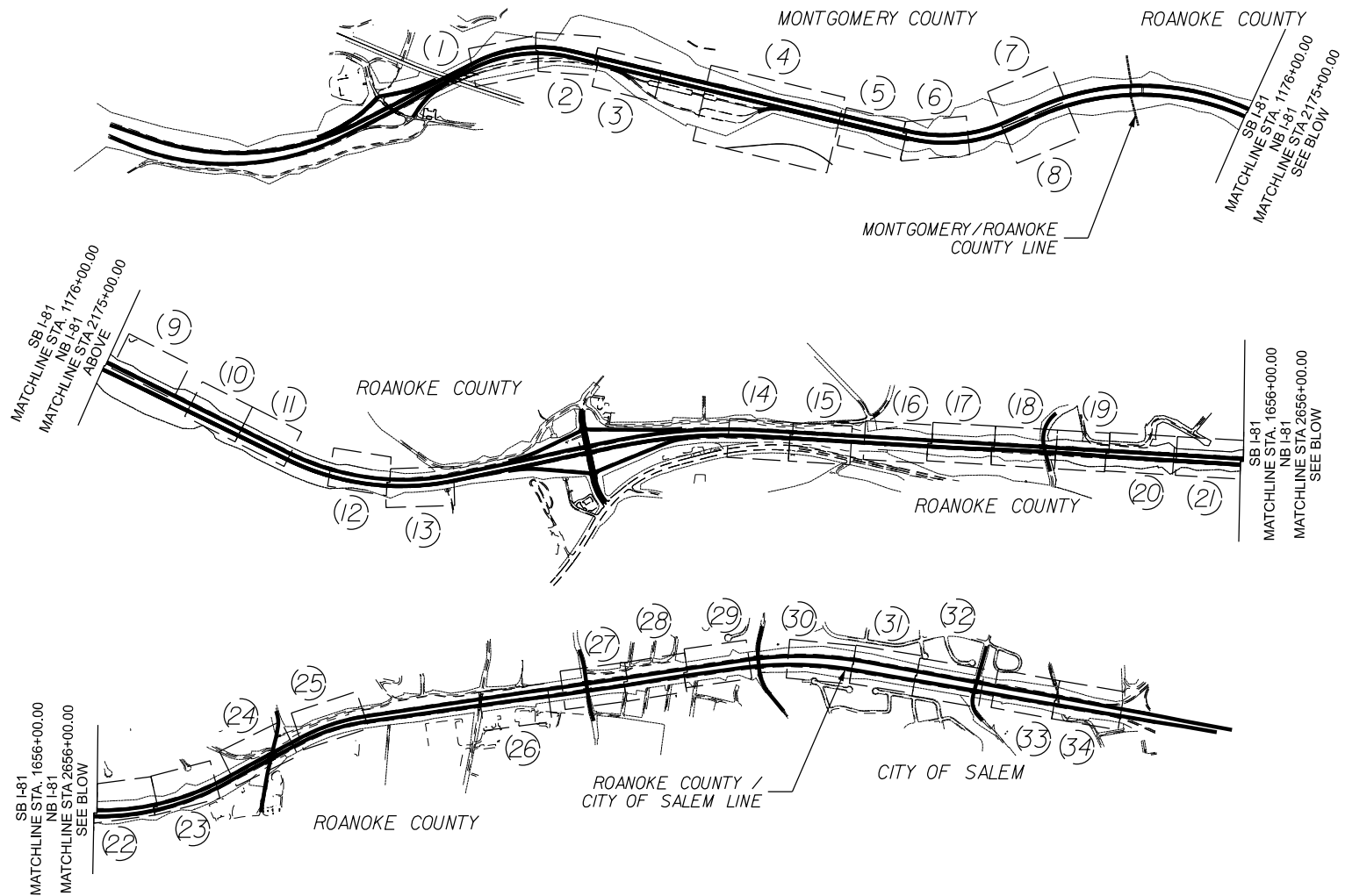
There is no fiscal impact to the City of Salem with this resolution. The project, if approved, would be funded and administered entirely by VDOT.

**STAFF RECOMMENDATION:**

Staff recommends that the Council approve this resolution of support.

**ATTACHMENTS:**

1. 2026-06-02\_116197-LACCE Exhibits\_Salem
2. Resolution 1533 of Support Interstate 81 Project2



**Notes**

Limited access control modifications approved by the Highway Commission by resolution dated October 4, 1956 and by the Commonwealth Transportation Board dated February 15, 2022.

**Disclaimer**

These plans are unfinished and unapproved and are not to be used for any type of construction or the acquisition of right of way. Additional easement for right of way may be required beyond the proposed right of way shown on these plans.

**Legend**

- Exist. Property Line
- Exist. R/W
- Prop. R/W
- Exist. Limited Access Line
- Prop. Limited Access Line
- Exist. R/W & Limited Access Line
- Prop. R/W & Limited Access Line
- Exist. Limited Access Being Removed
- Prop. Acquisition Line

**Project Location**

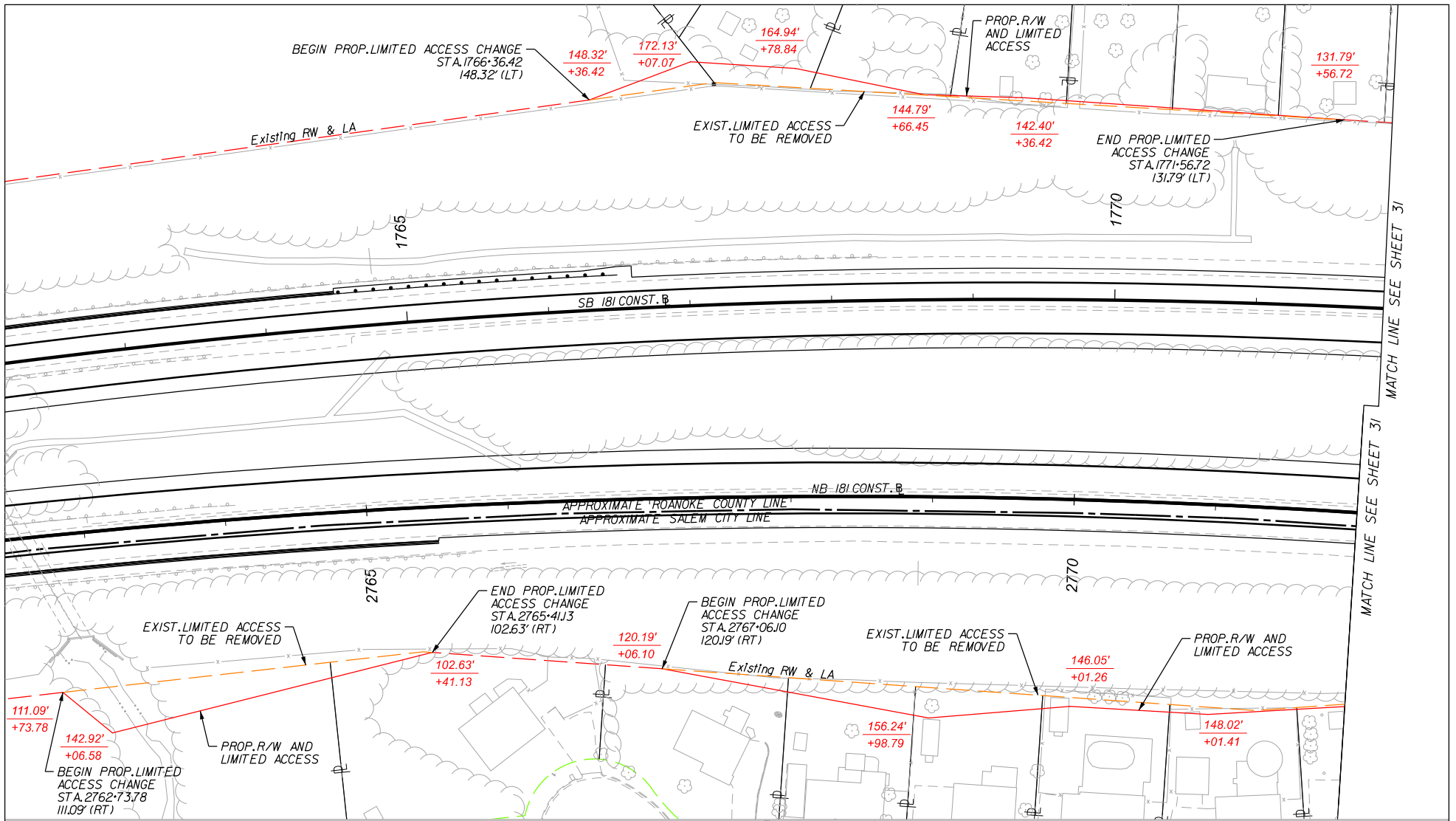


**SCALE**



Interstate 81 Widening  
 VDOT Project \* 0081-080-861, P101, R201, C501 (UPC# 116197)  
 VDOT Project \* 0081-080-902, P101, R201, C501 (UPC# 127445)  
 VDOT Project \* 0081-080-988, P101, R201, C501 (UPC# 127443)

Montgomery County, Roanoke County, & City of Salem



**Notes**

Limited access control modifications approved by the Highway Commission by resolution dated October 4, 1956 and by the Commonwealth Transportation Board dated February 15, 2022.

**Disclaimer**

These plans are unfinished and unapproved and are not to be used for any type of construction or the acquisition of right of way. Additional easement for right of way may be required beyond the proposed right of way shown on these plans.

**Legend**

- Exist. Property Line
- Exist. R/W
- Prop. R/W
- Exist. Limited Access Line
- Prop. Limited Access Line
- Exist. R/W & Limited Access Line
- Prop. R/W & Limited Access Line
- Exist. Limited Access Being Removed
- Prop. Acquisition Line

**Project Location**



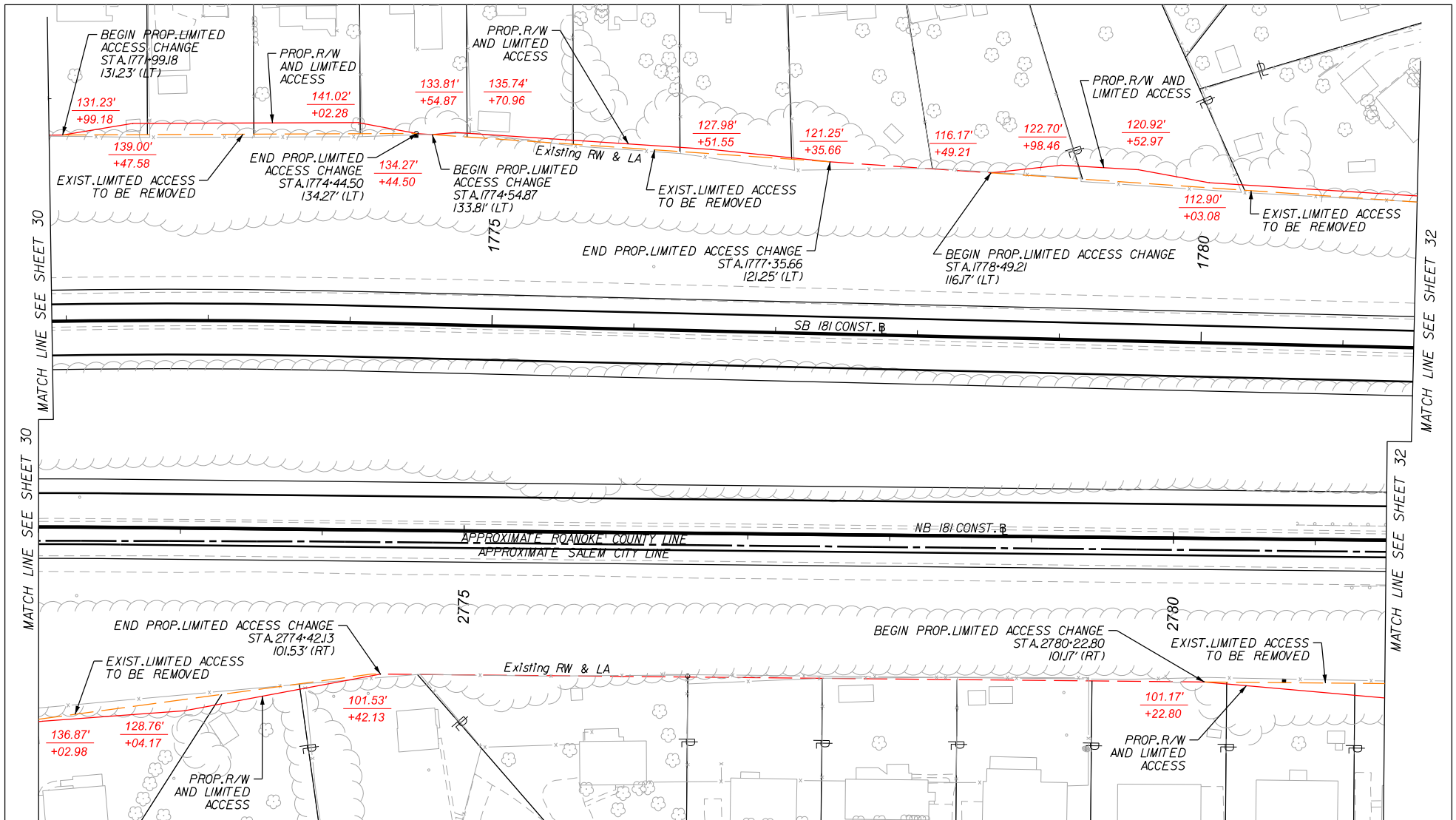
**SCALE**



Interstate 81 Widening  
 VDOT Project # 0081-080-861, P101, R201, C501 (UPC# 116197)  
 VDOT Project # 0081-080-902, P101, R201, C501 (UPC# 127445)  
 VDOT Project # 0081-080-988, P101, R201, C501 (UPC# 127443)

Roanoke County & City of Salem

Sheet 30 of 34



MATCH LINE SEE SHEET 30

MATCH LINE SEE SHEET 32

MATCH LINE SEE SHEET 30

MATCH LINE SEE SHEET 32

**Notes**

Limited access control modifications approved by the Highway Commission by resolution dated October 4, 1956 and by the Commonwealth Transportation Board dated February 15, 2022.

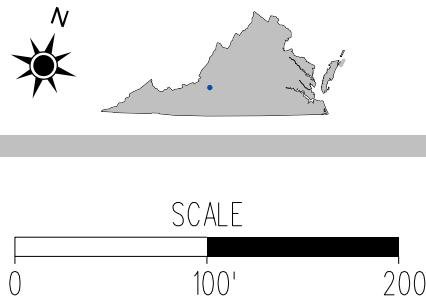
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- Prop. R/W
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- Prop. Limited Access Line
- Exist. R/W & Limited Access Line
- Prop. R/W & Limited Access Line
- Exist. Limited Access Being Removed
- Prop. Acquisition Line

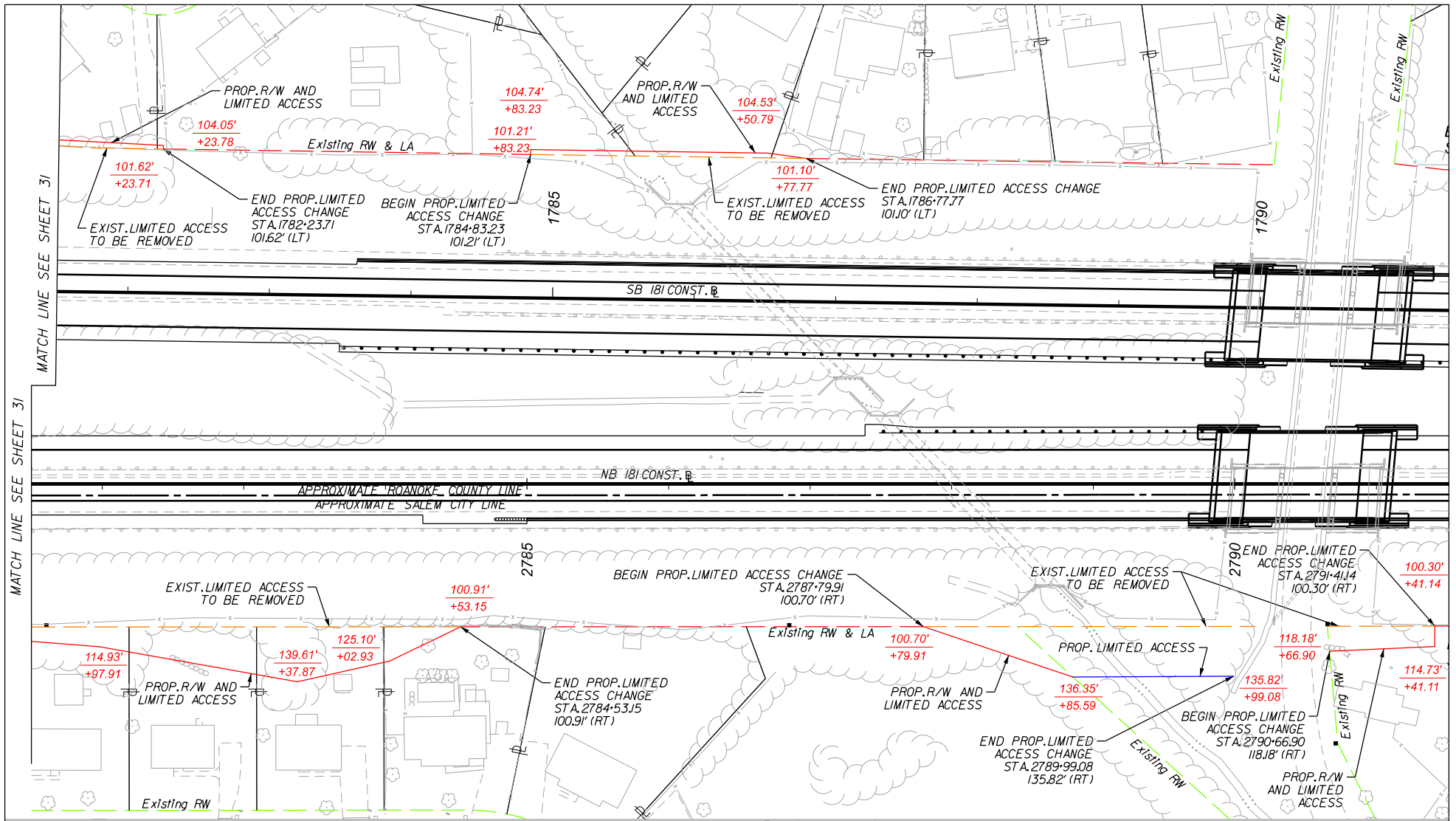
**Project Location**



Interstate 81 Widening  
 VDOT Project # 0081-080-861, P101, R201, C501 (UPC# 116197)  
 VDOT Project # 0081-080-902, P101, R201, C501 (UPC# 127445)  
 VDOT Project # 0081-080-988, P101, R201, C501 (UPC# 127443)

Roanoke County & City of Salem

Sheet 31 of 34



MATCH LINE SEE SHEET 31

**Notes**

Limited access control modifications approved by the Highway Commission by resolution dated October 4, 1956 and by the Commonwealth Transportation Board dated February 15, 2022.

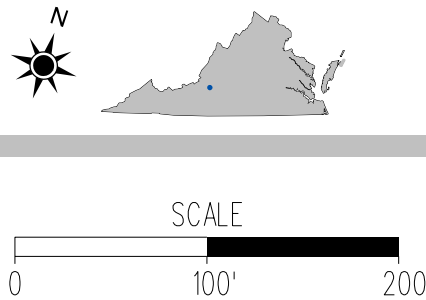
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**Legend**

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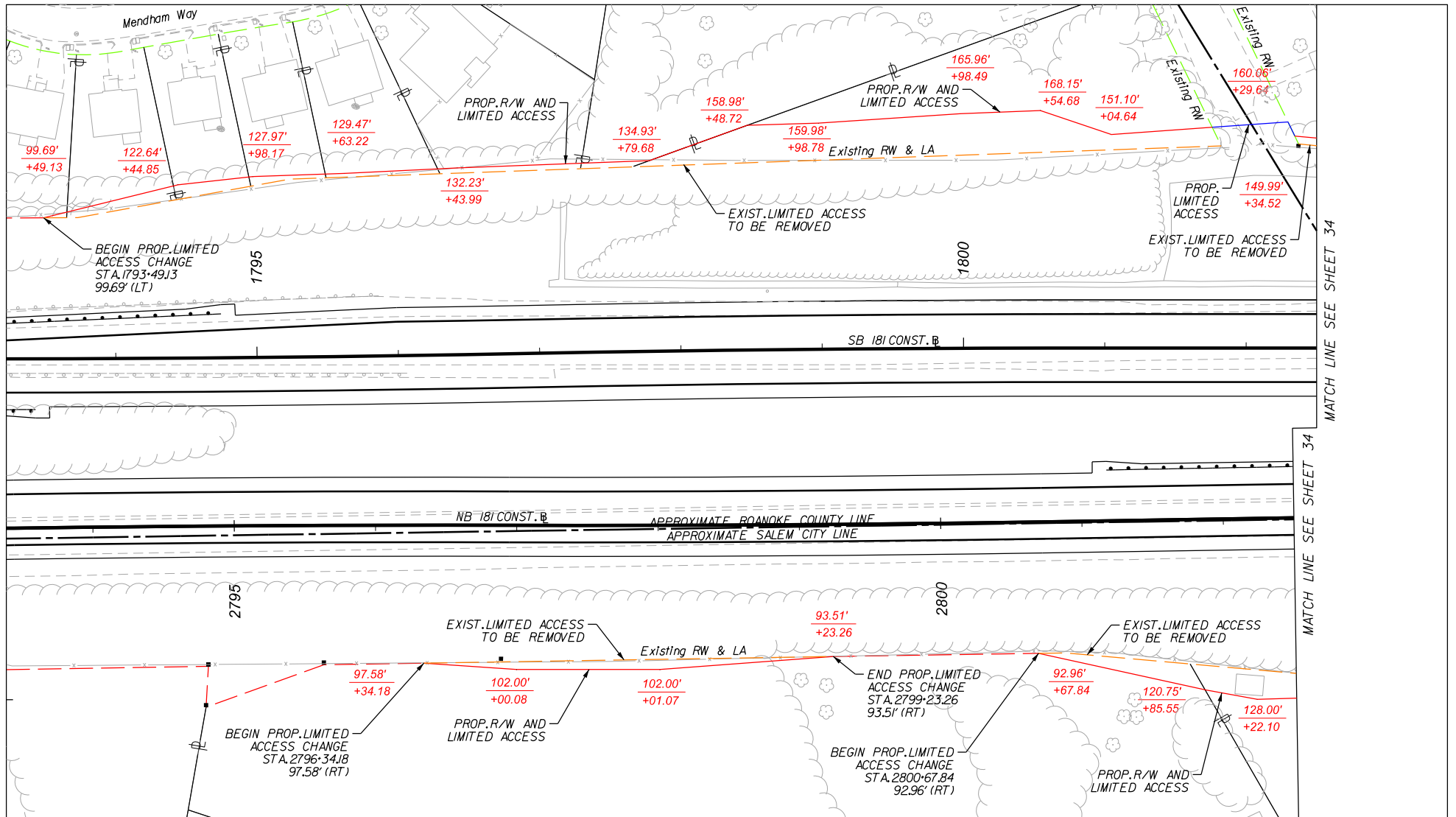
**Project Location**



Interstate 81 Widening  
 VDOT Project # 0081-080-861, P101, R201, C501 (UPC# 116197)  
 VDOT Project # 0081-080-902, P101, R201, C501 (UPC# 127445)  
 VDOT Project # 0081-080-988, P101, R201, C501 (UPC# 127443)

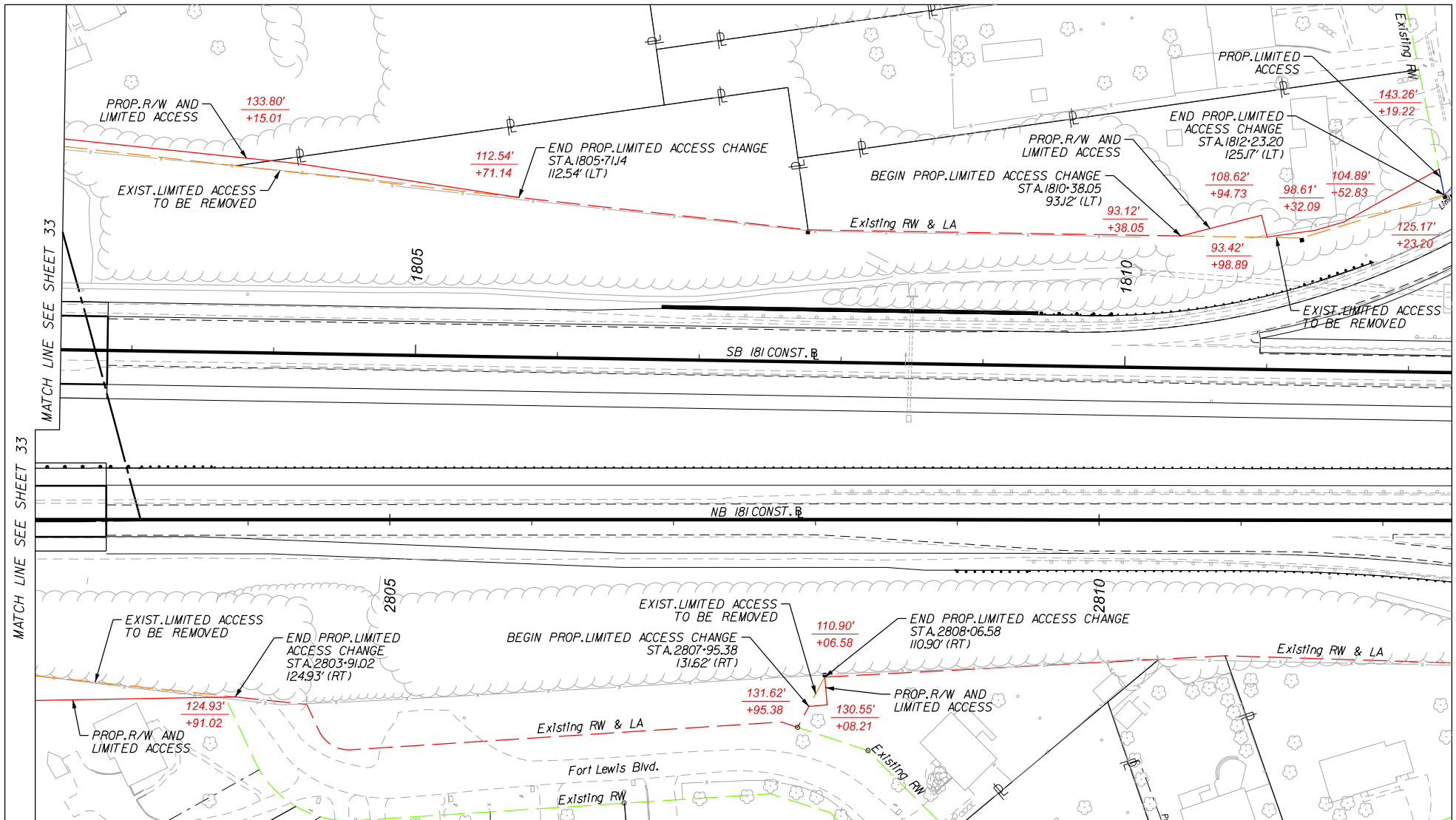
Roanoke County & City of Salem

Sheet 32 of 34



MATCH LINE SEE SHEET 34

Notes	Legend	Project Location	
<p>Limited access control modifications approved by the Highway Commission by resolution dated October 4, 1956 and by the Commonwealth Transportation Board dated February 15, 2022.</p>	<ul style="list-style-type: none"> <li>Exist. Property Line </li> <li>Exist. R/W </li> <li>Prop. R/W </li> <li>Exist. Limited Access Line </li> <li>Prop. Limited Access Line </li> <li>Exist. R/W &amp; Limited Access Line </li> <li>Prop. R/W &amp; Limited Access Line </li> <li>Exist. Limited Access Being Removed </li> <li>Prop. Acquisition Line </li> </ul>		
<p><b>Disclaimer</b></p> <p>These plans are unfinished and unapproved and are not to be used for any type of construction or the acquisition of right of way. Additional easement for right of way may be required beyond the proposed right of way shown on these plans.</p>		<p>SCALE</p>	<p><b>Virginia Department of Transportation</b></p> <p>Interstate 81 Widening</p> <p>VDOT Project # 0081-080-861, P101, R201, C501 (UPC# 116197)</p> <p>VDOT Project # 0081-080-902, P101, R201, C501 (UPC# 127445)</p> <p>VDOT Project # 0081-080-988, P101, R201, C501 (UPC# 127443)</p>
		<p>Roanoke County &amp; City of Salem</p>	<p>Sheet 33 of 34</p>



**Notes**

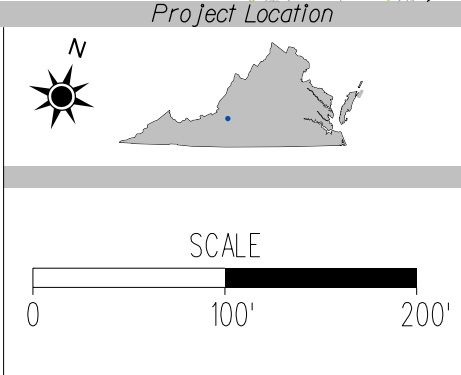
Limited access control modifications approved by the Highway Commission by resolution dated October 4, 1956 and by the Commonwealth Transportation Board dated February 15, 2022.

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**Legend**

Exist. Property Line	
Exist. R/W	
Prop. R/W	
Exist. Limited Access Line	
Prop. Limited Access Line	
Exist. R/W & Limited Access Line	
Prop. R/W & Limited Access Line	
Exist. Limited Access Being Removed	
Prop. Acquisition Line	



**VDOT Virginia Department of Transportation**

Interstate 81 Widening  
 VDOT Project # 0081-080-861, P101, R201, C501 (UPC# 116197)  
 VDOT Project # 0081-080-902, P101, R201, C501 (UPC# 127445)  
 VDOT Project # 0081-080-988, P101, R201, C501 (UPC# 127443)

City of Salem

Sheet 34 of 34

IN THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, JUNE 8, 2026:

RESOLUTION #1533

A RESOLUTION FOR THE COUNCIL OF THE CITY OF SALEM, VIRGINIA  
SUPPORTING THE DESIGN AND LIMITED ACCESS CONTROL CHANGES FOR THE  
INTERSTATE 81 WIDENING PROJECT THROUGH THE CITY OF SALEM

WHEREAS, the Interstate 81 (I-81) Widening Project, as depicted on the plans for project 0081-080-861, P101, RW201, C501 (UPC 116197), project 0081-060-902, P101, RW201, C501 (UPC 127445), and project 0081-080-988, P101, RW201, C501 (UPC 127443) in Montgomery and Roanoke Counties and the City of Salem is classified as a “limited access highway” by the Virginia Department of Transportation (VDOT); and

WHEREAS, in accordance with 24 VAC 30-401-20 limited access control change procedures, it is necessary that a request by resolution or letter of support be received from the locality within which the highway is located where the change in limited access is proposed; and

WHEREAS, the limited access control lines along I-81 Northbound and Southbound from approximately Exit 128 to Exit 137 will be modified as depicted in the Proposed Limited Access Adjustment Exhibits for project 0081-080-861, P101, RW201, C501 (UPC 116197), project 0081-060-902, P101, RW201, C501 (UPC 127445), and project 0081-080-988, P101, RW201, C501 (UPC 127443); and

WHEREAS, the limited access control changes are necessary for the widening, safety improvements, and maintenance of the interstate; and

WHEREAS, a Design Public Hearing was held on November 6, 2025, and the comment period expired on November 16, 2025; and

WHEREAS, the design concept made available for the Public Hearing represents the major design features along with limited access control changes; and

WHEREAS, VDOT has requested the City of Salem Council express its support of the limited access control changes made available at the Public Hearing and refined in the Proposed Limited Access Adjustment Exhibits.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Salem, Virginia, as follows:

1. That the City Council hereby supports the VDOT Project, I-81 CIP Exit 128 to Exit 137 Improvements, specifically the portion located within the City of Salem, to include the major design features and the proposed limited access control changes included in the Proposed Limited Access Adjustment Exhibits.
2. That the Clerk to the Council forthwith send a certified copy of this Resolution to each member of the Commonwealth Transportation Board.
3. That this resolution is effective immediately.

NOW, THEREFORE, BE IT RESOLVED, the Council of the City of Salem hereby grants its support for I-81 Widening project, as depicted on the Proposed Limited Access Adjustment Exhibits.

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

In my capacity as the duly appointed Clerk of the City of Salem, I hereby certify that Resolution #1533 which is hereto attached, was adopted at a duly called and constituted meeting of the City of Salem held at Salem City Hall Council Chambers on June 8, 2026. Said meeting was called to order by \_\_\_\_\_ at \_\_\_\_\_ with the following members present who remained in attendance throughout and constituted a quorum:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Council of the City of Salem voted \_\_\_\_\_ Resolution #1533

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_

Clerk



Item #: 6.D.

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM,  
VIRGINIA HELD AT CITY HALL

**MEETING DATE:** June 8, 2026

**AGENDA ITEM:** **Resolution 1534- Remote Participation Policy**  
Consider approval of Resolution 1534 to adopt a Remote Participation Policy for Council member participation in Council meetings for Fiscal Year 2026-2027.

**SUBMITTED BY:** Rob Light, Assistant City Manager/Clerk of Council

**SUMMARY OF INFORMATION:**

The Code of Virginia was amended effective July 1, 2024 requiring annual adoption of a remote participation policy for public bodies. City Attorney, Jim Guynn, has provided the attached policy based on the provisions in Chapter 37 of Title 2.2 of the Code of Virginia, 1950, as amended.

**FISCAL IMPACT:**

**STAFF RECOMMENDATION:**

Staff recommends Council approve Resolution 1534 adopting the City's remote participation policy for Fiscal Year 2026-2027.

**ATTACHMENTS:**

1. Resolution 1534 Remote Electronic Participation Policy 2026

IN THE COUNCIL OF THE CITY OF SALEM, VIRGINIA, June 8, 2026:

RESOLUTION 1534

A RESOLUTION ADOPTING A WRITTEN POLICY FOR PARTICIPATION IN COUNCIL MEETINGS THROUGH ELECTRONIC COMMUNICATION

WHEREAS, a member of Council may participate in the conduct of a City Council meeting through electronic means from a remote location as provided in Section 2.2-3708.3 of the Code of Virginia; and

WHEREAS, this code section was amended effective July 1, 2024, to require the public body annually adopt a policy addressing participation in public meetings; and

NOW, THEREFORE, BE IT RESOLVED by the City of Salem that the attached policy is established for Councilmembers' remote electronic participation in Council meetings for the City fiscal year 2026-2027:

Upon a call for an aye and a nay vote, the same stood as follows:

John Saunders -  
H. Hunter Holliday –  
Byron Randolph Foley –  
Anne Marie Green –  
Renee F. Turk –

ATTEST:

H. Robert Light  
Clerk of Council  
City of Salem, Virginia

## **City of Salem Remote Participation Policy**

- 1.** As authorized by the Virginia Freedom of Information Act, Chapter 37 of Title 2.2 of the Code of Virginia, 1950, as amended, the Council of the City of Salem (Council) shall allow the participation of members of the Council in a meeting through electronic communication means provided that a quorum of members is physically present at the primary or central meeting location and subject to complying with all parts of this policy.
  
- 2.** On or before the day of a meeting (no less than 1 hour prior to the start of the meeting), the Council member shall notify the Mayor:
  - a. Such member is unable to attend the meeting due to (i) a temporary or permanent disability or other medical condition that prevents the member's physical attendance or (ii) a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance; or
  - b. Such member is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter. Participation by a member pursuant to this subdivision b is limited each calendar year to two meetings or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.
  
- 3.** A majority of the Council that is present at the primary or central meeting location must approve by voice vote the absent Council member's remote participation. The Council shall record in its minutes the remote location from which the member participated; however, the location need not be open to the public. If participation is approved, the public body shall also include in its minutes the fact that the member participated through electronic communication means due to circumstances described in subdivision 2a or 2b. If participation is approved pursuant to subdivision 2b, the public body shall also include in its minutes the specific nature of the personal matter cited by the member.

If a member's participation from a remote location is disapproved because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity.

4. The Council shall make arrangements for the voice of the absent Council member to be heard by all persons in attendance at the primary or central meeting location.
5. Any votes taken during such a meeting where there is a remote participant shall be by roll call vote to accurately record all votes taken.



Item #: 6.E.

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM,  
VIRGINIA HELD AT CITY HALL

**MEETING DATE:** June 8, 2026

**AGENDA ITEM:** **Fiscal Agent Contracts**

Consider approval of the Fiscal Agent Contracts for Fiscal Year 2026-2027.

**SUBMITTED BY:** Rosemarie Jordan, Director of Finance

**SUMMARY OF INFORMATION:**

Attached are contracts for the City to act as fiscal agent for the 1.) Regional Community Criminal Justice Board and Regional Alcohol Safety Action Program Policy Board, and; 2.) Cardinal Criminal Justice Academy. The City of Salem has acted as fiscal agent for these entities for a number of years and has experienced no difficulty in acting in this capacity.

**FISCAL IMPACT:**

Each of these agencies reimburses the City for out-of-pocket expenses, such as audit fees, materials and supplies, and all other contractual related items. They also reimburse a portion of salaries and fringe benefits for all departments involved in providing services to their agency.

**STAFF RECOMMENDATION:**

Staff recommends the City Council authorizes the proper City officials to execute these contracts authorizing the City to continue to act as fiscal agent for these agencies for Fiscal Year 2026-2027.

**ATTACHMENTS:**

1. Fiscal Agent Contract FY27 - VASAP
2. Fiscal Agent Contract FY27 - Cardinal

# **CITY OF SALEM, VIRGINIA**

## **FISCAL AGENT CONTRACT**

with the  
**REGIONAL COMMUNITY CRIMINAL JUSTICE BOARD**  
and the  
**REGIONAL ALCOHOL SAFETY ACTION PROGRAM POLICY BOARD**

THIS CONTRACT, made and entered into this 1st day of July, 2026 by and between the **CITY OF SALEM, VIRGINIA**, hereinafter referred to as “the City,” and **THE REGIONAL COMMUNITY CRIMINAL JUSTICE BOARD** and **THE REGIONAL ALCOHOL SAFETY ACTION PROGRAM POLICY BOARD**, hereinafter collectively referred to as “the Board,” provides as follows:

1. To promote the common good and enhance public safety the governing bodies of the counties and cities that make up the 23<sup>rd</sup> and 25<sup>th</sup> Judicial Circuits and Districts of Virginia, acting in accordance with enactments of the General Assembly of Virginia, created the Regional Alcohol Safety Action Program Policy Board and the Regional Community Criminal Justice Board and selected the members of those boards.
2. All necessary governmental units and agencies have authorized the City to serve the Board as its Fiscal Agent and as the Grantee of funds that may be allocated or directed to the Board (or either of its constituent boards) by governmental or private bodies, including but not limited to the Virginia Commission on VASAP and the Virginia Department of Criminal Justice Services, which funds are for convenience hereinafter referred to as “Grant” or “Grants.”
3. The City hereby contracts, covenants, and agrees:
  - a. to serve the Board as its Fiscal Agent and the Grantee of Grants;
  - b. to provide fiscal administration and management for Grants; and
  - c. to do so consistently with all requirements of law and of any particular Grant.
4. The Board hereby contracts, covenants, and agrees:

- a. Consistently with the provisions of Grants, the laws of Virginia, and the directives of the appropriate Executive and Judicial Branch officials, to provide Alcohol Safety Action Programs and Community Corrections Programs provided by the Grants in the area served by the programs.
- b. To have sole responsibility for the administration and operation of all Policy Board programs.
- c. That all purchases made with the funds from said Grants will comply with federal and state laws and the City's purchasing regulations.
- d. To abide by all the rules, regulations, guidelines, and general and special conditions of any Grant.
- e. To provide all information that the City needs to file, accurately and timely, any financial and narrative reports that may be required by the any Grant, or by generally accepted accounting practices.
- f. To furnish a fidelity bond with corporate surety in an amount not less than either (a) the full amount of the largest Grant during the term of this agreement, or (b) \$250,000 whichever is greater, which bond will indemnify and to save harmless the City, its officials, agents, and employees, from loss or liability to the Commonwealth of Virginia for funds received by the City pursuant to the terms of a Grant, or because of any default, malfeasance, misfeasance on the part of the Board, or on the part of any officers, agents, or employees of any Alcohol Safety Action Program or Community Criminal Justice Program, said bond to remain in effect until such time as the Commonwealth of Virginia has approved all disbursements in writing or has in writing otherwise absolved the City, its officials, agents and employees from the responsibility for funds received pursuant to any Grant.
- g. To make all non-financial reports required by any Grant and furnish a copy of all reports to the City.

- h. To reimburse the City for all expenses incurred in its capacity as fiscal agent, to include, but not limited to the cost of personnel, fringe benefits, office supplies, accounting services, printing, processing of payroll, postage and technology charges. The parties agree that, during the term of this contract, the amount of \$124.68 will be paid monthly for technology charges and \$745.83 will be paid monthly for fiscal agent fees. The Board will pay the audit fees directly to the firm selected by the City for the annual audit.
5. The City's Director of Finance will serve as Program Administrator and will maintain a separate custodial fund in the City's accounting system in which will be recorded all financial transactions of the Board. The City will keep complete and accurate records of the receipts and disbursements of Grants received by the Boards.
6. All receipts from the State of Virginia, the federal government, local governments, and all fees collected will be deposited in this custodial fund.
7. The Director of the Program shall have printed receipts on which all fees shall be recorded as collected. These fees, along with all gifts, donations or other funds received, shall be deposited daily in the agency account.
8. The City shall maintain a complete payroll accounting system for employees of the Boards. Included in the payroll records will be a complete reporting of all deductions from the employees' earnings (federal withholding, FICA, W2(s) and State withholding, Virginia Retirement System Pension and Life Insurance Plans, Health and Dental Plans, and any other deductions).
9. The City shall maintain accurate records showing the details of all receipts and disbursements. The accounting system shall meet at least the following minimum requirements:
  - a. A general ledger showing an up-to-date balance of all accounts, budget appropriations, and an unexpended balance.
  - b. A complete set of journals showing all receipts, disbursements and adjustments. These journals shall clearly identify each transaction.

- c. All disbursements shall be by check and approved for payment by the Board, or their Program Director, and by the Finance Director of the City.
10. Employees of the Board and its Alcohol Safety Action Program, Community Criminal Justice and Pretrial Services program shall be considered employees of the City and as such shall have the same benefits as other City employees.
  11. In case any grievance under the City's grievance system is filed by an employee of **Regional Community Criminal Justice Board** or the **Regional Alcohol Safety Action Program Policy Board**, the Board shall act as the Personnel Board for the City, and its decision as to any grievance shall be final.
  12. This contract shall commence on July 1, 2026 and shall end on June 30, 2027. To the extent allowed by federal and state law, either party shall have the right to declare this contract void if the other party materially violates any provision of this agreement.

**IN WITNESS WHEREOF, AND WITH INTENT LEGALLY TO BE BOUND, THE PARTIES, BY  
THEIR AUTHORIZED REPRESENTATIVES, AFFIX THEIR SIGNATURES:**

**CITY OF SALEM, VIRGINIA**

By: \_\_\_\_\_  
Renee F. Turk, Mayor

By: \_\_\_\_\_  
Matthew T. Ward  
Regional Community Criminal Justice Board

By: \_\_\_\_\_  
Trevor Craddock  
Regional Alcohol Safety Action Program Policy Board

**ATTEST:**

\_\_\_\_\_  
H. Robert Light  
City Clerk of Council  
July 1, 2026

\_\_\_\_\_  
Krystal Hullette, Director  
July 1, 2026

**CITY OF SALEM, VIRGINIA**  
**FISCAL AGENT CONTRACT FOR**  
**CARDINAL CRIMINAL JUSTICE ACADEMY**

THIS CONTRACT, made and entered into this the **1st day of July 2026** by and between the CITY OF SALEM, VIRGINIA hereinafter referred to as the "City", and the Cardinal Criminal Justice Academy Governing Council, hereinafter referred to as the "Council".

WHEREAS, the City has been informed by the Council of the need for promoting a law enforcement/corrections training program in relation to public safety in the Roanoke Valley and surrounding jurisdictions; and

WHEREAS, the City has applied for and has been approved as grantee and fiscal agent of various State grants pursuant to the appropriate provisions of the 1950 Code of Virginia, as amended, hereinafter referred to as "Grant" and

WHEREAS, the City contracts hereby with the Council to provide for the administration of the Cardinal Criminal Justice Academy as provided by statute and the terms of the prospective grants.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES herein contained; witnesseth:

(1) The Council agrees as follows:

(a) to accept the responsibility for providing a law enforcement/corrections training program, and other like programs, as provided by Virginia law, to the Roanoke Valley area and surrounding jurisdictions in the manner and to the extent set out in the provisions of the said Grants.

(b) to accept sole responsibility for the administration and operation of all law enforcement and corrections training programs through the Cardinal Criminal Justice Academy.

(c) that all purchases made with funds from said Grants shall be in compliance with State laws and purchasing regulations of the City.

(d) that the Council will abide by all the rules, regulations, guidelines, and general and special conditions of the Grants.

(e) to provide information required by the City to the extent that the City will be able to meet its obligations to file accurate and timely financial and narrative reports as may be required by the said Grants, and to furnish a fidelity bond with corporate surety in an amount not less than the full amount of the largest of said Grants during the term of this agreement or the sum of \$200,000.00 whichever is greater, to save harmless the City, its officials, agents, or employees, from loss or liability by reason of any determination that the City, its officials, agents, or employees, are liable to the Commonwealth of Virginia for funds received by the City pursuant to the terms of the said Grants, or because of any default, malfeasance in relation to the provisions of this agreement, or the terms, conditions or provisions of the said Grants on the part of the Council, its officers or agents in administering said Grants, said bond to remain in full force and effect until such time as the Commonwealth of Virginia has from time to time approved all disbursements in writing or has in writing or otherwise absolved the City, its officials, agents or employees from responsibility for funds theretofore received pursuant to the said Grants.

(f) to make all reports, other than financial, to State agencies, as required by the Grants, and a copy of these reports shall be sent to the City.

(g) to reimburse the City of all expenses incurred in its capacity as fiscal agent, to include, but not limited to the cost of personnel, fringe benefits, office supplies, printing, accounting, processing of payroll, postage and technology charges. The Academy will pay the audit fees directly to the firm selected by the City for the annual audit.

(2) The City will maintain a separate custodial fund in the accounting system of the City in which will be recorded the financial transaction of the Council. The City will keep all records of the receipts and disbursements of Grants received by the Council.

(3) All receipts from the State of Virginia, the Federal Government, and fees collected in each of the participating localities will be deposited in this custodial fund.

(4) The Director of the Academy shall have printed pre-numbered receipts on which all fees shall be recorded as collected. These fees shall be deposited daily in the account set up for this purpose, including all gifts, donations, or other funds received.

(5) In addition to maintaining a custodial fund, the City shall maintain a complete payroll accounting system for the employees of the Council. Included in the payroll records will be a complete reporting of all deductions from the employees' earnings (Federal withholding, FICA, State withholding, Virginia Retirement System Pension and Life Insurance Plans, Health Insurance, and other applicable deductions).

(6) The City's finance department shall maintain adequate records disclosing the details of all receipts and all disbursements. The accounting system shall contain the following minimum requirements:

(a) A general ledger showing an up-to-date balance of all accounts, budget appropriations, and unexpended balance.

(b) A complete set of journals showing all receipts, disbursements and adjustments. These journals shall clearly identify each transaction.

(c) All disbursements shall be by check and approved for payment by the Council, or its Director, and by the Finance Director of the City.

(7) Rental of Property, the Council agrees to a monthly rental fee of \$1.00 for use of the facility currently in place at 917 Central Avenue for fiscal year 2026-27. The Council may at its option, prepay any of the required installments. The City will provide insurance protecting the Academy from liability and property loss.

(8) As payment for services provided by the City as Fiscal Agent, and outlined above, the Council agrees to reimburse the City the sum of \$11.50 for accounting services and \$225.00 per month for technology charges. Audit fees will be charged based on actual invoices from the auditors.

(9) Employees of the Grant shall be considered employees of the City and as such shall have the same benefits as other City employees. Should any grievance arise between an employee of the Cardinal Criminal Justice Academy and its Director, or the Council, the Council shall act as the personnel board for the City, and its decision as to any grievance shall be final.

(10) The parties hereto agree that this contract shall commence on July 1, 2026, and shall end on June 30, 2027, subject to the City's right to declare this contract void if the Council violates any of the provisions of this agreement.

Entered this the day and year first hereinabove written.

**CITY OF SALEM, VIRGINIA**

**By:** \_\_\_\_\_

Mayor – Renee F. Turk

**CARDINAL CRIMINAL JUSTICE ACADEMY**

**By:** \_\_\_\_\_

Chairman – Chief, Scott Vantrease

**By:** \_\_\_\_\_

Vice-Chairman – Chief, Fabricio Drummond

**ATTEST:**

\_\_\_\_\_

David Scott, Director  
Cardinal Criminal Justice Academy  
July 1, 2026



Item #: 6.F.

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM,  
VIRGINIA HELD AT CITY HALL

**MEETING DATE:** June 8, 2026

**AGENDA ITEM:** **Adoption of Opioid Settlement Strategic Plan and Appropriation**  
Consider approval of Opioid Settlement Strategic Plan, authorization of staff to apply for additional available Individual Distribution and Gold Standard funding included in the Strategic Plan, and appropriation of funds received from the Opioid Abatement Authority. **Audit-Finance Committee**

**SUBMITTED BY:** Rosemarie Jordan, Director of Finance

**SUMMARY OF INFORMATION:**

In 2021, national settlements were reached with multiple opioid distributors to bring needed resources to communities harmed by the opioid epidemic. A framework was established in each state to effectuate the allocation and utilization of funds from these initial settlements, as well as future settlements. The Commonwealth of Virginia established the Opioid Abatement Authority (OAA) for this purpose. The City formally adopted to participate in the consolidated legal opioid settlements in order to receive its share of available funds. In addition to addressing impacts of the opioid epidemic, the funds may be utilized for overall substance abuse prevention and recovery related programs.

The City of Salem subsequently applied for and was awarded a separate planning grant totaling \$45,000 from the OAA. The funds were used to issue a contract for professional services to Rulo Strategies, LLC for development of a strategic plan as a guiding document for the utilization of the funds already allocated and additional funds available and to be received from the OAA. Rulo Strategies, LLC has completed their work and issued a report that was presented to City Council at their work session on April 27, 2026. At this time, we request that City Council accept the Opioid Settlement Strategic Plan as presented by Rulo Strategies, LLC. City Staff is also requesting appropriation of the funds that have been received to date from the OAA, as well as authorization to apply for and appropriate Individual Distribution and Gold Standard incentive funds. City staff is requesting that funds recorded as of June 30, 2025 be reappropriated out of the General Fund reserves and transferred to the Special Revenue Fund. Staff is requesting that those funds be appropriated in the Special

Revenue Fund, as well as appropriation of funds received during Fiscal Year 2026.

City staff also requests to amend the Fiscal Year 2027 budget and appropriate funds in the Special Revenue Fund. This will eliminate the need to come back to City Council at a later date to amend the budget for Fiscal Year 2027. Going forward, any anticipated appropriation of opioid abatement funds that are projected to be received in future years will be included as part of the budget package that is submitted to City Council each year for adoption.

**FISCAL IMPACT:**

Proceeds from the opioid abatement funds will be used to implement various programs identified as strategic domains in the Opioid Settlement Strategic Plan from Rulo Strategies, LLC.

**STAFF RECOMMENDATION:**

Staff recommends Council approval of the Opioid Settlement Strategic Plan as a guiding document and authorizing staff to allocate funding across the strategic domains identified in the Plan to ensure efficacy and stewardship of all funds received from the OAA.

Additionally, authorize staff to apply for additional Individual Distribution and Gold Standard OAA funds specifically allocated to the City upon application.

Lastly, staff requests appropriation of funds as listed in the following chart for Fiscal Year 2026 and Fiscal Year 2027:

FY 2026 Budget entry:		
786,722.00	10-012-0100-40200	Designation Of Beginning Fund Balance
50,000.00	10-032-3210-55964	Opioid Settlement Funds (OAA) Costs
736,722.00	10-012-9100-59405	Transfer to Special Revenue Fund
736,722.00	15-012-0100-49900	Transfer From General Fund
736,722.00	15-012-9110-59500	Contingency
228,118.92	15-012-0100-47096	Opioid Settlement Funds (Direct Distribution)
4,874.68	15-012-0100-47099	Opioid Settlement Funds (Henry Schein Settlement)
232,993.60	15-012-9110-59500	Contingency
FY 2027 Budget entry:		
88,277.00	15-012-0100-47096	Opioid Settlement Funds (Direct Distribution)
338,401.00	15-012-0100-48318	Opioid Settlement Funds (OAA)
426,678.00	15-012-9110-59500	Contingency

**ATTACHMENTS:**

1. Salem Opioid Strategic Plan

May 2026

City of Salem, Virginia  
**Opioid Settlement  
Strategic Plan**  
2026 - 2029



RULO STRATEGIES LLC



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# Executive Summary

The City of Salem is a small, independent city in the Roanoke Valley with a big regional footprint. Between 2019 and 2022, overdose deaths climbed from 4 to 18, reaching a rate of 71.0 per 100,000 residents that far exceeded the statewide rate of 29.0. Salem's Neonatal Abstinence Syndrome (NAS) rate of 18.6 per 1,000 births is more than three times the state average. Emergency department visits for overdose in the Roanoke region remain approximately twice the statewide rate.

The data also tells a story of real progress. Overdose deaths have declined sharply since 2022, reaching zero preliminary fatalities in 2025. Drug arrest rates have fallen. First responders are better trained. The Roanoke Valley has built a substantial regional infrastructure through Blue Ridge Behavioral Healthcare (BRBJ), the Bradley Free Clinic, Roanoke Valley Collective Response (RVCR), Mount Regis Center, LewisGale Medical Center, and others that Salem residents already access. Salem's treatment court is a recognized model for recovery-oriented justice in the region. These are not starting points to build around, they are assets to build on. This plan reflects that reality.



Rather than creating new programs or adding city infrastructure Salem will use approximately

**\$1,100,000**

in settlement funds on hand and an anticipated average of

**\$127,699**

per year for the next

**15 years**

to fund contracted regional partners, fill the specific gaps

Salem residents face, and maintain a clear, accountable presence in regional planning

## The plan covers four strategic domains:



**Prevention.** School-based programming at Andrew Lewis Middle School and Salem High School through Salem City Schools, including Botvin LifeSkills, Glencoe Teen Health, individual counseling, ASAM Motivational Interviewing training, and the Guiding Good Choices parent program. Faith-based and community awareness work through the Roanoke Valley Collective Response, including Recovery Ready Congregation trainings and caregiver community conversations.

**Intervention and Treatment Access.** A full-time Certified Peer Recovery Specialist embedded at Salem Fire and EMS three days per week through the Bradley Free Clinic's Responders for Recovery program, providing on-scene support at 911 calls, REVIVE! naloxone outreach, and up to one year of follow-up support per individual.

**Recovery Supports.** Peer-led recovery housing scholarships for Salem residents through the Bradley Free Clinic HOPE Initiative, and transitional housing

support for individuals in Salem's Behavioral Health Docket and Drug Recovery Treatment Court through Blue Ridge Behavioral Healthcare.

**Systemic Coordination.** A contracted external monitoring partner to manage reporting and accountability across all funded contracts, a Salem staff designee to RVCR, a standing multi-agency working group, and Salem's integration into RVCR's regional Blueprint for Action through the Coordinated Care and Recovery System Strengthening contract.



Total contracted investment over three years is approximately \$991,150, with an additional \$339,850 held in a contingency and flex reserve for OAA grant matching, mid-cycle adjustments, and one-time investments. All investments are aligned with OAA Gold Standard criteria, positioning Salem to earn up to \$159,259 in Gold Standard Incentive funding over the life of the settlement.

Performance on all investments will be tracked against both OAA required measures and locally recommended measures drawn from each partner's proposal. An external monitoring contractor will compile annual partner reports into a public summary report and City Council briefing each year, ensuring Salem's residents and elected officials can see clearly how settlement funds are being used and what results they are producing.

# Introduction

The City of Salem is committed to using its opioid settlement resources in a way that is strategic, transparent, and accountable to the residents it serves.



This plan is the product of a structured planning process that engaged city staff, regional partners, service providers, first responders, and community stakeholders to identify Salem’s most pressing needs, existing strengths, and highest-priority investments.

The planning process was facilitated by Rulo Strategies, a consulting firm with broad experience in public sector strategic planning, opioid abatement fund stewardship, and criminal justice and behavioral health systems. Rulo Strategies brings direct knowledge of the roles and responsibilities of Virginia localities under the OAA framework, including reporting requirements, Gold Standard Incentive criteria, and cooperative grant opportunities.

## Opioid Settlement Background

As of January 2023, three national opioid settlements have been approved by Virginia courts. The first was with McKinsey and Company, a consulting and marketing firm that advised opioid manufacturers on aggressive sales strategies, for approximately \$13 million statewide. The second was part of a nationwide agreement involving three wholesale distributors of prescription opioids – McKesson, Cardinal Health, and AmerisourceBergen – that may reach a maximum of \$21 billion nationally. The third was with opioid manufacturer Janssen Pharmaceuticals, which may be worth a nationwide maximum of \$5 billion.

As these settlements were negotiated and finalized between 2020 and 2021, the Office of the Attorney General of Virginia collaborated with attorneys representing cities, counties, and statewide organizations to develop a Memorandum of Understanding (MOU) establishing an allocation formula for distributing settlement proceeds across Virginia’s 133 counties and cities based on a measure of harm per capita. All localities in the Commonwealth signed this MOU. The General Assembly simultaneously passed bipartisan legislation creating the Virginia Opioid Abatement Authority (OAA) as an independent entity of the Commonwealth.

The distribution of opioid settlement funds is governed by (1) the specific settlement agreements with each company; (2) the statewide MOU; and (3) the statute establishing the Opioid Abatement Fund and the OAA. Salem’s projected settlement allocation, annual distribution amounts, and Gold Standard Incentive eligibility are described in the OAA Financial Plan section of this document.

## Strategic Planning Process

The City of Salem recognized that responsible stewardship of opioid settlement funds requires a planning process grounded in data, guided by the community, and aligned with best practices in substance use prevention, treatment, and recovery. To that end, the city engaged Rulo Strategies in 2025 to facilitate a strategic planning process that included:

**Review and analysis** of local and regional overdose, emergency department, arrest, and social determinants data from the Virginia Department of Health, the Virginia Department of Criminal Justice Services, the U.S. Census Bureau, and other sources.

**Stakeholder interviews** with more than 20 community leaders, service providers, first responders, court personnel, and public health officials across Salem and the Roanoke Valley region.

**Engagement with the Salem OAA Advisory Group**, a cross-sector body convened by the city to provide guidance on how settlement funds should be invested.



### Salem OAA Advisory Group

Salem's OAA Advisory Group was convened to provide cross-sector guidance throughout the planning process. Members represent the range of institutions and perspectives most relevant to substance use prevention, treatment, and recovery in the city.

The outcome of this process is the plan that follows: a set of targeted, evidence-based investments that leverage Salem's existing regional infrastructure, fill the gaps that matter most to Salem residents, and position the city to sustain progress over the full term of the settlement.



**Table 1: City of Salem OAA Advisory Group Members**

Role/Agency	Member
City Manager City of Salem	Christopher Dorsey
Director of Finance City of Salem	Rosie Jordon
Assistant City Manager City of Salem	Rob Light
Coordinator of Student Services Salem City Schools	Christina Rose
Chief, Fire & EMS City of Salem	Steve Simon
Chief of Police City of Salem	Derek Weeks
Assistant to City Manager City of Salem	Crystal Williams

## Stakeholder Engagement

Rulo Strategies conducted structured one-on-one interviews with more than 20 stakeholders between late 2025 and early 2026. Interviewees were selected to represent the full spectrum of agencies and perspectives involved in Salem’s substance use response, including public safety, behavioral health, emergency medicine, education, the courts, social services, peer recovery, and faith communities. Interview participants are listed in *Appendix A*.

Interviews were designed to gather candid assessments of existing service strengths, unmet needs, gaps in the local and regional system, and barriers residents face in accessing prevention, treatment, and recovery services. Findings from these interviews are reflected throughout this plan and serve as the primary source for the Community Strengths, Identified Gaps, and Identified Challenges sections.



## How to Use This Plan

This plan is organized into the following sections:

- **Community Profile and Community Health Conditions.** Demographic, economic, and social determinants data that provide context for the opioid crisis in Salem.
- **The Crisis by the Numbers.** Local overdose mortality, emergency department, EMS, and NAS data that define the scope of the challenge.
- **What Already Exists: Regional Infrastructure.** An overview of the regional service system Salem residents already access.
- **Community Strengths.** Assets and capacities identified through stakeholder interviews.
- **Identified Gaps and Challenges.** Unmet needs and systemic barriers were identified through stakeholder interviews and data review.
- **Strategic Plan.** Four strategic domains with goals, objectives, strategies, and performance measures grounded in partner proposals.
- **Performance Measurement and Accountability.** A consolidated framework for tracking OAA required and locally recommended measures across all four domains.
- **Three-Year Investment Summary.** A consolidated accounting of all opioid settlement fund investments.
- **Implementation Plan.** A three-year timeline, guiding principles, and roles and responsibilities for executing the strategy.
- **OAA Financial Plan.** Projected funding amounts, master investment table, Gold Standard alignment, and post-Year 3 sustainability framework.
- **Long-Term Viability.** How Salem will sustain progress after the initial three-year investment period.



# Community Profile and Community Health Conditions

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## Overview

The City of Salem is an independent city in the Roanoke Valley of southwestern Virginia, covering approximately 14 square miles with an estimated population of 25,908 as of July 2024, a 2.2% increase from the 2020 Census count of 25,346.<sup>1</sup>

Salem's population density of approximately 1,851 residents per square mile reflects its predominantly rural character. The median age of 40.3 years is higher than the Virginia state average of 38.7 years, indicating an aging population with implications for healthcare demand and workforce capacity over time.<sup>2</sup>

Demographically, Salem is predominantly White, with approximately 83% of residents identifying as White alone as of 2024. African American residents comprise approximately 8.7% of the population, with Hispanic or Latino and other racial and ethnic groups making up the remaining share.<sup>3</sup>

Understanding the community health conditions present in Salem is an essential context for this plan. Limited economic opportunity, unstable housing, inadequate healthcare access, and weak social support systems increase the likelihood of substance use and reduce the likelihood of successful recovery. Addressing these conditions is central to an opioid strategy, not peripheral to it.<sup>4</sup>

## Economic Stability

From 2020 to 2024, the median household income in Salem was \$66,725, significantly below Virginia's statewide median of \$93,170. The city's poverty rate of 10.2% modestly exceeds the state average of 9.7% for the same period.<sup>5</sup>

Childhood poverty affected 8.4% of children in Salem and Roanoke County combined, compared to a statewide rate of 11.8%.<sup>6</sup>

Financial stress is a documented driver of substance misuse, and economic instability frequently prevents individuals in recovery from maintaining stable employment, housing, and social connections.<sup>7</sup>

## Education

As of 2024, 94.2% of Salem residents aged 25 and older had completed high school, slightly above Virginia's rate of 91.6%. However, only 33.0% held a bachelor's degree or higher, below the state average of 42.2%.<sup>8</sup>

Educational attainment is associated with better employment outcomes, higher income, and stronger health literacy.<sup>9</sup>

## Healthcare Access

In Salem, 5.3% of residents under age 65 lack health insurance. Another 9.0% of residents under age 65 live with a disabling condition, a population that often requires specialized services and may face compounded obstacles to care.<sup>10</sup>

While Salem benefits from proximity to regional healthcare providers, the absence of a BRBH office within city limits requires residents to travel to neighboring localities for community behavioral health services. For individuals without reliable transportation, this is a substantive obstacle to treatment access and continuity of care.<sup>11</sup>

## Neighborhood

Salem's owner-occupied housing rate of 62.8% is slightly below the state average of 67.3%, and the median home value of \$258,600 falls below the state median of \$383,700.<sup>12</sup>

Transportation is a documented barrier for Salem residents seeking substance use services. Bus service is available in parts of the city. Still, it does not operate on evenings or Sundays, eliminating access for individuals whose work schedules or treatment appointments fall outside standard daytime hours.

## Implications for This Plan

The community conditions present in Salem shape the conditions under which substance use occurs and the conditions under which recovery becomes possible or difficult. A plan that invests only in clinical treatment without attending to economic instability, transportation access, housing, and navigation support will achieve limited results for the residents who need help most.

# The Crisis by the Numbers

## Overview

Virginia has experienced a dramatic rise in opioid-related deaths over the past decade. Fentanyl-related fatalities increased by 3,866% between 2012 and 2022. In 2022, the state recorded 2,490 overdose deaths, with fentanyl involved in 79% of cases. The economic toll exceeded \$5 billion in 2021 alone.<sup>13</sup>

## Overdose Mortality

According to the Virginia Department of Health, overdose deaths in Salem peaked at 18 in 2022 at a rate of 71.0 per 100,000, significantly exceeding the statewide rate of 29.0 per 100,000 that year. Since 2022, Salem has experienced a sharp and sustained decline, with 5 deaths in 2024 and preliminary data indicating zero fatal overdoses in 2025.<sup>14</sup>

Overdose death counts in a city of Salem's size are subject to year-to-year fluctuation, and the 2025 figure remains preliminary, pending final verification by the Office of the Chief Medical Examiner of Virginia. The table below presents two data sources: the Virginia Department of Health (VDH), which includes all deaths occurring in Salem (including those at the hospital/emergency department that may not have originated in Salem), and the Salem Police Department (SPD), which reports local incident data. SPD figures are consistently lower than VDH but show the same trajectory, with a peak in 2022.

The City of Salem includes a major hospital/emergency department. The table below reflects both data sources for transparency.

**Table 2: Overdose Mortality in Salem, Virginia, 2019–2025**

Year	Deaths (VDH)	Deaths (SPD)	Salem/100K (VDH)	Salem/100K (SPD)	State/100K
2019	8	4	31.6	15.4	18.1
2020	13	6	51.3	23.2	25.8
2021	8	7	31.6	27.0	30.5
2022	18	14	71.0	54.0	29.0
2023	13	7	51.3	27.0	28.7
2024	5	3	19.7	11.6	16.3
2025*	0	0	0	0	3.0*

\*2025 pending final OCME verification. Source: VDH.



## Emergency Department Utilization

ED visits for unintentional overdose in the Roanoke metro area have declined since 2021 but remain approximately twice the statewide average. The 2025 regional rate was 62.3 per 10,000, compared with a statewide rate of approximately 31 per 10,000.<sup>15</sup>

For opioid-specific ED visits in 2024, the Roanoke region reported 493 visits at a rate of 36.6 per 10,000, significantly above the statewide rate of 22 per 10,000.<sup>16</sup>

Available data are aggregated across Roanoke City, Roanoke County, and Salem and do not isolate Salem residents' utilization. Salem's trauma center also drives elevated regional ED volume not attributable to Salem residents.<sup>17</sup>

## EMS Overdose Response

Salem Fire and EMS responded to 144 overdose incidents in 2025. First responders administered naloxone in 10 cases, consistent with the department's clinical protocol, which prioritizes manual ventilation before naloxone administration. There were zero fatal overdoses among those 144 incidents.<sup>18</sup>



## Neonatal Abstinence Syndrome (NAS)

Salem's NAS rate of 18.6 per 1,000 births in 2024 is more than three times the statewide rate of 5.0 per 1,000 births and represents one of the most pressing indicators of unmet need in the community.<sup>19</sup>

## Drug and DUI Arrest Trends

The drug arrest rate in Salem declined from 908.0 per 100,000 in 2013 to 391.4 per 100,000 in 2022, mirroring statewide declines. Between 2021 and 2022, overall opioid arrests fell 10% statewide, while arrests for other narcotics, including fentanyl, rose 5%.<sup>20</sup>



# What Already Exists: Regional Infrastructure

One of Salem’s most significant assets is not something the city built alone. Over the past decade, the Roanoke Valley has developed a well-established regional infrastructure that Salem residents already access. The goal is not to duplicate existing capacity but to ensure residents can reliably access it and to fill the remaining gaps. The following section draws on interviews with stakeholders across the region.

## Blue Ridge Behavioral Healthcare (BRBH)



BRBH provides comprehensive behavioral healthcare across a catchment area that includes Salem. Services include outpatient treatment, substance use prevention, jail and forensic services, walk-in clinic access, and care coordination. Project LINK supports pregnant and postpartum mothers affected by substance use. The Rita J. Gliniecki Recovery Center offers short-term stabilization and medically supervised detoxification. BRBH’s co-response program dispatched therapists to 231 calls identified in Salem in 2025 and supports both the Salem Recovery Court and Mental Health Court.

## LewisGale Medical Center and Behavioral Health Pavilion



LewisGale, located in Salem, is one of only two trauma centers in the region and a critical access point for individuals experiencing substance use crises. LewisGale does not currently operate an Emergency Department Bridge program, identified as a priority gap in this plan.

## Mount Regis Center



Located in Salem, Mount Regis is recognized by stakeholders as a key local inpatient and outpatient treatment resource, providing residential treatment, partial hospitalization, and intensive outpatient programming.

## Bradley Free Clinic and the Hope Initiative



The Bradley Free Clinic serves uninsured and underinsured residents across the Roanoke Valley. The Hope Initiative embeds certified peer recovery specialists in clinical and community settings. Salem has contracted with the Bradley Free Clinic to provide dedicated peer contact hours specifically for Salem residents.

## Roanoke Valley Collective Response (RVCR)



RVCR is a regional, multi-sector coordination body that has received over \$1.5 million in opioid settlement funding to implement its Blueprint for Action, identifying 22 research-supported priorities across prevention, treatment, crisis response, recovery, and child and family supports. RVCR comprises over 230 members and 150 organizations across 11 localities, including Salem.<sup>21</sup>

## Western Virginia Regional Jail (WVRJ)



WVRJ offers Residential Substance Abuse Treatment programs for both men and women, including medication-assisted treatment and reentry services.

## Navigator Care Specialists



A cooperative regional project supported by Roanoke City, Roanoke County, and Salem funds two Navigator Care Specialist positions serving families involved with Child Protective Services who have opioid use disorder as a primary need. Salem contributed \$7,000 to this \$108,000 project in FY2026.

## Overdose Prevention Services



The Virginia Harm Reduction Coalition operates mobile and fixed-site overdose prevention services across the region, distributing naloxone and providing HIV and Hepatitis C testing and navigation services.

## Recovery Housing



Four Truths Recovery is a peer-led recovery home for pregnant and postpartum women and their children operating in southwest Roanoke. Salem currently has no recovery housing within city limits, an identified gap that is directly addressed in this plan.

## Prevention Infrastructure



Salem Schools deliver substance use prevention programming with strong parent engagement structures and police-school partnerships. Regionally, Roanoke City has invested \$291,000 over three years in ACEs awareness training, and Roanoke County has invested over \$311,000 in research-supported prevention curricula for students in grades six through twelve.

The region has already built most of the infrastructure Salem residents need. Salem's role is to ensure its residents can access it reliably, invest strategically in filling specific local gaps, and maintain a visible, accountable presence in the regional system.

# Community Strengths

Stakeholders interviewed in late 2025 and early 2026 consistently identified the strengths described in this section. These strengths shape the priorities and strategies that follow.

**A History of Proactive Regional Partnerships.** Salem has a long-standing culture of collaboration across jurisdictional and institutional lines. Multi-stakeholder advisory and action teams spanning the full substance use disorder continuum are already in place and functioning. Information sharing across agencies is the norm rather than the exception.

**A Well-Regarded Treatment Court.** Stakeholders frequently cite Salem’s treatment court as one of the community’s most important assets and as a model for recovery-oriented justice in the region.

**Strong School-Based Programming and Police-School Partnerships.** Salem Schools deliver substance use prevention programming and maintain strong parent engagement structures. School counselors are licensed professionals, and roles within the school system have been deliberately structured to improve student support.

**Active Faith-Based Engagement.** Local churches and faith organizations are active, trusted entry points for residents who may not engage with formal healthcare or government systems. Clergy and congregations have consistently demonstrated a willingness to serve as referral hubs and to provide direct assistance.

**Progress on Stigma Reduction.** Stakeholders noted meaningful reductions in stigma around substance use in recent years, driven by expanded dialogue, cross-sector training, and targeted education for first responders.

**A Solution-Focused Community Culture.** Across interviews, stakeholders described Salem as a community that moves quickly when problems are identified. Residents and leaders alike are deeply invested in the community and willing to work collaboratively across boundaries.

**Strategic and Deliberate Use of Funding.** Salem’s history of applying funding purposefully positions the city well for responsible stewardship of opioid settlement resources. Participation in cooperative funding arrangements demonstrates Salem’s commitment to using shared regional resources.



# Identified Gaps and Challenges

Stakeholder interviews conducted in late 2025 and early 2026 identified the gaps and challenges described in this section. Interviewees included representatives from Salem Fire and EMS, Salem Police Department, Salem City Schools, Western Virginia Regional Jail, the Department of Social Services, LewisGale Medical Center, Blue Ridge Behavioral Healthcare, Bradley Free Clinic, RVCR, the Commonwealth’s Attorney’s Office, and other community partners. Gaps were later prioritized by the Salem working group to determine how best to move forward with a strategic plan.

## Identified Gaps

**Recovery and Workforce and Recovery Housing.** Salem has no recovery housing within city limits, and the broader region faces a significant deficit in recovery housing capacity. This is a critical gap for individuals transitioning out of treatment, jail, or the emergency department.

**Detoxification Capacity.** There is an acute shortage of detoxification services both in Salem and regionally, creating a major bottleneck for individuals seeking immediate help and elevating overdose risk during the period between help-seeking and treatment entry.

**Emergency Department Bridge Program.** LewisGale Medical Center does not currently operate an ED Bridge program, a model that has demonstrated effectiveness in connecting individuals in substance use crisis directly to rapid treatment before they leave the emergency department.

**Absence of a BRBH Physical Presence in Salem.** There is no BRBH office within Salem city limits, requiring residents to travel to neighboring localities, an obstacle that is particularly acute for individuals without reliable transportation.

**Absence of a Centralized Coordinating Body.** Salem lacks a comprehensive, dedicated structure to coordinate substance use prevention, treatment, and recovery efforts across agencies and sectors within the city. (Addressed in Domain 4: Systemic Coordination.)

**Juvenile Inpatient Treatment Capacity.** There



is a significant deficit in inpatient treatment capacity for juveniles in Salem and the surrounding region, resulting in delayed care or out-of-area placements.

**Overdose Prevention Services.** Salem currently has no mobile or fixed-site overdose prevention services within city limits, limiting access to overdose prevention tools and education for high-risk populations.

**Faith-Based Prevention Resources.** Most faith institutions in Salem lack structured training, prevention tools, and resources to respond effectively to substance use concerns.

## Identified Challenges

**Transportation.** Bus service in Salem does not operate in the evenings or on Sundays, creating significant access challenges for individuals whose treatment appointments or recovery support meetings fall outside standard daytime hours.

**Stigma and Reluctance to Engage.** Despite meaningful progress, stigma continues to discourage open discussion, delay help-seeking, and reduce willingness to engage in prevention, early intervention, and recovery supports.

**Limited Public Awareness of Available Services.** Many Salem residents are unaware of what regional services exist or how to access them, contributing to underreporting of need and delayed intervention.



**Limited Visibility of the Recovery Community.**

There is no clear or highly visible recovery community presence in Salem. Available services are not consistently marketed to the public.

**System Navigation Challenges.** Individuals seeking to move through the treatment, recovery, court, and social services systems face significant navigation challenges, particularly those with cognitive limitations or co-occurring behavioral health conditions.

**Waitlists and Delays in Care.** Timely access to both inpatient and outpatient treatment remains a significant challenge regionally, with waitlists often stretching weeks or months, increasing the risk of relapse, overdose, and justice involvement.

**Costs of Medication Assisted Treatment (MAT) in Correctional Settings.**

The cost of medication-assisted treatment in jail settings exceeds state allocations, preventing correctional facilities from fully implementing proven, effective care. Individuals recently released from custody face dramatically elevated overdose mortality risk.<sup>22</sup>

**Perceptions About the Scale of Substance Use in Salem.**

The scale of the substance use issue in Salem is not always fully recognized within the community, in part because much of the service infrastructure is located in neighboring jurisdictions.

# Strategic Plan: Goals, Objectives, and Strategies

The following four domains represent the City of Salem's strategic priorities for addressing the opioid and substance use crisis over the next three years and beyond. Each domain is presented as a structured plan that can be referenced independently.

## Prevention

**GOAL** Reduce substance use initiation among Salem residents by strengthening school-based prevention programming, expanding faith-based community engagement, and ensuring residents know where to find help.

**Objective 1.1: Implement research-supported substance use prevention programming at Andrew Lewis Middle School and Salem High School.**

**Partners** Salem City Schools (Andrew Lewis Middle School, Salem High School)

- 1.1.1** Purchase and implement the Botvin LifeSkills Training program and McGraw-Hill Glencoe Teen Health curriculum at ALMS and SHS.

**Measure:** By the end of the 2027-2028 school year, 100% of Health and PE classes at ALMS and SHS will be using the new curricula.
- 1.1.2** Train Health and PE staff at ALMS and SHS on the new curricula to ensure effective implementation.

**Measure:** By September 2027, 100% of Health and PE teachers at ALMS and SHS will have completed professional development on the new curricula.
- 1.1.3** Provide individual counseling at SHS and ALMS for students with substance-related disciplinary infractions or identified risk factors, delivered by New Horizons and Motivate the Games.

**Measure:** By June 2029, at least 70% of students identified with substance-related disciplinary infractions or risk factors will receive counseling, with documented improvements in coping skills and decision-making, or a reduction in repeat infractions.
- 1.1.4** Train counseling staff at SHS and ALMS in ASAM Motivational Interviewing (MI) to support solution-focused interactions with at-risk students.

**Measure:** By March 2028, 100% of counseling staff at SHS and ALMS will be trained in ASAM MI, with at least 80% demonstrating competency through observed practice.
- 1.1.5** Train staff as group leaders for Guiding Good Choices, a research-based parent education program focused on family communication and substance use prevention.

**Measure:** By May 2029, five staff trained as group leaders will deliver at least three workshops, reaching a minimum of 75 families, with feedback showing improved family communication.
- 1.1.6** Host a community wellness fair connecting Salem residents with physical health, behavioral health, substance use prevention, and local provider resources.

**Measure:** By June 2029, host at least one event engaging a minimum of 500 community members, with post-event feedback collected to inform future planning.

**Objective 1.2: Expand faith-based prevention capacity and community-wide awareness of substance use resources through the Roanoke Valley Collective Response.**

Partners	Roanoke Valley Collective Response (RVCR); Salem-area faith communities
1.2.1	<p>Deliver Recovery Ready Congregation trainings for Salem-area faith communities using a train-the-trainer model, equipping leaders with substance use disorder information, response tools, and referral pathways.</p> <p><b>Measure:</b> Host a minimum of two congregation-specific trainings annually. Administer pre- and post-assessments measuring changes in knowledge, stigma, and confidence.</p>
1.2.2	<p>Host community conversations for caregivers and family members on substance use disorder as a chronic, treatable condition, available to Salem residents, schools, and youth-serving organizations.</p> <p><b>Measure:</b> Provide toolkits, training materials, and technical assistance to participating faith communities and caregiver groups to sustain implementation and community referral capacity.</p>
1.2.3	<p>RVCR leadership will conduct regular direct engagement with key Salem representatives to strengthen Salem's integration with regional initiatives.</p> <p><b>Measure:</b> Provide quarterly progress reports to Salem City staff on collaboration, Blueprint for Action implementation, and observed impact on Salem-specific outcomes.</p>

## Intervention and Treatment Access

<b>GOAL</b>	Increase timely access to treatment and intervention services for Salem residents by deploying peer recovery specialists at high-traffic points and by strengthening pathways from crisis contact to sustained recovery.
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**Objective 2.1: Deploy a full-time Certified Peer Recovery Specialist embedded at Salem Fire and EMS through the Responders for Recovery program.**

Partners	Bradley Free Clinic, HOPE Initiative; City of Salem Fire and EMS Department
2.1.1	<p>Contract with the Bradley Free Clinic HOPE Initiative for one full-time Certified Peer Recovery Specialist (CPRS) on-site at Salem Fire and EMS, three days per week. The Responders for Recovery program connects individuals in substance use-related emergencies with the CPRS, who follow up post-crisis and support the individual for up to one year.</p> <p><b>Measure:</b> Achieve a minimum 50% increase in monthly individual engagements in Year 1, with an additional 10% increase in Years 2 and 3.</p>
2.1.2	<p>The CPRS will be present on 911 substance use-related calls, providing real-time support to EMS, the individual in crisis, and family members, enabling warm handoff to treatment and recovery resources.</p> <p><b>Measure:</b> Achieve a 50% success rate in assisting individuals to enroll in treatment and recovery programs following a crisis call.</p>
2.1.3	<p>The CPRS will conduct REVIVE! naloxone training and naloxone distribution community outreach events.</p> <p><b>Measure:</b> Conduct a minimum of 12 community outreach events annually, reaching a minimum of 150 individuals per year.</p>
2.1.4	<p>The CPRS will maintain contact with individuals for up to one year post-crisis to support continued engagement with treatment and recovery services.</p> <p><b>Measure:</b> Achieve a 30% success rate of individuals reaching consistent recovery as documented through one-year follow-up contacts.</p>

# Recovery Supports

**GOAL** Ensure Salem residents engaged in or completing treatment have access to stable housing and the practical resources necessary to sustain recovery through contracted partner agencies.

**Objective 3.1: Provide peer-led recovery housing scholarships for Salem residents through the Bradley Free Clinic HOPE Initiative.**

Partners	Bradley Free Clinic, HOPE Initiative
3.1.1	<p>The HOPE Initiative will administer a housing scholarship fund covering admission costs or the first two weeks of rent at a recovery residence. Eligibility requires a Salem connection, participation in the HOPE Initiative, and at least 30 days of treatment. Awards range from \$250 to \$1,000 per participant.</p> <p><b>Measure:</b> Over the three-year grant period, assist a minimum of 20 Salem-connected individuals as documented through participant records.</p>
3.1.2	<p>CPRS staff will conduct structured follow-up with scholarship recipients at two weeks, 30 days, 60 days, and 90 days post-assistance.</p> <p><b>Measure:</b> At least 85% of recipients will maintain documented CPRS contact at each follow-up interval, as recorded in program tracking systems.</p>
3.1.3	<p>Outcomes for scholarship recipients will be tracked at 12 months using the BARC-10 Recovery Screening tool, measuring employment, continued recovery engagement, and housing stability.</p> <p><b>Measure:</b> Within 12 months, at least 50% of participants will achieve at least one indicator of self-sufficiency.</p>

**Objective 3.2: Provide temporary housing support for Salem residents involved in specialty courts and the Behavioral Health Docket through Blue Ridge Behavioral Healthcare.**

Partners	Blue Ridge Behavioral Healthcare (BRBH); Salem Courts
3.2.1	<p>BRBH will provide temporary housing support for Salem residents in the Behavioral Health Docket and Drug Recovery Treatment Court, covering security deposits, utilities, rent, and initial household items. Brief transitional stays may be funded while clients pursue long-term arrangements.</p> <p><b>Measure:</b> Assist a minimum of five individuals over the three-year grant period, with up to \$5,000 per individual, as documented through participant records.</p>
3.2.2	<p>All individuals receiving temporary housing support will be enrolled in BRBH treatment, case management, or recovery support services, ensuring housing is integrated with a broader recovery plan.</p> <p><b>Measure:</b> 100% of temporary housing recipients will have an active BRBH treatment, case management, or recovery support plan documented at the time of housing approval.</p>
3.2.3	<p>Establish referral pathways from Salem specialty courts and the Behavioral Health Docket to BRBH temporary housing support.</p> <p><b>Measure:</b> Referral pathways formally established by the end of Year 1, with court-based referrals tracked and reported annually.</p>

## Systemic Coordination

### GOAL

Align Salem's opioid settlement investments across partner agencies, ensure consistent representation in regional planning through RVCR, and maintain public accountability without building new internal administrative or service delivery capacity.

**Objective 4.1: Coordinate Salem's opioid settlement investment portfolio through a contracted external monitoring and administrative support function.**

Partners	External monitoring contractor (to be procured); City of Salem staff designee
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4.1.1	Contract with an external partner to manage administrative oversight of Salem's opioid settlement fund contracts, including maintaining reporting templates, collecting annual partner reports, monitoring performance, and preparing public summary reports and City Council briefings.
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**Measure:** Contract executed by the end of Year 1. Annual partner reports are collected from 100% of funded partners by the defined deadline each year.

4.1.2	Designate an existing Salem staff member as the city's representative to RVCR and regional coordination meetings.
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**Measure:** Designee formally identified by Year 1, Quarter 1. A Salem representative attends at least 80% of RVCR meetings annually.

4.1.3	Establish a standing Salem substance use working group including representatives from Fire and EMS, Police, Schools, BRBH, DSS, the Commonwealth's Attorney's Office, the treatment court, faith communities, and community partners.
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**Measure:** Working group convened by Year 1, Quarter 1. Meets a minimum of four times annually, with attendance records and summaries maintained.

**Objective 4.2: Integrate Salem's investments into the RVCR regional coordination system through the Coordinated Care and Recovery System Strengthening contract.**

Partners	Roanoke Valley Collective Response (RVCR)
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4.2.1	RVCR will convene 12 monthly cross-sector stakeholder meetings annually with targeted Salem outreach, ensuring Salem priorities are consistently represented in regional planning.
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**Measure:** Increase Salem stakeholder representation in RVCR meetings, workgroups, and initiatives over the funding period.

4.2.2	RVCR will conduct regular 1:1 engagement with key Salem representatives to ensure Salem-specific needs are addressed within Blueprint for Action priorities.
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**Measure:** Quarterly progress reports delivered to Salem City staff on collaboration, Blueprint implementation, and impact on Salem-specific outcomes.

4.2.3	Work with RVCR, VDH, and regional partners to ensure Salem receives timely, locality-specific data on overdose incidents, treatment utilization, and housing occupancy.
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**Measure:** Salem receives locality-specific data at least quarterly by Year 2, used to inform at least 1 contract or reallocation decision annually.

4.2.4	Align Salem's funded contracts with RVCR's Blueprint for Action priorities to maximize collective impact and support future cooperative OAA grant opportunities.
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**Measure:** Annual Blueprint alignment review documented in the monitoring partner's report. Salem participates in at least one cooperative OAA application over a three-year period.

**Objective 4.3: Maintain a transparent public accountability structure for Salem's opioid settlement fund investments.**

Partners	External monitoring contractor; City of Salem; all funded partners
4.3.1	<p>Each funded partner will submit an annual report covering Salem residents served, key activities, outcome data, and a brief narrative on successes, challenges, and recommended adjustments.</p> <p><b>Measure:</b> 100% of funded partners submit annual reports by the defined deadline each year.</p>
4.3.2	<p>The external monitoring partner will compile partner reports into a three-to-six-page public summary report and a one-to-two-page City Council briefing, both prepared annually.</p> <p><b>Measure:</b> Annual summary report and City Council briefing completed and made publicly available each year.</p>
4.3.3	<p>Conduct an annual contract performance review to assess progress against performance measures and inform resource reallocation decisions for the following year.</p> <p><b>Measure:</b> Annual performance review completed each year with written findings presented to city leadership and documented in the monitoring partner's report.</p>
4.3.4	<p>Monitor and pursue OAA grant opportunities aligned with Salem's strategic priorities, using the contingency and flex reserve as matching funds where needed.</p> <p><b>Measure:</b> OAA opportunities reviewed annually—a minimum of one cooperative OAA application submitted over the three-year funding period.</p>

# Performance Measurement and Accountability

Measuring outcomes is not optional, it is a core responsibility of using opioid settlement funds effectively and transparently. The City of Salem is accountable to its residents, to City Council, and to the Virginia Opioid Abatement Authority (OAA) for demonstrating that every dollar invested produces meaningful results. This section establishes the framework for how Salem will track, report, and use performance data across all four strategic domains.

## OAA Required Measures

The OAA requires all localities receiving settlement funds to report on a standardized set of performance measures tied to specific program activities. These measures are identified in the table below with their OAA measure numbers (e.g., OAA #3, OAA #57). Reporting on these measures is a condition of receiving settlement funds and must be submitted through the OAA portal on the schedule established by the Authority. Salem’s contracted partners are responsible for collecting and reporting these data points to the city’s external monitoring partner, who will compile and submit them on behalf of the city.

## Recommended Local Measures

In addition to OAA required measures, Salem has identified a set of locally recommended measures to assess whether its investments are achieving

the specific outcomes anticipated in each contract and provide the evidence base for annual contract performance reviews and resource reallocation decisions. Recommended measures are tracked annually by each funded partner and compiled in the external monitoring partner’s annual summary report.

## Reporting Structure

All funded partners will submit annual performance reports to Salem’s external monitoring contractor by a defined deadline each year. The monitoring contractor will compile these into a consolidated annual report presented to City Council and made publicly available. A formal contract performance review will be conducted annually to assess progress, identify adjustments, and inform the following year’s investment decisions. The standing Salem substance use working group will review performance data at each meeting to support real-time coordination and early course correction.

## Performance Measures by Domain

The following table presents all performance measures organized by strategic domain. OAA Required measures must be reported to the OAA on its established schedule. Recommended measures are tracked through annual partner reports and the external monitoring contractor’s consolidated report.

**Table 3: Performance Measures by Domain – City of Salem Opioid Strategic Plan 2026–2029**

Measure	OAA #	Type	Target / Notes	Frequency
<b>Domain 1: Prevention</b>				
No. of children, middle school age, participating in prevention/education programming	#3	OAA Required	—	Annual
No. of children, high school age, participating in prevention/education programming	#4	OAA Required	—	Annual
No. of adults from the general public participating in prevention/education programming	#5	OAA Required	—	Annual
No. of teachers participating in prevention/education programming	#7	OAA Required	—	Annual
No. of health care professionals participating in prevention/education programming	#8	OAA Required	—	Annual

Measure	OAA #	Type	Target / Notes	Frequency
No. of key officials/policy makers participating in prevention/education programming	#11	OAA Required	—	Annual
Students reached through Botvin LifeSkills and Glencoe Teen Health curricula at ALMS and SHS	—	Recommended	—	Annual
Health and PE teachers completing professional development on new curricula	—	Recommended	Target: 100% by Sept 2027	Annual
Students receiving individual counseling for substance-related risk factors or disciplinary infractions	—	Recommended	Target: 70% of identified students by June 2029	Annual
Counseling staff completing ASAM MI training	—	Recommended	Target: 100% by March 2028; 80% demonstrating competency	Annual
Parents and caregivers reached through Guiding Good Choices workshops	—	Recommended	Target: minimum 75 families	Annual
Community wellness event attendees	—	Recommended	Target: minimum 500 by June 2029	Annual
Recovery Ready Congregation trainings delivered annually	—	Recommended	Target: minimum 2 per year	Annual
Pre/post-assessment results from faith community trainings showing changes in knowledge, stigma, and confidence	—	Recommended	Track annually	Annual
Salem stakeholders participating in RVCR meetings, workgroups, and initiatives	—	Recommended	Track annually	Annual
Quarterly progress reports submitted by RVCR to Salem City staff	—	Recommended	4 per year	Quarterly
<b>Domain 2: Intervention and Treatment Access</b>				
No. of adults connected to therapeutic counseling services	#56	OAA Required	—	Annual
No. of adults connected to MOUD	#57	OAA Required	—	Annual
No. of adults connected to peer supports	#59	OAA Required	—	Annual
No. of people engaged during harm prevention outreach efforts	#64	OAA Required	—	Annual
No. of Naloxone kits distributed to at-risk individuals	#65	OAA Required	—	Annual
Reported no. of overdoses reversed	#68	OAA Required	—	Annual
Individuals engaged by the CPRS at Salem Fire and EMS	—	Recommended	Target: 50% increase Year 1; 10% each subsequent year	Monthly/Annual
Individuals enrolled in treatment and recovery programs following CPRS crisis contact	—	Recommended	Target: 50% success rate	Annual
Community outreach events conducted annually by CPRS	—	Recommended	Target: minimum 12 per year	Annual
Individuals reached through REVIVE! training and naloxone distribution	—	Recommended	Target: minimum 150 per year	Annual

Measure	OAA #	Type	Target / Notes	Frequency
Individuals reaching consistent recovery at one year post-crisis contact	—	Recommended	Target: 30%	Annual
<b>Domain 3: Recovery Supports</b>				
No. of adults connected to peer supports	#59	OAA Required	—	Annual
No. of adults connected to housing	#60	OAA Required	—	Annual
No. of adults connected to education or job training	#62	OAA Required	—	Annual
No. of adults connected to a job/employment	#63	OAA Required	—	Annual
Salem residents receiving housing scholarship assistance (3-year period)	—	Recommended	Target: minimum 20	Annual
Housing scholarship recipients maintaining CPRS contact at 2 weeks, 30, 60, and 90 days	—	Recommended	Target: 85%	Annual
Housing scholarship recipients achieving self-sufficiency indicators at 12 months (BARC-10)	—	Recommended	Target: 50%	Annual
Specialty court / Behavioral Health Docket participants receiving BRBH temporary housing assistance	—	Recommended	Target: minimum 5 over 3 years	Annual
Housing assistance funds distributed with eligibility documentation	—	Recommended	100% compliance	Annual
<b>Domain 4: Systemic Coordination</b>				
Standing Salem substance use working group meetings convened annually	—	Recommended	Minimum 4 per year	Annual
Agencies and community partners represented in the standing working group	—	Recommended	Track annually	Annual
Monthly cross-sector stakeholder meetings convened by RVCR annually	—	Recommended	Target: 12 per year	Annual
Quarterly progress reports submitted by RVCR to Salem City staff on schedule	—	Recommended	4 per year	Quarterly
Annual contract performance review completed and results reported to City Council	—	Recommended	1 per year	Annual
External monitoring partner annual public summary report completed and publicly released	—	Recommended	1 per year	Annual
OAA grant applications submitted cooperatively with regional partners	—	Recommended	Minimum 1 over 3 years	As applicable

# Three-Year Investment Summary

The table below consolidates all opioid settlement fund investments across the four strategic domains.

**Table 4: Three-Year Investment Summary**

Investment	Partner	Year 1	Year 2	Year 3
<b>Prevention</b>				
School-based prevention programming	Salem City Schools	\$75,300	\$75,300	\$75,300
Faith-based education and community awareness	RVCR	\$60,000	\$35,000	\$35,000
<b>Intervention and Treatment Access</b>				
Peer contact hours, Responders for Recovery	Bradley Free Clinic	\$66,750	\$66,750	\$66,750
<b>Recovery Supports</b>				
Recovery housing scholarships, HOPE Initiative	Bradley Free Clinic	\$20,000	\$20,000	\$20,000
Temporary housing support, specialty courts	BRBH	\$25,000	\$25,000	\$25,000
<b>Systemic Coordination</b>				
Contract monitoring and administrative support	External contractor	\$25,000	\$25,000	\$25,000
Regional coordination and system strengthening	RVCR	\$75,000	\$75,000	\$75,000

# Implementation Plan

## Overview

Translating the strategic priorities outlined above into concrete action requires a clear, realistic implementation framework. The three-year implementation plan is designed to move quickly in Year 1, refine and optimize in Year 2, and prepare for long-term viability in Year 3. Performance measures for each domain are embedded within the strategy tables above. The external monitoring partner will consolidate them into a single performance dashboard as part of the annual reporting process.

### Principle 1:

#### Build on Regional Strengths

Salem will not duplicate regional investments already in place.

### Principle 2:

#### Invest in Partners, Not Programs

The region already has providers with staffing, infrastructure, and organizational capacity to operate service programs. Salem's role is to strategically fund those providers, set clear expectations, and hold partners accountable, rather than becoming a service provider themselves.

### Principle 3:

#### Focus on Prevention, Access, and Visibility

Salem will focus on prevention, ensuring seamless access to regional treatment and recovery services, and ensuring the community knows what resources are available.

### Principle 4:

#### Demonstrate Responsible Stewardship

City Council and the public need to see that settlement funds are being used appropriately and are making a measurable difference.

## Year 1: Launch and Partnership Development

- Finalize multi-year contracts with RVCR, the Bradley Free Clinic, Blue Ridge Behavioral Healthcare, and Salem City Schools.
- Appoint an existing Salem staff member as the city's designated RVCR representative.
- Begin recovery housing scholarships or reserved slots for Salem residents.
- Contract with an external partner for contract monitoring and administrative support.
- Establish the standing Salem substance use working group.

Expected outcomes: All major contracts in place and services being delivered. Public awareness materials in circulation. Standing working group convened—first annual summary report prepared and presented to City Council.

## Year 2: Full Implementation and Adjustment

- Continue all contracts at agreed funding levels.
- Conduct a structured mid-point review of all funded contracts.
- Convene the standing working group on a regular schedule.
- Prepare a combined Year 1 and Year 2 summary report for the City Council and the public.

Expected outcomes: All contracted services fully operational. Clear data on how many Salem residents are being served and which services are most used.

## Year 3: Optimization and Continuity Planning

- Maintain all contracts with final refinements based on two full years of performance data.
- Prepare a comprehensive three-year summary report including outcomes, success stories, and recommendations for Year 4 investment.
- Work with City Council to determine the Year 4 allocation of the ongoing \$127,669 annual stream.
- Actively identify and pursue OAA grant submission opportunities.

Expected outcomes: Three full years of service delivery and outcomes data documented and publicly reported—a sustainable, data-driven plan for ongoing investment in place.

## Roles and Responsibilities

**City of Salem:** Execute contracts, appoint RVCR representative, convene standing working group, review annual summary reports, and present updates to City Council.

**Roanoke Valley Collective Response:** Deliver regional coordination, navigation, and faith-based campaign activities. Track and report the Salem residents served annually.

**Blue Ridge Behavioral Healthcare:** Administer recovery housing slots for Salem residents.

**Bradley Free Clinic:** Deliver dedicated peer contact hours for Salem residents and administer recovery housing scholarships.

**Salem City Schools:** Deliver research-supported prevention programming and school-based behavioral health services.

**External Monitoring and Administrative Support Partner:** Develop reporting systems, collect annual reports, monitor contract performance, prepare public summary reports, and City Council briefings.



# OAA Financial Plan

## Overview

The City of Salem’s opioid settlement funds derive from three national opioid litigation settlements involving McKinsey & Company, pharmaceutical distributors, and Janssen Pharmaceuticals, and are managed in Virginia through the Opioid Abatement Authority (OAA).

Salem’s total projected settlement allocation is \$1,957,717 in OAA direct funds and \$637,037 in individual distributions through 2039. Salem is also eligible for a Gold Standard Incentive of up to \$159,259.<sup>23</sup> See *Appendix B* for City of Salem anticipated distributions.

## Current Funding Position

Salem currently has approximately \$1,082,313 in opioid settlement funds on hand, comprising \$794,202 in direct distributions, \$230,489 in individual distributions, and \$57,622 in Gold Standard Incentive funds received through 2026. Over the remaining settlement term, Salem anticipates receiving an average of \$127,669 per year if all three funding categories are maximized.

## Master Investment Table

The following table presents the complete three-year investment plan by domain, contract, partner, and year:

**Table 5: Master Investment Table**

Domain	Contract/Investment	Partner	Year 1	Year 2	Year 3	3-Year Total
Regional Coordination	Regional coordination and navigation	RVCR	\$75,000	\$75,000	\$75,000	<b>\$225,000</b>
Intervention and Treatment Access	Peer contact hours for Salem residents	Bradley Free Clinic	\$66,750	\$66,750	\$66,750	<b>\$200,250</b>
Prevention	School-based prevention and parent engagement	Salem City Schools	\$75,300	\$75,300	\$75,300	<b>\$225,900</b>
Prevention	Faith-based and community awareness campaign	RVCR	\$60,000	\$35,000	\$35,000	<b>\$130,000</b>
Recovery Supports	Recovery housing slots and scholarships	Bradley Free Clinic	\$20,000	\$20,000	\$20,000	<b>\$60,000</b>
Recovery Supports	Recovery housing slots and scholarships	BRBH	\$25,000	\$25,000	\$25,000	<b>\$75,000</b>
Administration	Contract monitoring and administrative support	External contractor	\$25,000	\$25,000	\$25,000	<b>\$75,000</b>
Contingency/Flex	One-time grants, matching funds, adjustments	TBD	\$339,850			<b>\$339,850</b>

The Contingency/Flex reserve of \$339,850 is available for one-time grants, OAA matching fund requirements, and mid-cycle contract adjustments. Release of contingency funds requires a written recommendation from the external monitoring partner, review by the Salem substance use working group, and approval by the designated City staff member. Requests will be evaluated against alignment with the strategic domains in this plan, demonstrated need based on performance data, and the availability of matching or matched funding from regional or state sources.

## Partner Summary

The table below summarizes Salem’s total three-year investment by contracted partner. RVCR holds two contracts, covering regional coordination and the faith-based community awareness campaign. The Bradley Free Clinic holds two contracts, covering peer contact hours through Responders for Recovery and the recovery housing scholarship fund. BRBH holds one contract covering transitional housing support for specialty court participants. An external monitoring contractor will manage administrative oversight and annual reporting across all funded contracts. The contingency and flex reserve is held by the city and released through a defined approval process to address mid-cycle adjustments, OAA grant match requirements, and one-time investments aligned with this plan’s strategic priorities.

**Table 6: Partner Summary**

Partner	3-Year Total
Roanoke Valley Collective Response	\$355,000
Bradley Free Clinic	\$260,250
Blue Ridge Behavioral Healthcare	\$75,000
Salem City Schools	\$225,900
External Monitoring Contractor	\$75,000
Contingency/Flex (TBD)	\$339,850
<b>Total</b>	<b>\$1,331,000</b>

## OAA Gold Standard Alignment

The OAA evaluates localities’ use of settlement funds against a set of Gold Standard criteria designed to ensure investments are directed toward evidence-based, high-impact activities. Localities that meet Gold Standard requirements are eligible for additional incentive funding. The table below maps Salem’s contracted investments to the OAA’s Gold Standard categories, demonstrating alignment across treatment access, recovery support services, prevention, community conditions, and data and evaluation. Salem’s investment strategy is designed to qualify for Gold Standard Incentive funding of up to \$159,259 over the life of the settlement, and the external monitoring partner will document compliance with Gold Standard criteria as part of the annual reporting process.

**Table 7: OAA Gold Standard Alignment**

OAA Gold Standard Category	Salem Investment
Treatment: MOUD	BRBH and Bradley Free Clinic contracts; in-jail MAT coordination; ED Bridge Program development
Recovery support services	Recovery housing scholarships; peer contact hours contracts; Navigator Care Specialists
Prevention	School-based prevention contracts; faith and community awareness campaign
Addressing community conditions	Transportation supports, family assistance, and recovery housing access
Data and evaluation	External monitoring partner; shared data framework; annual public reporting

### Post-Year 3 Sustainability

After the first three years, Salem will have approximately \$127,669 per year to sustain core elements of the strategy. An illustrative sustainable allocation is as follows:

**Table 8: Post-Year 3 Sustainable Investment Framework**

Priority Area	Annual Allocation
Regional navigation and peer support contracts	\$50,000 to \$60,000
Recovery housing access	\$25,000 to \$35,000
Prevention and awareness maintenance	\$20,000 to \$30,000
<b>Total</b>	<b>\$95,000 to \$125,000</b>

# Long-Term Viability

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## Overview

The opioid and substance use crisis will not be resolved within a three-year planning horizon. Sustaining Salem's progress through this plan requires deliberate attention to long-term financial sustainability, ongoing partnership maintenance, and a commitment to periodic reassessment and adaptation.

## Post-Year 3 Financial Viability

Salem will have an average of \$127,669 per year in ongoing opioid settlement funds beginning in Year 4 and continuing through 2039. The three-year summary report will serve as the primary evidence base for decisions about how to allocate the ongoing annual stream. By the end of Year 3, City Council will review performance data and adopt one of the following post-Year 3 investment frameworks: (a) maintain current contract allocations at adjusted levels within the annual funding stream; (b) consolidate into fewer, higher-impact contracts based on three years of utilization and outcome data; or (c) redirect a portion of funding toward emerging priorities identified through the annual review process, such as expanded prevention programming or new regional partnership opportunities.

## Regional Partnership Continuity

Salem's strategy of building on regional infrastructure rather than building standalone programs is itself a durability strategy. Maintaining Salem's active, financially supported participation in RVCR is essential to the long-term viability of the program.

## OAA Grant Opportunities

The OAA administers competitive grant programs that provide additional resources to localities and regional partnerships for proven opioid abatement activities. Salem's alignment with OAA Gold Standard priorities and active participation in RVCR position the city competitively for future grant opportunities.

## Addressing the Underlying Drivers of Substance Use

Long-term sustainability requires attention to the community health conditions described in

the Community Profile section. Investments in economic development, workforce housing, public transportation, and educational opportunity are complementary strategies for reducing the community's long-term vulnerability to substance use disorder.

## Workforce Continuity

The behavioral health and peer support workforce is one of the most significant structural constraints on the regional system's long-term capacity. Salem's investments in peer recovery specialist training pipelines, responsive care training, and workforce development efforts contribute to the long-term health of the regional workforce.

## Annual Review and Adaptation

This plan is a beginning, not a final answer. Salem's commitment to annual data reviews, regular plan updates, and active participation in regional learning and planning ensures that the city's strategy remains grounded in evidence and responsive to its residents' needs. The external monitoring partner will present a formal Year 3 summary and recommendation report to City Council no later than the fourth quarter of Year 3, giving leadership sufficient time to adopt a post-Year 3 framework before the current contract cycle concludes.

# Appendix A: Stakeholder Interview Participants

The following individuals participated in stakeholder interviews conducted by Rulo Strategies in late 2025 and early 2026 as part of the City of Salem opioid strategic planning process. Rulo Strategies conducted all interviews virtually, one-to-one, to gather information on existing programs, perceived strengths, potential partnerships, and gaps in local and regional prevention, treatment, and recovery support resources.

**Table 9: Stakeholder Interview Participants**

Organization / Agency	Participant(s)
Blue Ridge Behavioral Health	Mandy Lee, Director, Crisis Intervention Team and Marcus Alert System Leah Bartholomew, Prevention and Wellness Specialist
Bradley Free Clinic	Janine Underwood, Director
Bradley Free Clinic, Hope Initiative	Brian Bailey, QMHPP, CCHW, C-PRS, I-FRPS, Community Health Worker
Carilion Roanoke Memorial Hospital	Anne K. Ickes, DO, Emergency Medicine
City of Salem Fire and EMS Department	Chief Steve Simon Captain Jeremy Hartman, Family Member Representative
City of Salem Police Department	Chief Derek Weeks
City of Salem Commonwealth Attorney's Office	Matthew Pollard, Commonwealth's Attorney
Department of Social Services	Crissy Blake, Assistant Director, Child Welfare Pat Franklin, Assistant Director, Child Welfare Sue Goad, Director
LewisGale Medical Center	Kimberly Branscome Cromer, Manager, EMS and Emergency Preparedness
Roanoke City and Alleghany Health Districts	Dr. Cynthia B. Morrow, Health Director
Roanoke Community Corrections, Pretrial, and VASAP	Krystal Hullette, Director
Roanoke Valley Collective Response	Bailey Medeiros, Director
Salem Public Schools	Christina Rose, Coordinator of Student Services
SHIELD Chaplaincy	Adam Hughes, Police/Fire Chaplain
Virginia Department of Health	Nicole Davidson-Wert, Population Health Coordinator
Western Virginia Regional Jail	David Cox, Superintendent Christopher Hayes, Deputy Superintendent

# Appendix B: OAA Estimated Settlement Payments

The following table represents settlement funds as of December 2025. Updates on additional settlement funds can be found on the [Opioid Abatement Authority](#) webpage in the “Documents” section to download the “City and County Estimated Settlement Payments Look-up Tool FY2022 through FY2039.”

**Table 9: Stakeholder Interview Participants**

As of December 2025			City/County Estimated Settlement Funds Lookup Tool Instructions					
City or County:	Salem City		To see the estimated amounts disbursed or to be disbursed to a specific city or county for each year of the settlements: 1. Click on cell C10, which currently reads “Choose City/County.” 2. Use the drop down menu to select a city or county and the amounts below will change to show the city or county’s estimated payments.					
Fiscal Year (FY)	No Application to OAA		Must Apply to OAA					
	Direct Distributions		OAA Individual Distribution			OAA Gold Standard Incentive		
	Projected	Used as OAA Match	Eligible to Receive	Awarded / Used as Match	Balance Available	Eligible to Receive	Awarded / Used as Match	Balance Available
2022	\$31,962	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2023	\$202,334	\$0	\$73,215	\$0	\$73,215	\$18,304	\$0	\$18,304
2024	\$249,529	\$5,000	\$84,750	\$0	\$157,965	\$21,188	\$0	\$39,491
2025	\$105,730	\$0	\$36,315	\$0	\$194,280	\$9,079	\$0	\$48,570
2026	\$216,647	\$7,000	\$36,209	\$0	\$230,489	\$9,052	\$0	\$57,622
2027	\$114,301	\$0	\$40,232	\$0	\$40,232	\$10,058	\$0	\$10,058
2028	\$88,277	\$0	\$30,689	\$0	\$30,689	\$7,672	\$0	\$7,672
2029	\$121,706	\$0	\$42,947	\$0	\$42,947	\$10,737	\$0	\$10,737
2030	\$122,237	\$0	\$43,195	\$0	\$43,195	\$10,799	\$0	\$10,799
2031	\$114,769	\$0	\$40,288	\$0	\$40,288	\$10,072	\$0	\$10,072
2032	\$106,868	\$0	\$37,391	\$0	\$37,391	\$9,348	\$0	\$9,348
2033	\$98,651	\$0	\$34,379	\$0	\$34,379	\$8,595	\$0	\$8,595
2034	\$76,474	\$0	\$27,204	\$0	\$27,204	\$6,801	\$0	\$6,801
2035	\$76,474	\$0	\$27,204	\$0	\$27,204	\$6,801	\$0	\$6,801
2036	\$71,455	\$0	\$25,548	\$0	\$25,548	\$6,387	\$0	\$6,387
2037	\$59,369	\$0	\$21,116	\$0	\$21,116	\$5,279	\$0	\$5,279
2038	\$59,369	\$0	\$21,116	\$0	\$21,116	\$5,279	\$0	\$5,279
2039	\$41,565	\$0	\$15,241	\$0	\$15,241	\$3,810	\$0	\$3,810
<b>Total</b>	<b>\$1,957,717</b>	<b>\$12,000</b>	<b>\$637,037</b>	<b>\$0</b>	<b>\$637,037</b>	<b>\$159,259</b>	<b>\$0</b>	<b>\$159,259</b>

**Note:** The Virginia Office of the Attorney General and the Virginia Opioid Abatement Authority are the data sources. The amounts listed reflect estimates of local distributions based on finalized settlements and may vary due to adjustments occurring at the national level before distribution to the states.

These estimates do not include any subdivision-only settlements of which the Commonwealth of Virginia was not a part (i.e., McKinsey). Information regarding estimated payment amounts and terms associated with the use of such funds pursuant to these subdivision-only settlements should be directed to a recipient’s respective City/County Attorney or outside counsel.

# Endnotes

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- <sup>1</sup> U.S. Census Bureau. (n.d.). Salem City, Virginia. QuickFacts. U.S. Department of Commerce. Retrieved March 26, 2026, from <https://www.census.gov/quickfacts/fact/table/salemcityvirginia.US/PST045225>
- <sup>2</sup> World Population Review. (2025). Salem, Virginia population 2025. Retrieved March 26, 2026, from <https://worldpopulationreview.com/us-cities/virginia/salem>
- <sup>3</sup> U.S. Census Bureau. (n.d.). Salem City, Virginia. QuickFacts. U.S. Department of Commerce. Retrieved March 26, 2026, from <https://www.census.gov/quickfacts/fact/table/salemcityvirginia.US/PST045225>
- <sup>4</sup> U.S. Department of Health and Human Services, Office of Disease Prevention and Health Promotion. (n.d.). Social determinants of health literature summaries. Healthy People 2030. Retrieved March 26, 2026, from <https://odphp.health.gov/healthypeople/priority-areas/social-determinants-health/literature-summaries>.
- <sup>5</sup> U.S. Census Bureau. (n.d.). QuickFacts: Virginia; Salem city, Virginia. U.S. Department of Commerce. Retrieved March 26, 2026, from <https://www.census.gov/quickfacts/fact/table/VA.salemcityvirginia/PST045224>
- <sup>6</sup> Virginia Department of Social Services. (n.d.). Poverty and median household income profiles. Retrieved March 26, 2026, from [https://www.dss.virginia.gov/geninfo/ldss\\_profile/poverty/index.html](https://www.dss.virginia.gov/geninfo/ldss_profile/poverty/index.html)
- <sup>7</sup> Venkataramani, A. S., O'Brien, R., Whitehorn, G. L., & Tsai, A. C. (2020). Economic influences on population health in the United States. *PLOS Medicine*, 17(9), e1003319. <https://doi.org/10.17171/journal.pmed.1003319>
- <sup>8</sup> U.S. Census Bureau. (n.d.). Salem City, Virginia. QuickFacts. U.S. Department of Commerce. Retrieved March 26, 2026, from <https://www.census.gov/quickfacts/fact/table/salemcityvirginia.US/PST045225>
- <sup>9</sup> Office of Disease Prevention and Health Promotion. (n.d.). Enrollment in higher education. Healthy People 2030. U.S. Department of Health and Human Services. Retrieved March 26, 2026, from <https://odphp.health.gov/healthypeople/priority-areas/social-determinants-health/literature-summaries/enrollment-higher-education>
- <sup>10</sup> U.S. Census Bureau. (n.d.). Salem City, Virginia. QuickFacts. U.S. Department of Commerce. Retrieved March 26, 2026, from <https://www.census.gov/quickfacts/fact/table/salemcityvirginia.US/PST045225>
- <sup>11</sup> National Health Council. (n.d.). Limited access: Poverty and barriers to accessible health care. <https://nationalhealthcouncil.org/blog/limited-access-poverty-and-barriers-to-accessible-health-care/>
- <sup>12</sup> U.S. Census Bureau. (n.d.). Salem City, Virginia. QuickFacts. U.S. Department of Commerce. Retrieved March 26, 2026, from <https://www.census.gov/quickfacts/fact/table/salemcityvirginia.US/PST045225>
- <sup>13</sup> Virginia Department of Health. (n.d.). Drug overdose data. Retrieved January 7, 2026, from <https://www.vdh.virginia.gov/drug-overdose-data/>
- <sup>14</sup> Virginia Department of Health. (n.d.). Drug overdose data. Retrieved June 11, 2025, from <https://www.vdh.virginia.gov/drug-overdose-data/>
- <sup>15</sup> Virginia Department of Health. (n.d.). Emergency department visits related to drug overdoses. <https://www.vdh.virginia.gov/drug-overdose-data/emergency-department/locality-overdose-ed-visits/>
- <sup>16</sup> Virginia Department of Health. (n.d.). Emergency department visits related to drug overdoses. <https://www.vdh.virginia.gov/drug-overdose-data/emergency-department/locality-overdose-ed-visits/>
- <sup>17</sup> Virginia Department of Health. (n.d.). Emergency department visits related to drug overdoses. <https://www.vdh.virginia.gov/drug-overdose-data/emergency-department/locality-overdose-ed-visits/>
- <sup>18</sup> Salem Fire and EMS Department. (2026). Overdose response data, 2025. Unpublished internal data.
- <sup>19</sup> Virginia Department of Health. (n.d.). Neonatal Abstinence Syndrome (NAS) data. <https://www.vdh.virginia.gov/drug-overdose-data/neonatal-abstinence-syndrome-nas/>
- <sup>20</sup> Virginia Department of Criminal Justice Services. (2024). Virginia index crime and drug arrest trends 2013-2022. [https://www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/publications/research/virginia-index-crime-and-drug-arrest-trends-2013-2022\\_0.pdf](https://www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/publications/research/virginia-index-crime-and-drug-arrest-trends-2013-2022_0.pdf)
- <sup>21</sup> Roanoke Valley Collective Response. (2020). *Blueprint for action*. Retrieved March 26, 2026, from <https://www.rvcollectiveresponse.org/wp-content/uploads/sites/18/2024/01/RVCR.Blueprint.9.8.2020-1.pdf>

<sup>22</sup> Binswanger, I. A., Blatchford, P. J., Mueller, S. R., & Stern, M. F. (2013). Mortality after prison release: Opioid overdose and other causes of death. *Annals of Internal Medicine*, 159(9), 592-601. <https://doi.org/10.7326/0003-4819-159-9-201311050-00005>

<sup>23</sup> Virginia Opioid Abatement Authority. (2024). *City and county estimated settlement payments look-up tool: FY2022 through FY2039*. Retrieved March 26, 2026, from <https://www.oaa.virginia.gov/portal-grants/>



Item #: 6.G.

AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SALEM,  
VIRGINIA HELD AT CITY HALL

**MEETING DATE:** June 8, 2026

**AGENDA ITEM:** **Appropriation of Funds**

Consider request to amend the School Operating Fund budget as approved by the School Board on May 12, 2026.  
**Audit - Finance Committee**

**SUBMITTED BY:** Rosemarie Jordan, Director of Finance

**SUMMARY OF INFORMATION:**

The School Operating Fund budget was amended for fiscal year 2025-2026 by the School Board at their meeting on May 12, 2026. The Board amended the School Operating Fund budget to increase revenues and expenditures by \$1,705,149. The attached memo details the appropriation changes.

**FISCAL IMPACT:**

Appropriation changes totaling \$1,705,149 are proposed for the Operating Fund.

**STAFF RECOMMENDATION:**

Staff recommends that Council approve the School Board appropriation changes of \$1,705,149 to the School Operating Fund per the attached report.

**ATTACHMENTS:**

1. Budget Adjustments for and Increased Appropriation Due to Online School Addition of Bonus 05122026
2. State Revenues Breakout for Mid-Year Budget Adjustments 05122026

Salem City Schools  
Budget Amendments Fiscal Year (FY) 25-26  
May 12, 2026

**Summary of Issue:**

Presented for your consideration are proposed amendments to the FY 25-26 School Operating Fund budget. While the annual budget is adopted based on the best available projections at the time of development, periodic adjustments are necessary to align with evolving variables, including fluctuations in student enrollment, shifting parental and student demands, new statutory requirements, and Board-directed initiatives.

The School General Fund maintains a strong financial position. Current amendments are driven primarily by the following factors:

- **Enrollment Growth (Online Programs):** The FY 25-26 budget was originally based on an enrollment of 300 online students. Current data reflects an average enrollment of approximately 570 students. This growth has resulted in increased state revenue, necessitating a budget adjustment of \$1,323,906 to ensure expenditures remain within the authorized appropriation. These funds primarily serve as a pass-through for contracted services with STRIDE.
- **State-Funded Bonus Allocation:** Since the budget's adoption, the Commonwealth has allocated \$381,243 to support one-time bonuses for all Standards of Quality (SOQ) funded positions. These revenues and corresponding expenditures were not previously recognized in the FY 25-26 budget.

**Staff Bonus Proposal -** The administration recommends a one-time bonus of \$1,500 for full-time staff and \$750 for part-time staff. This will be paid to employees with their May 29, 2026 paychecks. To maximize the impact for employees, we recommend "grossing up" these payments, a consistent practice for Salem City Schools, ensuring staff receive the full face value of the bonus after tax withholdings.

**\*\* Fiscal Breakdown of Bonus Initiative\*\***

- **Proration:** Bonuses will be prorated based on the employee's hire date within the current fiscal year.
- **Projected Cost:** The total estimated cost for the grossed-up bonuses is \$1,342,116 (compared to \$867,000 without the gross-up benefit).
- **Funding Sources:** The State is providing \$381,243 in supplemental funding. The remaining \$960,873 will be covered by the projected current-year fund balance.

**Policy Reference:**

DA-BR Budget Transfers

**Fiscal Impact:**

The proposed budget adjustments increase the total School General Fund appropriation by \$1,705,149, as detailed in Attachment A.

**Recommended Action:**

Move to approve the FY 25-26 School General Fund budget amendments as presented, and further recommend that the Salem City Council grant final approval of the same.

**State Revenue Breakout & Bonus Pmts Detail for Mid-Year Budget Adjustments  
5/12/2026**

REVENUE:		Amt to Be Added
Basic Aid	\$ 860,721.58	\$ 860,722.00
Vocational	\$ 25,252.96	\$ 25,253.00
Gifted	\$ 10,846.96	\$ 10,847.00
Sped	\$ 157,694.54	\$ 157,694.00
Textbooks	\$ 27,141.02	\$ 27,141.00
At Risk SOQ	\$ 42,427.60	\$ 42,428.00
Retirement	\$ 133,722.96	\$ 133,723.00
FICA	\$ 62,200.00	\$ 62,200.00
VRS Gp Life	\$ 3,898.02	\$ 3,898.00
	<u>\$ 1,323,905.64</u>	<u>\$ 1,323,906.00</u>

SOQ Position Bonus Payment		\$ 381,243.00
		<u><b>\$ 1,705,149.00</b></u>

EXPENDITURE:	Budget		\$ 1,323,905.64
Online Elementary	\$ 1,254,041.00	61%	\$ 810,561.00
Online High	\$ 303,205.00	15%	\$ 195,980.00
Online Middle	\$ 491,005.00	24%	\$ 317,365.00
	<u>\$ 2,048,251.00</u>	100%	<u>\$ 1,323,906.00</u>

Bonus Accts Across Cost Centers		\$ 381,243.00
		<u><b>\$ 1,705,149.00</b></u>

\$ -

Item #6.H  
Date: 6/08/2026

June 8, 2026

Council of the City of Salem  
Salem, Virginia 24153

Dear Council Members:

For your information, I am listing appointments and vacancies on various boards and commissions:

<u>Board or Commission</u>	<u>Recommendation</u>
Fair Housing Board	Recommend reappointing Melton Johnson for a three-year term ending July 1, 2029.
Roanoke River Blueway Advisory Committee	Recommend appointing Karita Knisely for a two-year term ending June 30, 2028.
Roanoke Valley-Alleghany Regional Commission	Recommend reappointing Denise P. King for a three-year term ending June 30, 2029.
Roanoke Valley Transportation Planning Organization (TPO) Policy Board	Recommend appointing two Council members for three-year terms ending June 30, 2029 and one Council member as alternate for a three-year term ending June 30, 2029. <b>Note: Renée Turk and Hunter Holliday are currently serving as Prime members and Randy Foley is serving as Alternate.</b>
Social Services Advisory Board	Recommend appointment for full four-year term ending June 30, 2030. <b>Note: Anne Marie Green currently serves as the City's representative.</b>
Virginia Western Community College Local Advisory	Recommend reappointing Dr. Michael Maxey for a full four-year term ending June 30, 2030.
<u>Vacancies</u>	
Board of Zoning Appeals	Need one alternate member for the remainder of a five-year term ending March 1, 2028, and one alternate member for the remainder of a five-year term ending November 13, 2028.
Roanoke River Blueway Advisory Committee	Need one member for a two-year term.

Sincerely,

*Laura Lea Harris*

Laura Lea Harris  
Deputy Clerk of Council

**CITY OF SALEM, VIRGINIA  
BOARDS AND COMMISSIONS  
June 8, 2026**

MEMBER                      EXPIRATION OF TERM

BLUE RIDGE BEHAVIORAL HEALTHCARE

Term of Office: 3 years (3 terms only)

Denise P. King	12-31-27
Rev. C. Todd Hester	12-31-28
Chris Yeakel	12-31-26

AT LARGE MEMBERS:

Patrick Kenney	12-31-28
Helen Ferguson	12-31-26
Bobby Russell	12-31-27

BOARD OF APPEALS (USBC BUILDING CODE)

Term of Office: 5 years

Steve Poff	1-01-31
Robert S. Fry, III	1-01-28
Patrick Snead	1-01-30
Ray Varney	5-11-30
Joseph Driscoll	1-01-28

ALTERNATES:

David Hodges	12-12-26
Chelsea Dyer	8-09-30
David Botts	1-01-29

BOARD OF EQUALIZATION OF REAL ESTATE  
ASSESSMENTS

Term of Office: 3 years (**appointed by Circuit Court**)

Wendel Ingram	11-30-27
Corey Fobare	11-30-27
David A. Prosser	11-30-28
Janie Whitlow	11-30-26
Kathy Fitzgerald	11-30-27

BOARD OF ZONING APPEALS

Term of Office: 5 years (**appointed by Circuit Court**)

F. Van Gresham	3-20-27
Jeff Zoller	3-30-28
Steve Belanger	6-05-29
Gary Lynn Eanes	3-20-30
Tom Copenhaver	3-20-27

ALTERNATES:

Tony Rippee	10-12-28
Vacant	3-1-28
Vacant	11-13-28

CHIEF LOCAL ELECTED OFFICIALS (CLEO)  
CONSORTIUM

No Term Limit  
H, Hunter Holliday  
Alternate: John Saunders

MEMBER                      EXPIRATION OF TERM

COMMUNITY POLICY AND MANAGEMENT TEAM

No term limit except for Private Provider

(Names)	(Alternates)
Rosie Jordan	Tammy Todd
Laura Lea Harris	Crystal Williams
Kevin Meeks	Joshua Vaught Amy Cole
	Jasmin Lawson Chris Roberts
Cathy Brown	Leigh Frazier Howard Shumate
	Heather Gunn Courtenay Alleyne
	Deborah Breedlove
Parent Rep-Vacant	Chris Yeakel
Sue Goad	Chrissy Brake
Randy Jennings	Bridget Nelson
Vacant	Mandy Hall
Sean Slusser	Seth Chamberland
Health Dept. - Vacant	Vacant
Wendel Cook	Jessica Cook Casey Mabery

\*Note: Rosie Jordan will serve as Fiscal Agent  
For the City of Salem

ECONOMIC DEVELOPMENT AUTHORITY

Term of Office: 4 years (**Requires Oath of Office**)

William Q. Mongan	3-09-27
Paul C. Kuhnelt	3-09-28
Kimberly Blair	3-09-28
Cindy Shelor	4-10-29
Jason Fountain	3-09-29
Sean B. Kosmann	12-14-28
Joe Curran	12-14-28

FAIR HOUSING BOARD

Term of Office: 3 years

Betty Waldron	7-01-28
Melton Johnson	7-01-26
Cole Keister	8-09-27
Pat Dew	3-01-27
Janie Whitlow	4-09-27

MEMBER                      EXPIRATION OF TERM

FINE ARTS COMMISSION (INACTIVE)

Term of Office: 4 years	
Cameron Vest	5-01-15
Julie E. Bailey Hamilton	5-01-15
Brenda B. Bower	7-26-12
Vicki Daulton	10-26-12
Hamp Maxwell	10-26-12
Fred Campbell	5-01-13
Rosemary A. Saul	10-26-13
Rhonda M. Hale	10-12-14
Brandi B. Bailey	10-12-14

STUDENT REPRESENTATIVES

LOCAL OFFICE ON AGING

Term of Office: 3 years	
John P. Shaner	3-01-27

Partnership for a Livable Roanoke Valley (INACTIVE)

Term of Office: Unlimited

PERSONNEL BOARD

Term of Office: 2 years	
William R. Shepherd	6-09-27
J. Chris Conner	8-12-27
Margaret Humphrey	8-12-27
Garry Lautenschlager	11-23-26
Teresa Sizemore	4-26-27

PLANNING COMMISSION AND  
NPDES CITIZENS' COMMITTEE

Term of Office: 4 years	
Mark Henrickson	7-31-26
Denise "Dee" King	7-31-26
Nathan Routt	7-26-27
Reid Garst	7-31-26
N. Jackson Beamer	8-28-27

REAL ESTATE TAX RELIEF REVIEW BOARD

Term of Office: 3 years	
David G. Brittain	2-14-28
Wendel Ingram	6-11-27
Daniel L. Hart	2-14-27

ROANOKE REGIONAL AIRPORT COMMISSION

Term of Office: 4 years	
Dale T. Guidry	7-1-28

ROANOKE RIVER BLUEWAY ADVISORY COMMITTEE

Term of Office: 2 years	
Vacant	
Vacant	

MEMBER                      EXPIRATION OF TERM

ROANOKE VALLEY-ALLEGHANY REGIONAL  
COMMISSION

Term of Office: 3 years	
H. Hunter Holliday	6-30-27
Dee King	6-30-26
Anne Marie Green	6-30-27

ROANOKE VALLEY BROADBAND AUTHORITY

Term of Office: 4 years	
H. Robert Light	12-14-27
Mike McEvoy (Citizen At-large)	12-13-29

ROANOKE VALLEY DETENTION COMMISSION

No Terms	
Member	Alternate
Rosemarie Jordan	Chris Dorsey

ROANOKE VALLEY GREENWAY COMMISSION

Term of Office: 3 years	
Vacant	11-08-27
Russ Craighead	6-30-28
Denise P. King	9-26-26

ROANOKE VALLEY RESOURCE AUTHORITY

Term of Office: 4 years	
Rob Light	12-31-27

ROANOKE VALLEY TRANSPORTATION PLANNING  
ORGANIZATION (TPO) POLICY BOARD

Term of Office: 3 years	
Renee F. Turk	6-30-26
H. Hunter Holliday	6-30-26
Alternate: Byron R. Foley	6-30-26

SCHOOL BOARD OF THE CITY OF SALEM

Term of Office: 3 years	
Teresa Sizemore-Hernandez	12-31-27
Andy Raines	12-31-28
Michael Crawley	12-31-28
Macel Janoschka	12-31-26
Chris King	12-31-27

SOCIAL SERVICES ADVISORY BOARD

Term of Office: 4 years, 2 term limit	
Anne Marie Green	6-30-26

TOTAL ACTION FOR PROGRESS

Term of Office: 3 years	
Byron Randolph Foley	12-31-27

MEMBER                      EXPIRATION OF TERM

TRANSPORTATION TECHNICAL COMMITTEE (TTC)

Term of office: 3 years

Crystal Williams	6-30-26
Josh Pratt	6-30-26
Alternate: Vacant	6-30-26
Alternate: Max Dillon	6-30-26

VIRGINIA ALCOHOL SAFETY ACTION PROGRAM BOARD (VASAP)

Term of office: 3 years

Chris Shelor	1-27-28
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VIRGINIA WESTERN COMMUNITY COLLEGE LOCAL ADVISORY

Term of Office: 4 years (2 terms only)

Michael Maxey	6-30-26
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VIRGINIA'S BLUE RIDGE BOARD

Term of Office:                      No term limit

Chris Dorsey  
John Shaner

WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL

Term of office: 3 years

Deputy Chief Matt Rickman	12-31-28
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WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

Term of Office: 4 years (**Requires Oath of Office**)

Tommy Miller	2-3-30
Chris Dorsey	2-3-28

Crystal Williams (Alternate)	2-3-30
H. Robert Light (Alternate)	2-3-28

WESTERN VIRGINIA REGIONAL JAIL AUTHORITY

Appointee Term of Office: 1 year – Expires 12-31-26

Alternates serve until another alternate is appointed

**(Requires Oath of Office)**

Governing Body Appointee (by Council): Byron R. Foley  
Governing Body Alternate (by Council): H. Hunter Holliday  
Local Official Appointee (by Council): Rosemarie Jordan  
Local Official Alternate (by Council): Chris Dorsey  
Sheriff (Automatic): Chris Shelor  
Sheriff Alternate (Appointed by Sheriff):  
Chief Deputy-Major Jonathan Branson